



## GRAFTON TOWN BOARD MEETING

August 9, 2021

Meeting was called to order at 7:04PM by Supervisor Gundrum with the Pledge of Allegiance

ROLL CALL: COUNCILMAN STEVE BEAUDRY – Present

COUNCILMAN PIERCE HOYT – Present

COUNCILMAN FRANK LEWANDUSKY – Present

COUNCILWOMAN JODI DESCHAINE – Present

SUPERVISOR INGRID GUNDRUM – Present

**ALSO, IN ATTENDANCE:** Sharon Lecce – Grafton Rescue Squad, Linda Laveway – Planning Board Secretary, Jarod Bouchard – Highway Superintendent, James Goyer Sr. – Grafton Fire Dept, Doug La Rocque – The Eastwick, Kayla Stetson – DCO, Erika Douglas – Supervisor’s Secretary, Phil Danaher – Town Attorney, Ann Calabro, Becky Greene – Town Justice, Le Anna Sweet – Grafton Library, Mike Smith, Alex Basse & John Oliver – Ethics Board, Thomas Withcuskey – Buildings & Code Enforcement, Tamara Beal – Grafton State Park, Betsy Colvin – Recreation Committee, Sue Golden. Mr. & Mrs. Doug Pratt

Supervisor opened with the following

- Incomplete Supervisors Report – Due to the reports being incomplete the Balance Sheets will not be available until they are completed and accurate
- Ambulance Grant Update – Letter received that the check for the grant \$150,000 – will be processed on August 16, 2021
- American Rescue Plan – We will receive \$220,000 and it can only be spent in very specific ways

**Review & Approval of Minutes** – Motion to accept Minutes from July 12, 2021, Town Board Meeting made Supervisor Gundrum, seconded by Councilman Hoyt - Motion Carried 5 – 0

### **Reports/Remittances from Departments & Town Committees**

Supervisor – Attached

Town Clerk – Attached – Motion to accept Town Clerk Report made by Supervisor Gundrum, seconded by Councilwoman Deschaine – Motion Carried 5 – 0

Highway Superintendent – Another round of clean up from last storm, grading roads, Paving – Josh Hall Pond Road, Center of Town and beginning of Shaver Pond Road completed (w/sincere Thanks to the Towns of Brunswick, Petersburg, Berlin, Poestenkill and Pittstown). -

Assessor – Attached

Buildings and Code Enforcement – 37 building permit YTD, 30 outstanding permits, working with County on getting Senior Center repairs done and the Center open

Dog Control – 3 dogs at large, 1 written warning, 1 case going to court

Rescue Squad – Attached

Youth – Attached

Grafton Community Library – 674 Books, 225 Ebooks, 248 patrons, Run For The Roses – 198 runners, Crafts with summer program going well

Grafton Lakes State Park – Run for Roses w/Nature Walk, and Kids Fun Run had a great turn out, Upcoming events – Triathlon, Dance at the Park, Movie Night on the Beach and Fire Tower Lighting fundraiser for Friends of Grafton Lakes State Park including a hike and dinner

Merry Makers – Meeting on August 11<sup>th</sup> – Pizza dinner bring your own dinnerware 7 beverage – Everyone 55+ invited

Recreation Committee – Grafton Holiday Concert & Cookie Contest December 11, 2021, Possibly have the Auxiliary, Youth Group or Boy Scouts selling hot chocolate and having Santa make an appearance, and getting some of the trees from the Tree Festival

#### **Communications Received:**

- Peter Pierson – Grafton Web Sites – Retiring
- Rate Adjustment National Grid
- Contract with Engie – Moved to Workshop
- Judge Greene – Requesting permission to attend Annual Magistrates Association Conference & Training – Resolution to be voted on

#### **New Business:**

- Spectrum Charges – Last bill was \$801 – Included 1 time installation charge and ½ month pro-rate – bill going forward should be close to \$600

#### **Old Business:**

- New Code of Ethics Draft – Discussion moved to August Workshop
- Record Retention & Destruction update – Working on cleaning vault – State will shred records for free
- Town Building Repairs – Gazebo done, most of Post Office complete, waiting on some materials

- Audit – 1<sup>st</sup> meeting on Thursday August 12<sup>th</sup>
- Grafton Summer Music Festival – August 14<sup>th</sup> - Patsy Cline 2-4PM at Roxborough Holdings
- Plow Logo – two options discussed – Resolution to be voted on

