



GRAFTON TOWN BOARD MEETING

July 11, 2022 – 7:00PM

Grafton Town Hall – 2379 NY RT 2, Grafton NY 12082

Meeting Called to Order by Supervisor Gundrum 7:00PM with the Pledge of Allegiance

ROLL CALL: COUNCILMAN STEVE BEAUDRY – Present

COUNCILMAN PIERCE HOYT – Present

COUNCILMAN FRANK LEWANDUSKY – Present

COUNCILWOMAN JODI DESCHAINE – Present

SUPERVISOR INGRID GUNDRUM – Present

ALSO, IN ATTENDANCE WERE THE FOLLOWING: James Goyer Sr. LeAnna Sweet – Grafton Library, Tamara Beal – Grafton State Park, Jarod Bouchard – Highway Superintendent, Tom Withcuskey – Buildings & Code Enforcement, Chris Tergliafera – Eastwick Press, Ann Calabro

REVIEW/APPROVAL OF MINUTES FROM June 13, 2022 Regular Town Board Meeting, and June 27, 2022 Workshop Meeting

Motion to Approve the above Minutes made by Supervisor Gundrum, seconded by Councilwoman Deschaine – Motion Carried 5 - 0

REPORTS AND REMITTANCES FROM TOWN COMMITTEES:

SUPERVISOR: Attached

TOWN CLERK: Youth Dept - \$50.00 Donation, Town Clerk Fees - \$330.42, Planning Board - \$300.00, Building Permits - \$1605.75, Trash/Recycle \$2830.00: Total Revenue for June \$5331.75 – Payments to Agri-Markets \$3.00, DEC \$212.58 – Check to Town Supervisor \$5116.17

Motion to accept Town Clerk Report made by Supervisor Gundrum, seconded by Councilman Hoyt – Motion Carried 5 – 0

Roll Call:

Councilman Beaudry: Yes

Councilwoman Deschaine: Yes

Councilman Lewendusky: Yes

Councilman Hoyt: Yes

ASSESSOR: Processed sales and escrows from County, Reviewed properties in field, Met with taxpayers, Regular office Hours, Reviewing ne construction permits, Published Legal Notice for Final Tax Roll Book and filed Final Tax Roll with Town Clerk.

HIGHWAY: Culverts, ditching, finishing shoulders on recently paved road & grading

BUILDINGS/CODE ENFORCEMENT: 26 Permits YTD, 22 outstanding permits from 2021, Responded to 2 barking dog complaints

RESCUE SQUAD: 23 calls, 493 Miles, Hours 65

YOUTH DEPT: June program was Bon-fire w/ s'mores June 25th, June 14th conducted interviews for Summer Counselors – Hiring 4. June 23rd – Lead Counselor and Director completed Food Training Course with Rensselaer County, For July there are 4th of July themed baggies available at the entrance of the Fire/VFW Hall for children to pick up and Summer Drop-in program will run from August 1st – August 26th from 9AM – 2PM, applications are still available at the Town Hall and online

LIBRARY: 495 Books. 264 eBooks, 287 patrons, Will be at Grafton Festival on July 16, 2022, Hosting Mendeley Bell Presentation with Historical Society on July 20th and will be doing a Reading Program with the Summer Youth Drop-in Program

STATE PARK: Looking for Volunteers, Hosting a Movie Night July 23rd, Grafton Forest Sunset Hike, and 10th Anniversary of the restoration of the Dickinson Hill Fire Tower presentation

RECREATION COMMITTEE: Ric DiDonato will be performing August 13 at Roxborough Holdings, Food and beverage will be available

MERRYMAKERS: Next Meeting July 13th @ 5:30PM Subs & dessert provided, Craig Surprise – Town Assessor will be doing a presentation and answer questions on STAR and Enhanced STAR program, followed by a brief meeting, last meeting had discussion on possible bus trips, Meetings are held the 2nd Wednesday of the month – anyone 55+ are welcome to join us – We have a full slate of Guest Speakers scheduled

COMMUNICATIONS RECEIVED:

- Run for the Roses – Letter from State Park notifying the Town of temporary traffic control for the up coming event on August 14th
- MVP – 15.7% rate increase

