

**DRAFT**



## **GRAFTON TOWN BOARD MEETING**

**December 14, 2020**

Meeting called to order at 7:00PM by Supervisor Gundrum with the Pledge of Allegiance

Roll Call:        Councilman Steve Beaudry – Present  
                      Councilman Jeff Wagar – Present  
                      Councilman Frank Lewendusky – Present  
                      Councilwoman Jodi Deschaine – Present  
                      Supervisor Ingrid Gundrum – Present

Also, in attendance – Donna Baldwin, Jarod Bouchard, Erika Douglas, LeAnne Sweet, Linda Lavaway, Cathy Goyer, Doug LaRocque, Tom Kiley, James Goyer Sr, Becky Greene, Amy Durham

Approval/Corrections for November 9, 2020 Town Board Meeting

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

Motion Carried 5 - 0

Department and Committees Reports:

Supervisor – Available upon request

Town Clerk – Attached

Motion to accept Town Clerk Report made by Supervisor Gundrum, seconded by Councilman Beaudry Motion Carried 5 - 0

Highway Superintendent – All plows are ready with exception of 1 truck, chipping brush

Assessor - Attached

Buildings & Code Enforcement – 53 Building permits year-to-date

Rescue Squad – 22 calls, 296.5 miles 91.34 man-hours, Did stand-by at State Park for food drive

Dog Control – Agri-Market inspection on 12/15/2020

Youth Director - Attached

LIBRARY: 521 check-outs, 149 e-books, 63 Magazines, 222 patrons, Got Grant check for Kitchen and Media Room, Will be closed Christmas Eve, Christmas Day, and New Years Day,

New Hours – Monday, Tuesday, Thursday & Friday 1 – 6PM, Wednesday & Sat 10 – 2

Communications Received: Letter from County thanking us for the great job we did with youth program

New Business: Quotes for Exterminator for Town Hall from Absolute and Terminix – Need to get a 3<sup>rd</sup> estimate, Quote from Trojan for furnace at Town Hall – Need 2 more estimates, Setting Year End Meeting Date for December 28, 2020 at 6:30PM to be held at Everett Wagar Senior Center

Old Business: Mohawk Hudson Humane Society Contract, Tri-Town Ambulance Contract – Drafts of contract given to the Town Board Members, Sending the Tri-Town Ambulance Service to public vote, Youth Bottle Donations – Bottles will be taken back by Supervisor Gundrum and money will continue to go to youth program, Maureen has a spreadsheet of money marked for youth program, Discussion of money already collected going towards repairing the basketball court, Ethics Committee Appointments

Public Comment – Ambulance Grant, Posting an agenda online 1 week in advance, Concerns about equipment at the Senior Center being owned by Town of County, Contract w/County for Senior Center lease is up in April, are we in discussions with them about renewing it, and when will job postings be done

Motion to go into Executive Session to discuss Ethic Committee appointments made at 8:40 by Supervisor Gundrum, seconded by Councilman Lewandusky - Motion carried 5 – 0 Motion to return from Executive Session made at 8:47 by Councilman Beaudry, seconded by Councilman Lewandusky – Motion Carried 5 - 0

MOTIONS AND RESOLUTIONS: Motion to enter a contract with Mohawk Hudson Humane Society for dog boarding services made by Supervisor Gundrum, seconded by Councilwoman Deschaine Motion carried 5 – 0

Motion to send Tri-Town Ambulance Service to Public Vote made by Councilman Lewandusky, seconded by Councilman Beaudry

Roll Call:

Councilman Beaudry – Yes

Councilwoman Deschaine – Yes

Councilman Wagar – Yes

Councilman Lewandusky – Yes

Supervisor Gundrum – Yes

Yes 5 No 0 Motion Carried 5 - 0

Motion to appoint John Oliver, Mike Smith and Alex Bassey to the Ethics Committee made by Supervisor Gundrum, seconded by Councilwoman Deschaine

Roll Call:

Councilman Beaudry – Yes  
Councilwoman Deschaine – Yes  
Councilman Wagar – Yes  
Councilman Lewandusky – Yes  
Supervisor Gundrum – Yes

Yes 5 No 0 Motion Carried 5 - 0

Motion to pay bills as audited: Vouchers 592 – 675 excluding 628 for \$ 38,612.58 made by Supervisor Gundrum, seconded by Councilman Beaudry

Roll Call:

Councilman Beaudry – Yes  
Councilwoman Deschaine – Yes  
Councilman Wagar – Yes  
Councilman Lewandusky – Yes  
Supervisor Gundrum – Yes

Yes 5 No 0 Motion Carried 5 - 0

Next Meeting will be held on December 28, 2020 at 6:30PM and the annual Organizational Meeting will be held on January 4, 2021 at 6:30PM