**Public Comment:**

- Tee Shirts with Town Logo
- Handle on Entrance to Town Hall Entrance – Parts are ordered
- Kautz Hollow Road – problems with blocked culvert – Highway Dept. has it on its list to be done
- Fire Department Blood Drive – August 13, 2021, 1 to 6PM – By Appointment only – Pancake Breakfast back August 28, 2021
- Facebook & Website postings, paying bills ahead of time, Open Meeting Laws – more transparency, Workshop Meetings being misused, Budget Transfers – Should the money be taken away from Rescue Squad, Ethics Board concerns

**Motions and Resolutions:**

- Resolution #92 of 2021 – Budget Transfer - Attached
- Resolution #93 of 2021 – Opening an Accounts Payables Account - Attached
- Resolution #94 of 2021 – Harassment & Discrimination Training - Attached
- Resolution #95 of 2021 – Annual Magistrates Conference – Attached
- Resolution #96 of 2021 – Plow Logo – Attached

Motion to pay Bills as Audited – Vouchers 385 – 436 Totaling \$84,301.85

Motion Made by Supervisor Gundrum, seconded by Councilman Beaudry

Roll Call:

Councilman Beaudry – Yes

Councilwoman Deschaine – Yes

Councilman Hoyt – Yes

Councilman Lewandusky – Yes

Supervisor Gundrum – Yes

Motion Carried 5 - 0

Next Meeting/Workshop will be held August 23 – 6:30pm @ Grafton Town Hall

Executive Privilege

- Monthly recognition of employees, volunteers possibly having a yearly dinner
- Can Library Employees sig up for virtual Harassment Training

Motion to Adjourn made by Supervisor Gundrum, seconded by Councilman Beaudry  
@ 8:17pm in Loving Memory of Shirley Mauriello & Joan Seguin

Motion Carried 5 - 0

Respectfully Submitted

Victoria Burdick

*Victoria E Burdick*

Draft: 08/12/2021

Approved:

**Town Of Grafton**

PO Box G  
 GRAFTON, NY 12082  
 (518) 279-3565 Fax: (518) 279-3685

**Operating Statement for the Period Ending 7/31/2021**

	Current	Monthly Amount	Amount	Budget	Year - To - Date	
					Variance	% Var
<b>Fund: GENERAL FUND A</b>						
<b>Expenses</b>						
<b>APPROPRIATION ACCOUNT</b>						
10101.1	1010.1 - Town Board PS	\$846.14	\$6,730.70	\$12,000.00	5,269.30	43.9%
10104.1	1010.4 - Town Board CE	\$31.76	\$165.22	\$1,000.00	834.78	83.5%
11101.1	1110.1 - Justices PS	\$1,666.66	\$10,821.41	\$20,000.00	9,178.59	45.9%
11104.1	1110.4 - Justices CE	\$37.53	\$489.84	\$2,500.00	2,010.16	80.4%
12201.1	1220.1 - Supervisor PS	\$750.00	\$5,250.00	\$9,000.00	3,750.00	41.7%
12202.1	1220.2 - Supervisor EQ	\$0.00	\$0.00	\$1,200.00	1,200.00	100.0%
12204.1	1220.4 - Supervisor CE	\$100.00	\$389.34	\$1,500.00	1,110.66	74.0%
13201.1	1320.1 - Bookkeeping Services	\$0.00	\$7,597.50	\$15,195.00	7,597.50	50.0%
13204.1	1320.4 - Independent Auditing & Accounting	\$5,500.00	\$6,513.87	\$500.00	(6,013.87)	(1202.8)%
13301.1	1330.1 - Tax Collector PS	\$350.00	\$2,450.00	\$4,200.00	1,750.00	41.7%
13304.1	1330.4 - Tax Collector CE	\$0.00	\$309.78	\$1,200.00	890.22	74.2%
13551.1	1355.1 - Assessor PS	\$3,100.64	\$18,094.86	\$30,830.00	12,735.14	41.3%
13554.1	1355.4 - Assessor CE	\$0.00	\$209.84	\$700.00	490.16	70.0%
14101.1	1410.1 - Town Clerk PS	\$1,451.93	\$7,509.65	\$13,000.00	5,490.35	42.2%
14104.1	1410.4 - Town Clerk CE	\$1.20	\$886.45	\$1,500.00	613.55	40.9%
14204.1	1420.4 - Attorney CE	\$833.33	\$4,999.98	\$10,000.00	5,000.02	50.0%
14301.1	1430.1 - Personnel PS	\$852.00	\$4,968.00	\$8,320.00	3,352.00	40.3%
16201.1	1620.1 - Buildings PS	\$277.50	\$1,177.50	\$3,000.00	1,822.50	60.8%
16204.1	1620.4 - Buildings CE	\$5,825.21	\$29,954.29	\$61,000.00	31,045.71	50.9%
16604.1	1660.4 - Central Storeroom	\$104.00	\$104.00	\$0.00	(104.00)	0.0%
19104.1	1910.4 - Unallocated Insurance	\$609.50	\$35,569.58	\$32,000.00	(3,569.58)	(11.2)%
19204.1	1920.4 - Municipal Association Dues	\$0.00	\$0.00	\$800.00	800.00	100.0%
34104.1	3410.4 - Fire Protection CE	\$0.00	\$102,040.00	\$102,040.00	0.00	0.0%
35101.1	3510.1 - Dog Control PS	\$250.00	\$1,750.00	\$3,000.00	1,250.00	41.7%
35104.1	3510.4 - Dog Control CE	\$650.00	\$650.00	\$800.00	150.00	18.8%
36201.1	3620.1 - Safety Inspection PS	\$1,373.33	\$9,613.31	\$16,480.00	6,866.69	41.7%