NEW BUSINESS:

- Hiring Deputy Code Enforcement Officer/Dog Control Officer – Code Enforcement Officer does not feel that at this time a Deputy is necessary – Appointment of Deputy Dog Control Officer moved to Motions/Resolutions
- Reassessment – Craig Surprise will be at the July 25, 2022 Workshop to address this issue
- Upgrade to Security Cameras – Getting information together on ordering/pricing cameras, we should be able to install them ourselves

OLD BUSINESS:

- Credit Card Presentation – Waiting to hear back from the company to confirm date/time for in-person presentation
- Town of Grafton Code Update – Waiting for clarification on pricing and other questions Town Board had

PUBLIC COMMENTS:

- Recording Workshop Meetings
- Minutes easier to access on Website
- Animal Shelter too far away for residents
- No public discussion occurred concerning the Forensic Audit

MOTIONS AND RESOLUTIONS:

Motion to appoint Victoria Burdick as Deputy Dog Control Officer with no financial compensation made by Supervisor Gundrum, seconded by Councilman Beaudry – Motion Carried 5 – 0

Roll Call:

Councilman Beaudry: Yes

Councilwoman Deschaine: Yes

Councilman Lewendusky: Yes

Councilman Hoyt: Yes

Supervisor Gundrum: Yes

Resolution #35 of 2022 – Use of Sr. Center – Attached

Resolution #36 of 2022 – Audit of Supervisor’s Books – Attached

Resolution #37 of 2022 – Budget Transfers – Attached

Resolution #38 of 2022 – Advertising for Part-Time Laborer – Attached

MOTIONS TO PAY BILLS AS AUDITED: Vouchers 296 - 337 Total \$46,130.05 - Motion made by Supervisor Gundrum, seconded by Councilman Beaudry – Motion Carried 5 – 0

Roll Call:

Councilman Beaudry: Yes

Councilwoman Deschaine: Yes

Councilman Lewendusky: Yes

Councilman Hoyt: Yes

Supervisor Gundrum: Yes

The next Workshop will be held on 07/25/2022 @ 6:30PM – Grafton Town Hall

Regular Town Board Meeting 08/08/2022 @ 7:00PM – Grafton Town Hall

LEGISLATIVE PRIVILEGE – Copies of the Audit are available, Thanks to Highway crew for work on Basketball Court & Reminder that the Planning Board Meeting on July 18th will be at Roxborough Holdings

Motion to Adjourn in Loving Memory of Irene Morris, Janice M Bulson and Edward Schultz at 7:35PM made by Supervisor Gundrum, seconded by Councilwoman Deschaine – Motion Carried 5-0

RESPECTFULLY SUMMITTED

Victoria E Burdick

VICTORIA BURDICK

GRAFTON TOWN CLERK

Approved:

Town Of Grafton

Balance Sheet as of 6/30/2022

Fund: GENERAL FUND A

Assets

CASH ACCOUNT

000200.01.000.00	200 - Cash GENERAL FUND A	\$10,000.00
000201.01.000.00	201 - Money Market / Cash in Time Deposits GENERAL FUND	\$974,797.75
000210.01.000.00	210 - Petty Cash GENERAL FUND A	\$850.00
000231.01.000.22	231 - Cash in Time Deposits, Special Reserves GENERAL FUND	\$7,500.00
Subtotal CASH ACCOUNT:		\$993,147.75
Total Assets:		\$993,147.75

Liabilities

TRUST & AGENCY ACCOUNT

000730.01.000.00	730 - Guaranty & Bid Deposits GENERAL FUND A	\$31,247.00
Subtotal TRUST & AGENCY ACCOUNT:		\$31,247.00

OTHER LIABILITY ACCOUNTS

000688.01.000.00	Other Liabilities GENERAL FUND A	\$110,563.77
Subtotal OTHER LIABILITY ACCOUNTS:		\$110,563.77
Total Liabilities:		\$141,810.77

Equity

FUND BALANCE

000909.01.000.00	909 - Fund Balance GENERAL FUND A	\$767,965.77
000914.01.000.00	914 - Assigned Appropriated Fund Balance GENERAL FUND A	\$7,500.00
Subtotal FUND BALANCE:		\$775,465.77
Total Equity:		\$775,465.77