Motion to adjourn in Loving Memory of Jered O'Dell made by Supervisor Gundrum at 8:50PM, seconded by Councilman Lewandusky – Motion Carried 5 - 0

RESPECTFULLY SUMMITTED



VICTORIA BURDICK

GRAFTON TOWN CLERK

| Account#   | Account Description                       | Fee Description      | Qty               | Local Share       |
|--|---|----------------------|-------------------|-------------------|
|  | Marriage Lic.                             | MARRIAGE LICENSE FEE | 1                 | 17.50             |
|  |   |                      | <b>Sub-Total:</b> | <b>\$17.50</b>    |
| A1255  | Conservation                              | Conservation         | 8                 | 23.62             |
|  |   |                      | <b>Sub-Total:</b> | <b>\$23.62</b>    |
| A2115  | Lot Line Adjustment                       | Lot Line Adjustment  | 2                 | 300.00            |
|  | Planning Board                            | Minor Subdivision    | 1                 | 150.00            |
|  |   |                      | <b>Sub-Total:</b> | <b>\$450.00</b>   |
| A2130  | Trash Bag/Misc                            | Trash Bag/Misc       | 9                 | 3,845.00          |
|  |   |                      | <b>Sub-Total:</b> | <b>\$3,845.00</b> |
| A2544  | Dog Licensing                             | Female, Unspayed     | 10                | 90.00             |
|  |   | Male, Neutered       | 1                 | 6.00              |
|  |   | Male, Unneutered     | 7                 | 63.00             |
|  |   |                      | <b>Sub-Total:</b> | <b>\$159.00</b>   |
| A2555  | Building Permits                          | Addition             | 1                 | 50.00             |
|  |   | All Other Permits    | 1                 | 100.00            |
|  |   | Commercial           | 1                 | 1,773.00          |
|  |   | Family Residential   | 1                 | 675.00            |
|  | decks                                     | Deck                 | 1                 | 50.00             |
|  | Shed                                      | Shed                 | 1                 | 50.00             |
|  |   |                      | <b>Sub-Total:</b> | <b>\$2,698.00</b> |
| A3820  | youth program                             | Summer Program       | 1                 | 160.00            |
|  |   |                      | <b>Sub-Total:</b> | <b>\$160.00</b>   |
| <b>Total Local Shares Remitted:</b>              |   |                      |                   | <b>\$7,353.12</b> |
| Amount paid to:                                  | NYS Ag. & Markets for spay/neuter program |                      |                   | 52.00             |
| Amount paid to:                                  | NYS Environmental Conservation            |                      |                   | 405.38            |
| Amount paid to:                                  | State Health Dept. For Marriage Licenses  |                      |                   | 22.50             |
| <b>Total State, County &amp; Local Revenues:</b> |   |                      |                   | <b>\$7,833.00</b> |
| <b>Total Non-Local Revenues:</b>                 |   |                      |                   | <b>\$479.88</b>   |

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Victoria Burdick, Town Clerk, Town of Grafton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date

*Victoria E Burdick*

\_\_\_\_\_  
Town Clerk

*12/5/2020*

\_\_\_\_\_  
Date

GRAFTON YOUTH PROGRAM MONTHLY REPORT DECEMBER 2020

I JUST WANT TO START BY SAYING THANK YOU TO ALL THE GREAT KIDS AND PARENTS THAT PARTICIPATED IN ALL OF THE YOUTH PROGRAM EVENTS THIS YEAR. IN NOVEMBER THE YOUTH PROGRAM ENTERED A TREE IN TO THE FESTIVAL OF TREES AND WE WON FIRST PLACE IN THE CHILDRENS CATAGORY. THE MONTH OF DECEMBER WAS OUR ANNUAL GINGERBREAD HOUSE DECORATING PARTY AND WHILE THINGS WERE A LITTLE DIFFERENT THIS YEAR DUE TO COVID THE YOUTH PROGRAM HANDED OUT 61 TO GO GINGERBREAD KITS. THIS YEAR THE YOUTH PROGRAM RECIEVED A GRANT OF \$3,912 FROM OCFS.

THANKS

NOELLE GOYER

RECEIVED

DEC 12 2020  
Town of Grafton



## Assessor's Report

November 2020

1. Processed sales and escrows from County
2. Reviewing properties in field
3. Meeting with taxpayers
4. New computer has been installed and working
5. Received complaint from David Buckley about Benker School Way, which will be addressed for next Roll Book
6. Met with Mr. Buckley
7. Held office hours
8. Exemption renewals are ready to send out 1<sup>st</sup> week of December

RECEIVED

DEC 05 2020  
Town of Grafton