**Operating Statement for the Period Ending**

**7/31/2021**

**Year - To - Date**

Current	Monthly Amount	Amount	Budget	Variance	% Var
36204.1	\$145.00	\$180.51	\$800.00	619.49	77.4%
40201.1	\$57.69	\$288.45	\$500.00	211.55	42.3%
45404.1	\$0.00	\$8,436.94	\$59,226.00	50,789.06	85.8%
50101.1	\$6,346.14	\$31,730.70	\$55,000.00	23,269.30	42.3%
50104.1	\$0.00	\$243.51	\$0.00	(243.51)	0.0%
51824.1	\$435.37	\$3,191.01	\$6,500.00	3,308.99	50.9%
65104.1	\$0.00	\$700.00	\$700.00	0.00	0.0%
67724.1	\$0.00	\$300.00	\$4,500.00	4,200.00	93.3%
71104.1	\$802.19	\$967.84	\$500.00	(467.84)	(93.6)%
73101.1	\$458.33	\$3,208.31	\$12,000.00	8,791.69	73.3%
73104.1	\$0.00	\$1,904.13	\$3,000.00	1,095.87	36.5%
74104.1	\$10,625.00	\$31,875.00	\$42,500.00	10,625.00	25.0%
75101.1	\$0.00	\$0.00	\$500.00	500.00	100.0%
80201.1	\$200.00	\$2,962.51	\$5,525.00	2,562.49	46.4%
80204.1	\$10.64	\$10.64	\$300.00	289.36	96.5%
81601.1	\$937.50	\$4,477.50	\$8,000.00	3,522.50	44.0%
81604.1	\$2,870.28	\$15,628.51	\$25,000.00	9,371.49	37.5%
90108.1	\$0.00	\$23,083.00	\$23,083.00	0.00	0.0%
90308.1	\$1,446.17	\$9,074.45	\$16,566.00	7,491.55	45.2%
90408.1	\$0.00	\$2,503.31	\$4,204.00	1,700.69	40.5%
90508.1	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
90558.1	\$0.00	\$0.00	\$1,500.00	1,500.00	100.0%
90608.1	\$1,411.29	\$8,170.33	\$15,000.00	6,829.67	45.5%
99509.1	\$0.00	\$0.00	\$2,500.00	2,500.00	100.0%
<b>Subtotal for APPROPRIATION ACCOUNT:</b>		<b>\$50,356.33</b>	<b>\$640,169.00</b>	<b>232,987.23</b>	<b>36.4%</b>
<b>Subtotal for Expenses</b>		<b>\$50,356.33</b>	<b>\$640,169.00</b>	<b>232,987.23</b>	<b>36.4%</b>