Month To Date Activity As	6/30/2022	YTD Activity As Of:	6/30/2022
Revenues (980) :	\$138,499.65	Revenues (980) :	\$384,468.62
Expenditures (522) :	\$36,936.11	Expenditures (522) :	\$308,597.41
Fund Balance (909/911) :	\$101,563.54	Fund Balance (909/911) :	\$75,871.21
		Total Liabilities and Equity:	\$993,147.75

Town Of Grafton

Balance Sheet as of 6/30/2022

Fund: HIGHWAY FUND DA

Assets

CASH ACCOUNT

000201.03.000.00	201 - Money Market / Cash in Time Deposits HIGHWAY FUND	\$651,711.77
000210.03.000.00	210 - Petty Cash HIGHWAY FUND DA	\$500.00
000231.03.000.20	231 - Cash in Time Deposits, Special Reserves HIGHWAY FUN	\$110,000.00
000231.03.000.21	231 - Cash in Time Deposits, Special Reserves HIGHWAY FUN	\$7,000.00
	Subtotal CASH ACCOUNT:	\$769,211.77

Total Assets: \$769,211.77

Equity

FUND BALANCE

000909.03.000.00	909 - Fund Balance HIGHWAY FUND DA	\$111,434.29
000914.03.000.00	914 - Assigned Appropriated Fund Balance HIGHWAY FUND D	\$117,000.00
	Subtotal FUND BALANCE:	\$228,434.29

Total Equity: \$228,434.29

Month To Date Activity As	6/30/2022	YTD Activity As Of:	6/30/2022
Revenues (980) :	\$0.00	Revenues (980) :	\$977,231.36
Expenditures (522) :	\$171,344.32	Expenditures (522) :	\$436,453.88
Fund Balance (909/911) :	(\$171,344.32)	Fund Balance (909/911) :	\$540,777.48
		Total Liabilities and Equity:	\$769,211.77

Town Of Grafton

Balance Sheet as of 6/30/2022

Fund: TRUST & AGENCY FUND TA

Assets

CASH ACCOUNT

000200.99.000.00	200 - Cash TRUST & AGENCY FUND TA	\$1,703.57
Subtotal CASH ACCOUNT:		\$1,703.57
Total Assets:		\$1,703.57

Liabilities

TRUST & AGENCY ACCOUNT

000020.99.000.00	20 - Group Insurance TRUST & AGENCY FUND TA	\$1,703.57
Subtotal TRUST & AGENCY ACCOUNT:		\$1,703.57
Total Liabilities:		\$1,703.57

Month To Date Activity As	6/30/2022	YTD Activity As Of:	6/30/2022
Revenues (980) :	\$0.00	Revenues (980) :	\$0.00
Expenditures (522) :	\$0.00	Expenditures (522) :	\$0.00
Fund Balance (909/911) :	\$0.00	Fund Balance (909/911) :	\$0.00
		Total Liabilities and Equity:	\$1,703.57

