



**GRAFTON TOWN BOARD  
WORKSHOP MEETING  
February 24, 2020**

**MEETING CALLED TO ORDER BY:** Councilman Wagar at 6:30PM at which time the Pledge of Allegiance was said

**ROLL CALL:** COUNCILMAN STEVE BEAUDRY – Present

COUNCILMAN JEFF WAGAR – Present

COUNCILMAN FRANK LEWENDUSKY III– Present

COUNCILWOMAN JODI DESCHAINE – Present

SUPERVISOR INGRID GUNDRUM – Present

**ALSO, IN ATTENDANCE WERE THE FOLLOWING:** Beth Wagar, Nancy & Doug LaRocque, Donna Baldwin, Joe Allain, Herb Hasbrouck, Erika Douglas, Linda Lavaway, Amy Durham, Thomas Withcuskey, Jarod Bouchard, James Goyer Sr., Donna Wagar, John Oliver, Charlie Reardon, Duane Rifenburgh, Frank Sbrega

**PUBLIC COMMENT:** Concerns about having 2 formal meetings per month, updating website, CPR Class interest, Questions about youth program and needing an actual Youth Director, Assessor appointment, Job Postings – Ambulance Grant update – (Exhibit E was not on Letterhead) finishing it up.

**MOTIONS AND RESOLUTIONS:**

Resolution # 41 Setting salary for Youth director and youth program

# 42 Appointing Youth Director

# 43 Office Changes – Key & Lock changes

# 44 Setting date and time for Monthly Workshop Meetings

# 45 Town Clerk Website Access – Withdrawn

# 46 Appointment of Town Assessor

# 47 Keys for Town Board Members and Town Clerk to the Conference  
Room – Withdrawn

# 48 Planning Board Secretary Appointment

# 49 Audit of Town Books

**Resolutions Attached**

**MOTION TO ADJURN** Made by Supervisor Gundrum, seconded by Councilman  
Beaudry

**MOTION CARRIED: 5 - 0**

RESPECTFULLY SUBMITTED

  
VICTORIA BURDICK

GRAFTON TOWN CLERK



## **TOWN OF GRAFTON**

Established in 1807

P.O. BOX G, Grafton, New York 12082

Main (518)279-3565 Fax (518)279-3685

CouncilmanLewandusky@albany.twcbc.com

www.townofgraftonny.org

February 3rd, 2020

### **RESOLUTION # 41 OF 2020**

Setting the wage and salary schedule in accordance with resolution # 40 for the youth program employees for the period 3/01/2020 through 12/31/2020.

Motion made by Councilman Lewandusky, seconded by Councilman Beaudry

#### **ROLL CALL:**

Councilman Lewandusky: Yes

Councilman Wagar: Abstained

Councilwoman Deschaine: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Abstained

Yes: 3 No: Abstained: 2 Absent:

Carried: X Not Carried:

Approved February 24, 2020



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February 14th, 2020

### **RESOLUTION # 42 OF 2020**

**APPOINTING Noelle Goyer as the Youth Director for the Town of Grafton for the Period covering 3/1/2020 - 12/31/2020.**

Motion made by Councilman Lewandusky, seconded by Councilman Beaudry

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Abstained

Councilwoman Deschaine: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Abstained

Yes: 3 No: Abstained: 2 Absent:

Carried: X Not Carried:

Approved February 24, 2020



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February 14th, 2020

### RESOLUTION # 43 OF 2020

**WHEREAS**, under article 3, section 64, sub-section 3 of the NYS Town Law states that the board of every town, shall have the management, custody and control of all town lands, buildings and property of the town

**NOW, IT IS HEREBY**

**RESOLVED** that no office be changed or moved without board approval.

**RESOLVED** that no office keys or filing cabinet keys be cut or changed without board approval.

Motion made by Councilman Lewandusky, seconded by Councilman Beaudry

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Abstained

Councilwoman Deschaine: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Abstained

Yes: 3 No: Abstained: 2 Absent:

Carried: X Not Carried:

Approved February 24, 2020



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February 14th, 2020

### **RESOLUTION # 44 OF 2020**

Setting the time of the Town Workshop/Meeting for the Fourth Mondays of every month at 6:30PM Except for May and December

Motion made by Councilman Lewandusky, seconded by Supervisor Gundrum

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Yes

Councilwoman Deschaine: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Yes: 5 No: Abstained: Absent:

Carried: X Not Carried:

Approved February 24, 2020



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February 14th, 2020

## RESOLUTION # 45 OF 2020

Authorizing the Town Clerk to have access to the Town Website.

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

ROLL CALL:

Councilman Lewandusky:

Councilman Wagar:

Councilwoman Deschaine:

Councilman Beaudry:

Supervisor Gundrum:

Yes: No: Abstained: Absent:

Carried: Not Carried:

Withdrawn unanimously February 24, 2020



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February 14th, 2020

### **RESOLUTION # 46 OF 2020**

**APPOINTING Craig Surprise as the Assessor for the Town of Grafton.**

Motion made by Councilman Lewandusky seconded by Councilman Beaudry

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Abstained

Councilwoman Deschaine: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Abstained

Yes: 3 No: Abstained: 2 Absent:

Carried: X Not Carried:





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February 14th, 2020

## RESOLUTION # 47 OF 2020

Keys to the conference room to be made for all Town Board Members and Town Clerk.

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_

ROLL CALL:

Councilman Lewandusky:

Councilman Wagar:

Councilwoman Deschaine:

Councilman Beaudry:

Supervisor Gundrum:

Yes: No: Abstained: Absent:

Carried: Not Carried:

Resolution Unanimously withdraw February 24, 2020



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February 14th, 2020

### **RESOLUTION # 48 OF 2020**

**APPOINTING Linda Lavaway as the Planning Board Secretary for the Town of Grafton for period covering 3/1/2020 – 12/31/2020.**

Motion made by Councilman Lewandusky, seconded by Supervisor Gundrum

**ROLL CALL:**

Councilman Lewandusky: Yes

Councilman Wagar: Yes

Councilwoman Deschaine: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Yes: 5 No: Abstained: Absent:

Carried: X Not Carried:



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**Resolution #49 of 2019** – The financial records of The Town Justices, the Town Clerk and Town Tax Collector were available and audited on January 18, 2020 and Town Supervisor's were available and audited on February 3, 2020 by the Town Board

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Yes

Councilwoman Deschaine: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0