**Other Income**

REVENUE ACCOUNT	Amount	Budget	Variance	% Var
1001.1	\$0.00	\$233,819.00	0.00	0.0%
1081.1	\$700.00	\$600.00	(100.00)	(16.7)%
1089.1	\$0.00	\$0.00	(1,307.47)	0.0%
1090.1	\$0.00	\$0.00	(3,304.03)	0.0%
1120.1	\$0.00	\$186,395.38	58,604.62	23.9%
1170.1	\$0.00	\$12,949.98	4,050.02	23.8%

Operating Statement for the Period Ending

7/31/2021

Year - To - Date

Current	Monthly Amount	Amount	Budget	Variance	% Var
1255.1	\$285.26	\$758.55	\$800.00	41.45	5.2%
2115.1	\$0.00	\$450.00	\$1,500.00	1,050.00	70.0%
2130.1	\$3,773.00	\$21,407.00	\$31,000.00	9,593.00	30.9%
2401.1	\$23.51	\$149.88	\$800.00	650.12	81.3%
2410.1	\$0.00	\$15,478.54	\$30,000.00	14,521.46	48.4%
2544.1	\$6.00	\$189.00	\$400.00	211.00	52.8%
2555.1	\$475.00	\$5,062.00	\$7,000.00	1,938.00	27.7%
2610.1	(\$658.00)	\$345.00	\$7,000.00	6,655.00	95.1%
2650.1	\$0.00	\$548.35	\$0.00	(548.35)	0.0%
2705.1	\$0.00	\$548.88	\$0.00	(548.88)	0.0%
3001.1	\$0.00	\$0.00	\$8,250.00	8,250.00	100.0%
3005.1	\$0.00	\$46,716.75	\$55,000.00	8,283.25	15.1%
3820.1	\$350.34	\$4,512.34	\$2,000.00	(2,512.34)	(125.6)%
<b>Subtotal for REVENUE ACCOUNT:</b>					
	\$4,955.11	\$534,642.15	\$640,169.00	105,526.85	16.5%
<b>Subtotal for Other Income</b>					
	\$4,955.11	\$534,642.15	\$640,169.00	105,526.85	16.5%
<b>Net Amounts</b>					
	(\$45,401.22)	\$127,460.38	\$0.00	(\$127,460.38)	0.0%

**Town Of Grafton**

PO Box G  
 GRAFTON, NY 12082  
 (518) 279-3565 Fax: (518) 279-3685

**Operating Statement for the Period Ending**

7/31/2021

Year - To - Date

	Current	Monthly Amount	Amount	Budget	Variance	% Var
<b>Fund: HIGHWAY FUND DA</b>						
<b>Expenses</b>						
<b>APPROPRIATION ACCOUNT</b>						
17101.3		\$232.00	\$1,048.00	\$1,600.00	552.00	34.5%
51101.3	1710.1 - Administration PS	\$0.00	\$0.00	\$114,000.00	114,000.00	100.0%
51104.3	5110.1 - General Repairs PS	\$2,766.51	\$24,132.65	\$55,000.00	30,867.35	56.1%
51122.3	5110.4 - General Repairs CE	\$0.00	\$0.00	\$110,000.00	110,000.00	100.0%
51302.3	5112.2 - Permanent Improvement EQ	\$0.00	\$67,266.28	\$90,000.00	22,733.72	25.3%
51304.3	5130.2 - Machinery EQ	\$3,858.27	\$33,885.85	\$55,000.00	21,114.15	38.4%
51404.3	5130.4 - Machinery CE	\$163.92	\$537.55	\$2,100.00	1,562.45	74.4%
51421.3	5140.4 - Brush & Weeds (Misc.) CE	\$21,009.00	\$118,593.50	\$139,500.00	20,906.50	15.0%
51424.3	5142.1 - Snow Removal PS	\$0.00	\$39,912.11	\$62,500.00	22,587.89	36.1%
90108.3	5142.4 - Snow Removal CE	\$0.00	\$8,532.00	\$8,532.00	0.00	0.0%
90308.3	9010.8 - State Retirement	\$1,624.94	\$9,118.92	\$19,393.00	10,274.08	53.0%
90408.3	9030.8 - Social Security (Town Share)	\$0.00	\$12,800.00	\$12,800.00	0.00	0.0%
90508.3	9040.8 - Workers Comp	\$0.00	\$0.00	\$2,000.00	2,000.00	100.0%
90558.3	9050.8 - Unemployment Insurance	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
90608.3	9055.8 - Disability Insurance	\$750.00	\$19,629.64	\$80,250.00	60,620.36	75.5%
99509.3	9060.8 - Medical Insurance (Town Share)	\$0.00	\$0.00	\$25,000.00	25,000.00	100.0%
	9950.9 - Transfers to Cap/Reserve Projects					
	<b>Subtotal for APPROPRIATION ACCOUNT:</b>	<b>\$30,404.64</b>	<b>\$335,456.50</b>	<b>\$778,675.00</b>	<b>443,218.50</b>	<b>56.9%</b>
	<b>Subtotal for Expenses</b>	<b>\$30,404.64</b>	<b>\$335,456.50</b>	<b>\$778,675.00</b>	<b>443,218.50</b>	<b>56.9%</b>
<b>Other Income</b>						
<b>REVENUE ACCOUNT</b>						
1001.3	1001 - Real Property Tax	\$0.00	\$642,998.00	\$642,998.00	0.00	0.0%
1120.3	1120 - Non-Property Tax Distribution by County	\$0.00	\$5,400.00	\$25,000.00	19,600.00	78.4%
2300.3	2300 - Transportation Svcs - Fuel Reimb	\$196.80	\$722.72	\$677.00	(45.72)	(6.8)%
2650.3	2650 - Sale of Scrap	\$367.16	\$718.24	\$0.00	(718.24)	0.0%
3501.3	3501 - State Aid/CHIPS	\$0.00	\$0.00	\$110,000.00	110,000.00	100.0%