Town Of Grafton

PO Box G
GRAFTON, NY 12082
(518) 279-3565 Fax: (518) 279-3685

Operating Statement for the Period Ending

6/30/2022

Year - To - Date

Expenses	Current	Monthly Amount	Amount	Budget	Variance	% Var
Fund: GENERAL FUND A						
APPROPRIATION ACCOUNT						
10101.1	1010.1 - Town Board PS	\$1,096.14	\$5,999.94	\$12,000.00	6,000.06	50.0%
10104.1	1010.4 - Town Board CE	\$0.00	\$52.44	\$1,000.00	947.56	94.8%
11101.1	1110.1 - Justices PS	\$1,916.67	\$11,500.02	\$23,000.00	11,499.98	50.0%
11104.1	1110.4 - Justices CE	\$329.28	\$1,093.95	\$2,720.00	1,626.05	59.8%
12201.1	1220.1 - Supervisor PS	\$750.00	\$4,500.00	\$9,000.00	4,500.00	50.0%
12202.1	1220.2 - Supervisor EQ	\$0.00	\$0.00	\$1,200.00	1,200.00	100.0%
12204.1	1220.4 - Supervisor CE	\$0.00	\$203.94	\$1,500.00	1,296.06	86.4%
13201.1	1320.1 - Bookkeeping Services	\$1,266.25	\$8,097.50	\$15,695.00	7,597.50	48.4%
13204.1	1320.4 - Independent Auditing & Accounting	\$0.00	\$3,500.62	\$0.00	(3,500.62)	0.0%
13301.1	1330.1 - Tax Collector PS	\$350.00	\$2,100.00	\$4,200.00	2,100.00	50.0%
13304.1	1330.4 - Tax Collector CE	\$0.00	\$414.62	\$1,200.00	785.38	65.4%
13551.1	1355.1 - Assessor PS	\$3,100.64	\$14,949.99	\$29,900.00	14,950.01	50.0%
13554.1	1355.4 - Assessor CE	\$24.32	\$168.04	\$1,630.00	1,461.96	89.7%
14101.1	1410.1 - Town Clerk PS	\$1,773.07	\$8,099.97	\$16,200.00	8,100.03	50.0%
14102.1	1410.2 - Town Clerk EQ	\$0.00	\$0.00	\$200.00	200.00	100.0%
14104.1	1410.4 - Town Clerk CE	\$0.00	\$982.12	\$1,500.00	517.88	34.5%
14204.1	1420.4 - Attorney CE	\$1,000.00	\$5,000.00	\$12,000.00	7,000.00	58.3%
14301.1	1430.1 - Personnel PS	\$874.50	\$4,409.50	\$8,580.00	4,170.50	48.6%
16201.1	1620.1 - Buildings PS	\$232.50	\$795.00	\$3,000.00	2,205.00	73.5%
16204.1	1620.4 - Buildings CE	\$3,694.80	\$22,156.51	\$58,920.14	36,763.63	62.4%
19104.1	1910.4 - Unallocated Insurance	\$0.00	\$36,737.98	\$35,570.00	(1,167.98)	(3.3)%
19204.1	1920.4 - Municipal Association Dues	\$0.00	\$0.00	\$800.00	800.00	100.0%
35101.1	3510.1 - Dog Control PS	\$250.00	\$1,500.00	\$3,000.00	1,500.00	50.0%
35102.1	3510.2 - Dog Control EQ	\$0.00	\$0.00	\$175.00	175.00	100.0%
35104.1	3510.4 - Dog Control CE	\$650.00	\$1,300.00	\$800.00	(500.00)	(62.5)%
36201.1	3620.1 - Safety Inspection PS	\$1,373.33	\$8,239.98	\$16,480.00	8,240.02	50.0%

