



**GRAFTON TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 3, 2022
Grafton Town Hall – 2379 NY RT 2, Grafton NY**

The meeting was called to order at 6:32PM by Supervisor Gundrum with the Pledge of Allegiance.

ROLL CALL: Councilman Frank Lewandusky – Here
Councilwoman Jodi Deschaine - Here
Councilman Pierce Hoyt – Here
Councilman Steve Beaudry - Here
Supervisor Ingrid Gundrum – Here

In Attendance – Rick Goyer

Supervisor Gundrum announced the following:

SUPERVISOR'S COMMITTEE APPOINTMENTS

With thanks from the Supervisor for the Council Members service on the committees

PUBLIC SAFETY COMMITTEE: Councilman Lewandusky & Steve Beaudry
PARKS & CEMETERIES: Councilwoman Deschaine & Councilman Hoyt
HIGHWAY: Councilman Lewandusky & Councilman Beaudry
BUILDINGS & GROUNDS: Councilwoman Deschaine & Councilman Hoyt
STREET LIGHTING: Councilman Beaudry & Councilman Hoyt
RECYCLING: Councilman Lewandusky & Councilwoman Deschaine
HUMAN RESOURCES COMMITTEE: Councilman Lewandusky & Councilwoman Deschaine
YOUTH: Councilman Lewandusky & Councilman Hoyt
VETERANS: Councilwoman Deschaine & Councilman Beaudry
SENIORS: Councilwoman Deschaine & Councilman Beaudry
MUNICIPAL GRANTS COMMITTEE: Councilman Lewandusky & Councilman Hoyt
BUDGET: Councilman Lewandusky & Councilman Hoyt

SUPERVISOR'S APPOINTMENTS

SUPERVISORS CONFIDENTIAL SECRETARY: Erika Brock-Douglas
TOWN BOOKKEEPER: Wendy J. Ashley
DEPUTY SUPERVISOR: Lisa Dooley
TOWN HISTORIAN: Anne Kiely

The following Town Board Resolutions were introduced and voted on as indicated:

RESOLUTION #1 OF 2022: Setting the time of the regular meetings of the Town Board for the second Monday of each month at 7:00 PM except for October 2022 which the Meeting will be held On Wednesday, October 12th at 7:00 PM – All meetings will be held at the Grafton Town Hall unless otherwise stated. Attached

Motion made by Supervisor Gundrum, seconded by Councilwoman Decschaine

Motion Carried 5 - 0

RESOLUTION #2 OF 2022: Setting the time of the Workshop Meetings of the Town Board for the fourth Monday of each month at 6:30 PM – All meetings will be held at the Grafton Town Hall unless otherwise stated. Attached

Motion made by Supervisor Gundrum, seconded by Councilman Beaudry

Motion Carried 5 - 0

RESOLUTION #3 OF 2022: That the Town Board of the Town of Grafton does (A) Confer the benefits of Section 18 of the Public Officers Law of the State of New York upon the employees of the Town of Grafton and (B) will thereafter be held liable for the cost incurred under the Provisions of Section 18

Motion made by Supervisor Gundrum, seconded by Councilman Lewandusky

Motion Carried 5 - 0

RESOLUTION #4 OF 2022: Naming the Eastwick Press (When available) and The Record as the Official Newspapers for the Town of Grafton

Motion made by Supervisor Gundrum, seconded by Councilman Hoyt

Motion Carried 5 - 0

RESOLUTION #5 OF 2022: Accepting the Town of Grafton Procurement Policy as outlined in Section 46 of The Code of the Town of Grafton for the purchase of all goods and services

Motion made by Supervisor Gundrum, seconded by Councilman Beaudry

Motion Carried 5 - 0

RESOLUTION #6 OF 2022: Authorizing the Town Supervisor to open competitive bids involving Public Works and Purchase Contracts required to be advertised as stated in General Municipal Law 103(2)

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

Motion Carried 5 - 0

RESOLUTION #7 OF 2022: Accepting the Town of Grafton Investment Policy as out lined in Section 27 of The Code of the Town of Grafton

Motion made by Supervisor Gundrum, seconded by Councilman Beaudry

Motion Carried 5 - 0

RESOLUTION #8 OF 2022: Authorizing the payment of all elected officials, appointed officials, part-time employees, and full-time employees as established in the 2022 Town of Grafton Budget. With exception to persons paid from 2022 budget line for Youth Programs

Motion made by Supervisor Gundrum, seconded by Councilman Hoyt

ROLL CALL:

Councilman Lewandusky: Yes

Councilwoman Deschaine: Yes

Councilman Hoyt: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0

Carried: **X** Not Carried:

RESOLUTION #9 OF 2022: Establishing the mileage reimbursement rate at 58.5 cents per mile

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

Motion Carried 5 - 0

RESOLUTION #10 OF 2022: Adopting the attached Fee Schedule as the 2022 Fee Schedule

Motion to table resolution made by Supervisor Gundrum, seconded by Councilman Lewandusky

Motion Carried 5 - 0

RESOLUTION #11 OF 2022: Appointing Owen Grandjean as Planning Board Member for the Town of Grafton for the period covering 1/1/2022 - 12/31/2026

Motion made by Supervisor Gundrum, seconded by Councilman Beaudry

ROLL CALL:

Councilman Lewandusky: Yes

Councilwoman Deschaine: Yes

Councilman Hoyt: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0

Carried: **X** Not Carried:

RESOLUTION #12 of 2022: Appointments to the following positions as follows at the salaries established in the 2022 Budget

Town Attorney – Philip Danaher, ESQ
Dog Control Officer – Kayla Stetson
Assessor’s Clerk – Helen Hemendinger
Planning Board Chairman – Thomas Withcuskey
Planning Board Secretary – Linda Laveway
Court Clerk – Jolene Crandall
Building & Code Enforcement Officer – Thomas Withcuskey
Youth Director – Noelle Goyer
Deputy Town Clerk – Deputy Registrar of Vital Statistics – Amy Durham

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

ROLL CALL:

Councilman Lewandusky: Yes
Councilwoman Deschaine: Yes
Councilman Hoyt: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0
Carried: **X** Not Carried:

RESOLUTION #13 OF 2022: Naming Pioneer Commercial Bank as the depository for the Town of Grafton

Motion made by Supervisor Gundrum, seconded by Councilman Hoyt

Motion Carried 5 – 0

RESOLUTION #14 OF 2022: Naming Amsure Insurance as Broker of Record for the Town of Grafton Medical and Disability insurance

Motion made by Supervisor Gundrum, seconded by Councilman Beaudry

Motion Carried 5 - 0

MOTION TO ADJOURN: Made by Supervisor Gundrum at 6:45PM, seconded by Councilwoman Deshaine

Respectfully Submitted,

Victoria E Burdick
Victoria E Burdick
Town Clerk