Operating Statement for the Period Ending 7/31/2021 Year - To - Date

Current	Monthly Amount	Amount	Budget	Variance	% Var
Subtotal for REVENUE ACCOUNT:	\$563.96	\$649,838.96	\$778,675.00	128,836.04	16.5%
Subtotal for Other Income	\$563.96	\$649,838.96	\$778,675.00	128,836.04	16.5%
Net Amounts	(\$29,840.68)	\$314,382.46	\$0.00	(\$314,382.46)	0.0%

Account#	Account Description	Fee Description	Qty	Local Share
	Marriage Lic.	MARRIAGE LICENSE FEE	1	17.50
			<b>Sub-Total:</b>	<b>\$17.50</b>
A1255	Building Codes Violation	Violation Research	1	75.00
	Conservation	Conservation	2	3.04
	Copies	Copies	4	32.00
			<b>Sub-Total:</b>	<b>\$110.04</b>
A2130	Trash Bag/Misc	Trash Bag/Misc	9	3,109.00
			<b>Sub-Total:</b>	<b>\$3,109.00</b>
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	6	36.00
		Male, Neutered	5	30.00
			<b>Sub-Total:</b>	<b>\$66.00</b>
A2555	Building Permit	Renewal	1	100.00
	Building Permits	Addition	2	150.00
		All Other Permits	2	100.00
			<b>Sub-Total:</b>	<b>\$350.00</b>

**Total Local Shares Remitted: \$3,652.54**

Amount paid to: NYS Ag. & Markets for spay/neuter program ..... 11.00  
 Amount paid to: NYS Environmental Conservation ..... 51.96  
 Amount paid to: State Health Dept. For Marriage Licenses ..... 22.50

**Total State, County & Local Revenues: \$3,738.00**

**Total Non-Local Revenues: \$85.46**

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Victoria Burdick, Town Clerk, Town of Grafton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

_____	_____	<i>Victoria E Burdick</i>	<i>8/2/2021</i>
Supervisor	Date	Town Clerk	Date

# Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of <b>July</b>	<b>2021</b>
City or Town of <u>GRAFTON</u>	
County of <u>Rensselaer</u>	

DEP NO. _____
\$ _____
Check # _____

DO NOT WRITE IN ABOVE SPACE

Pursuant to the provisions of Section 15 of the Domestic Relations Law, as last amended by Chapter 62 of the Laws of 2003, I herewith transmit to the State Commissioner of Health a fee of twenty two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Licenses issued were numbered from **3** to \_\_\_\_\_ inclusive.

(If ONE license was issued place number in the first space only!)

(If NO licenses were issued write "NONE" in the above space.)

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health  <b>DO NOT SEND CASH</b>  Amount of remittance with this report <b>\$ 22.50</b>	Name of City or Town Clerk (Please Print) <b>Vicky Burdick</b>	
	Signature of City or Town Clerk <i>Victoria E Burdick</i>	Date <b>08/02/2021</b>
	Mailing Address <b>2379, NY Rt 2 P.O. Box G Grafton, NY 12082</b>	

## INSTRUCTIONS

THIS MONTHLY REPORT OF MARRIAGE LICENSES ISSUED MUST BE TRANSMITTED TO THE STATE DEPARTMENT OF HEALTH AT THE ABOVE ADDRESS FOR EACH MONTH regardless of whether or not any licenses were issued. If no licenses were issued, indicate NONE in the space provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50, regardless of whether or not the marriage ceremony is ever performed.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee must be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting or filing requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on conviction thereof.

NYS Department of Agriculture and Markets  
Spay and Neuter  
P.O. Box 975  
Albany, NY 12201-9975

Month of Submission: July

County: Rensselaer

TCV Code: 3804 - Rensselaer - Grafton

Prepared By: Vicky Burdick

Date Prepared: 8/2/2021

**Animal Population Control Program Submission**

Submit by the 5th of the month covering activities of the preceding month

<b>LICENSE TYPES AND FEES COLLECTED</b>	<b>FEES</b>	<b>AMOUNT</b>
Spayed and Neutered Dogs = 11	\$1.00	\$11.00
Unspayed and Unneutered Dogs = 1	\$3.00	\$0.00
<b>TOTAL AMOUNT REMITTED</b>		\$11.00
Check Number: 3147		

08/02/2021  
7:02:15 PM  
Vicky Burdick

Town of Grafton

Page: 1

### DECALS Import Transaction Report

July 01, 2021 - July 31, 2021

<u>Date</u>	<u>Agent Total Sales</u>	<u>Less Commission</u>	<u>Net Due to Encon</u>	<u>UserID</u>
07/10/2021	50.00	2.76	47.24	AMY
07/24/2021	5.00	0.28	4.72	VICKY
<b>Report Totals:</b>	<b>\$55.00</b>	<b>\$3.04</b>	<b>\$51.96</b>	

**Report of Vouchers By: Year: 2021 Abstract: 8**

Voucher #	Fund	Amount	Amt. Unpaid	Vendor
385	General	\$42.66	\$42.66	Monitronics
386	General	\$801.94	\$801.94	Time Warner Cable Business Class
391	General	\$34.80	\$34.80	Staples Contract & Commercial
392	General	\$6.00	\$6.00	Grafton Hills Bottled Water
393	General	\$9.12	\$9.12	Eastwick Press
394	General	\$833.33	\$833.33	Philip J. Danaher, Esq.
395	General	\$10.64	\$10.64	Eastwick Press
396	General	\$59.04	\$59.04	Staples Contract & Commercial
397	General	\$213.20	\$213.20	DeLage Landen Financial Services, Inc.
398	General	\$26.79	\$26.79	Capital District Physicians Health Plan
399	General	\$45.24	\$45.24	Erika Douglas
400	General	\$105.50	\$105.50	Legenbauer Gas & Oil Company, Inc.
401	General	\$105.00	\$105.00	Hartford Steam
402	General	\$75.00	\$75.00	NYS Town Clerk Association
403	General	\$162.50	\$162.50	Joseph P. Mangione, Inc
411	General	\$484.00	\$484.00	State Comptroller
412	General	\$250.00	\$250.00	Sue Putnam
413	General	\$250.00	\$250.00	Herb Hasbrouck
417	General	\$500.00	\$500.00	Courtney Shayne Karl
418	General	\$432.72	\$432.72	National Grid
419	General	\$1,617.99	\$1,617.99	County Waste acct 127
420	General	\$410.32	\$410.32	County Waste #125
422	General	\$107.99	\$107.99	Staples Contract & Commercial
423	General	\$132.49	\$132.49	National Grid
424	General	\$28.55	\$28.55	National Grid
425	General	\$551.26	\$551.26	National Grid
426	General	\$197.64	\$197.64	National Grid
427	General	\$110.00	\$110.00	Petty Cash - Town Clerk
428	General	\$797.00	\$797.00	State Comptroller
429	General	\$2,995.00	\$2,995.00	Enhanced Business System
430	General	\$91.02	\$91.02	Staples Contract & Commercial
431	General	\$93.84	\$93.84	Verizon
432	General	\$26,012.50	\$26,012.50	Bonesteel Family Construction
433	General	\$165.00	\$165.00	Frank Lewandusky III
434	General	\$22.00	\$22.00	Rebecca Green
387	Highway	\$204.90	\$204.90	Unifirst Corporation
388	Highway	\$4,691.21	\$4,691.21	Peckham Industries
389	Highway	\$1,758.99	\$1,758.99	Peckham Industries
390	Highway	\$2,756.89	\$2,756.89	Polaro Sand & Gravel Inc
404	Highway	\$1,715.42	\$1,715.42	MVP health Care, Inc.

**Report of Vouchers By:      Year: 2021    Abstract: 8**

<b>Voucher #</b>	<b>Fund</b>	<b>Amount</b>	<b>Amt. Unpaid</b>	<b>Vendor</b>
405	Highway	\$2,433.05	\$2,433.05	Mirabito Energy Products
406	Highway	\$263.21	\$263.21	Mirabito Energy Products
407	Highway	\$2,543.94	\$2,543.94	R.J. Valente Companies
408	Highway	\$800.98	\$800.98	Callanan Industries Inc
409	Highway	\$82.50	\$82.50	Callanan Industries Inc
410	Highway	\$1,013.21	\$1,013.21	R.J. Valente Companies
414	Highway	\$250.00	\$250.00	Edward Redick
415	Highway	\$250.00	\$250.00	James H. Goyer
416	Highway	\$250.00	\$250.00	Harold J. Goyer
421	Highway	\$173.30	\$173.30	Fleet Pride Truck and Trailer Parts
435	Highway	\$27,176.16	\$27,176.16	Peckham Industries
436	Highway	\$158.01	\$158.01	Bob's Auto
<b>Totals:</b>		<b>\$84,301.85</b>	<b>\$84,301.85</b>	



## Assessor's Report

July 2021

1. Processed sales and escrows from County
2. Reviewing properties in field
3. Meeting with taxpayers
4. Held office hours



# GRAFTON RESCUE SQUAD CAPTAIN'S REPORT

JULY 2021

TOTAL CALLS 36

TOTAL MILES 897

TOTAL HOURS 60

We had 6 alpha , 6 bravo, 9 charlie, 14 delta, 0 echo, 6 refused medical advise, 1 fire call and 1 no pt found for the month. We had 4 calls missed and 2 first response. We used ALS 11 times. 5 Mohawk, 1 Pownal, 1 County and 4 Bennington.

We went to SVMC 4 times, Albany Medical Center 5 times. We went to Samaritan 12 times and St. Peter's 1 time.

We gave Mutual Aid to Petersburg 3 times.

21 calls were Grafton and 15 were Berlin.

15 calls were in the daytime and 17 calls were in the nighttime.

9 week day calls, 16 week night calls, 7 weekend day calls, and 4 weekend night calls.

Print

Date: Monday, August 9, 2021 2:48 PM  
From: JAMES GOYER <jtrades@verizon.net>  
To: graftontownclerk@albany.twcbc.com <graftontownclerk@albany.twcbc.com>, councilmanlewandusky@gmail.com <councilmanlewandusky@gmail.com>  
Subject: Youth report

Youth report august 2021

In July I held a roller skating night and opened the teen room . There was a good turn out for roller skating, the teen room however has not had much luck . I will be lowering the age to see if more kids will show up for august teen nights . it will be age 10 -17 . Grafton summer fun has kicked off and runs august 2-27 . I had 41 kids sign up with an average of 30 kids a day . Thanks

~ Noelle Goyer

[Sent from Yahoo Mail for iPhone](#)



# TOWN OF GRAFTON

Established in 1807

P.O. BOX G, Grafton, New York 12082

(518) 279-3565 (518) 279- 3685 (Fax)

Email: [graftontownclerk@albany.twcbc.com](mailto:graftontownclerk@albany.twcbc.com)

[www.townofgraftonny.org](http://www.townofgraftonny.org)

## Resolution #92 of 2021

**WHEREAS**, the Town of Grafton is desirous of making budget transfers of \$ 44,000.00 in budget line(s) as listed below, and such transfer(s) having been approved by the Town Bookkeeper,

**NOW, THEREFORE BE IT RESOLVED**, that the following budget transfer(s) be authorized to pay for audit services and building contracting services:

### FROM:

Account No.	Description	Amount
A.45404.1 – 4540.4	Ambulance CE	<u>\$44,000.00</u>
	<b>TOTAL</b>	<b>\$44,000.00</b>

### TO:

Account No.	Description	Amount
A.16204.1 – 1620.4	Buildings CE	<u>\$30,000.00</u>
A.13204.1 – 1320.4	Ind. Audit & Account.	<u>\$14,000.00</u>
	<b>TOTAL</b>	<b>\$44,000.00</b>

Motion Made by Councilman Lewandusky, seconded by Councilman Beaudry

**Roll Call:**

Councilman Beaudry - Yes  
Councilwoman Deschaine - Yes  
Councilman Lewandusky – Yes  
Councilman Hoyt - Yes  
Supervisor Gundrum - Yes

Yes 5 No 0

Carried  Not Carried

Adopted – August 9, 2021



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## Resolution #93 of 2021

### A RESOLUTION TO APPROVE CREATION OF AN ACCOUNTS PAYABLE CHECKING ACCOUNT AT PIONEER BANK

**WHEREAS**, the Town of Grafton is desirous of creating an Accounts Payable Checking Account at Pioneer Bank, where the Town currently has a Payroll Checking Account and a Savings Account; and

**WHEREAS**, the Town Board is informed that the Office of the New York State Comptroller recommends that Accounts Payable Accounts be separate from Payroll Accounts, and good cause appearing therefore,

**NOW, THEREFORE BE IS RESOLVED**, that the Town Supervisor is authorized to open an Accounts Payable Checking Account at Pioneer Bank.

**Motion Made by Councilman Beaudry, seconded by Councilman Lewandusky**

#### **Roll Call:**

Councilman Beaudry - Yes  
Councilwoman Deschaine - Yes  
Councilman Lewandusky - Yes  
Councilman Hoyt - Yes  
Supervisor Gundrum - Yes

Yes 5 No 0  
Carried **X** Not Carried

Adopted – August 9, 2021



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## Resolution #94 of 2021

### A RESOLUTION TO APPROVE TOWN OFFICERS AND EMPLOYEES TO PARTICIPATE IN MANDATED HARASSMENT AND DISCRIMINATION TRAINING

WHEREAS, the Town of Grafton is desirous of having Town Officers and Employees participate in mandated Harassment and Discrimination Training; and

WHEREAS, the Town Board is informed that such training is available free to the Town through its membership in NYMIR and that a training Webinar is available at 5:30 pm on Tuesday, August 24, 2021 through pre-registration, and good cause appearing therefore,

NOW, THEREFORE BE IS RESOLVED, that the Town Officers and Employees are authorized to register and participate in the aforementioned Harassment and Discrimination Training.

Motion Made by Supervisor Gundrum, seconded by Councilwoman Deschaine

#### Roll Call:

Councilman Beaudry - Yes  
Councilwoman Deschaine - Yes  
Councilman Lewandusky - Yes  
Councilman Hoyt - Yes  
Supervisor Gundrum - Yes

Yes 5 No 0

Carried  Not Carried

Adopted – August 9, 2021



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## RESOLUTION # 95 OF 2021

The Town Board hereby authorizes Judge Rebecca Greene to attend the Annual New York State Magistrates Association Conference/Training in Niagara Falls September 27, 2021 – September 29, 2021, in an amount not to exceed \$1000.00

Motion made by Supervisor Gundrum  
Seconded by Councilman Hoyt

### Roll Call:

Councilman Beaudry - Yes  
Councilwoman Deschaine - Yes  
Councilman Lewandusky – Yes  
Councilman Hoyt - Yes  
Supervisor Gundrum - Yes

Yes 5 No 0  
Carried  Not Carried

Adopted – August 9, 2021



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## Resolution #96 of 2021

Whereas the Town Board is desirous of having the Town Plow bear the seal of the Town of Grafton with commensurate lettering and under the Procurement Policy of the Town of Grafton and the lowest responsible bidder is 79 Graphic Design at the cost of \$425.00. The Grafton Town Board hereby authorizes \$425.00 to be paid for services provided.

Motion Made by Supervisor Gundrum, seconded by Councilwoman Deschaine

### Roll Call:

Councilman Beaudry – Yes

Councilwoman Deschaine - Yes

Councilman Lewandusky – Yes

Councilman Hoyt - Yes

Supervisor Gundrum – Yes

Yes 5 No 0

Carried  Not Carried

Adopted – August 9, 2021