Operating Statement for the Period Ending

6/30/2022

Year - To - Date

	Current	Monthly Amount	Amount	Budget	Variance	% Var
36204.1	3620.4 - Safety Inspection CE	\$206.22	\$432.38	\$800.00	367.62	46.0%
40201.1	4020.1 - Regis. of Vital Stats PS	\$57.69	\$249.99	\$500.00	250.01	50.0%
45404.1	4540.4 - Ambulance CE	\$262.40	\$14,358.77	\$22,778.50	8,419.73	37.0%
50101.1	5010.1 - Supt. of Highway PS	\$6,923.07	\$29,999.97	\$60,000.00	30,000.03	50.0%
50104.1	5010.4 - Supt. of Highway CE	\$31.22	\$187.38	\$0.00	(187.38)	0.0%
51324.1	5132.4 - Garage CE	\$255.10	\$18,037.40	\$0.00	(18,037.40)	0.0%
51824.1	5182.4 - Street Lighting CE	\$0.00	\$3,028.47	\$6,500.00	3,471.53	53.4%
65104.1	6510.4 - Veterans Services CE	\$0.00	\$700.00	\$700.00	0.00	0.0%
67724.1	6772.4 - Programs for Aging CE	\$545.62	\$3,850.63	\$3,485.00	(365.63)	(10.5)%
71104.1	7110.4 - Parks CE	\$26.38	\$211.41	\$1,000.00	788.59	78.9%
73101.1	7310.1 - Youth Programs PS	\$500.00	\$3,000.00	\$12,830.00	9,830.00	76.6%
73104.1	7310.4 - Youth Programs CE	\$747.45	\$821.17	\$3,500.00	2,678.83	76.5%
74104.1	7410.4 - Library CE	\$0.00	\$22,500.00	\$45,000.00	22,500.00	50.0%
75101.1	7510.1 - Historian PS	\$0.00	\$0.00	\$500.00	500.00	100.0%
75504.1	7550.4 - Celebrations CE	\$0.00	\$0.00	\$4,400.00	4,400.00	100.0%
80201.1	8020.1 - Planning PS	\$1,762.50	\$2,762.50	\$5,525.00	2,762.50	50.0%
80204.1	8020.4 - Planning CE	\$19.00	\$866.44	\$300.00	(566.44)	(188.8)%
81601.1	8160.1 - Refuse/Garbage PS	\$825.00	\$3,667.50	\$8,000.00	4,332.50	54.2%
81604.1	8160.4 - Refuse/Garbage CE	\$3,094.65	\$12,256.18	\$26,500.00	14,243.82	53.8%
90108.1	9010.8 - State Retirement	\$0.00	\$30,520.00	\$30,520.00	0.00	0.0%
90308.1	9030.8 - Social Security (Town Share)	\$1,763.47	\$8,405.47	\$17,506.00	9,100.53	52.0%
90408.1	9040.8 - Workers Comp	\$0.00	\$4,204.00	\$4,204.00	0.00	0.0%
90508.1	9050.8 - Unemployment Insurance	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
90558.1	9055.8 - Disability Insurance	\$0.00	\$40.00	\$1,500.00	1,460.00	97.3%
90608.1	9060.8 - Medical Insurance (Town Share)	\$1,234.84	\$6,695.63	\$15,000.00	8,304.37	55.4%
99509.1	9950.9 - Transfers to Cap/Reserve Projects	\$0.00	\$0.00	\$25,000.00	25,000.00	100.0%
	Subtotal for APPROPRIATION ACCOUNT:	\$36,936.11	\$308,597.41	\$557,318.64	248,721.23	44.6%
	Subtotal for Expenses	\$36,936.11	\$308,597.41	\$557,318.64	248,721.23	44.6%

Other Income

	REVENUE ACCOUNT	Amount	Budget	Variance	% Var
1001.1	1001 - Real Property Tax	\$92,581.00	\$92,581.00	0.00	0.0%
1080.1	1080 - Federal Payments in Lieu of Taxes	\$0.00	\$700.00	700.00	100.0%
1090.1	1090 - Real Property Tax Interest & Penalty	\$0.00	\$3,000.00	(60.70)	(2.0)%

Operating Statement for the Period Ending

6/30/2022

Year - To - Date

Current	Monthly Amount	Amount	Budget	Variance	% Var
1120.1	1120 - Non-Property Tax Distribution by County	\$72,882.71	\$275,000.00	98,731.12	35.9%
1170.1	1170 - Franchise Fees	\$6,614.54	\$20,000.00	6,577.61	32.9%
1255.1	1255 - Town Clerk Fees	\$119.88	\$1,200.00	360.16	30.0%
2115.1	2115 - Planning Board Fees	\$50.00	\$1,600.00	(525.00)	(32.8)%
2130.1	2130 - Refuse and Garbage Charges	\$2,289.00	\$36,000.00	21,115.62	58.7%
2401.1	2401 - Interest & Earnings	\$28.89	\$200.00	26.62	13.3%
2410.1	2410 - Rental of Real Property	\$2,908.26	\$34,414.00	17,220.38	50.0%
2544.1	2544 - Licenses	\$24.00	\$400.00	58.00	14.5%
2545.1	2545 - Licenses (Other)	\$0.00	\$125.00	125.00	100.0%
2555.1	2555 - Licenses & Permits	\$1,175.00	\$10,000.00	4,293.25	42.9%
2590.1	2590 - Permits - Septic	\$0.00	\$150.00	150.00	100.0%
2610.1	2610 - Fines, Forfeits of Bail	\$355.00	\$3,500.00	453.00	12.9%
3001.1	3001 - State per Capita Aid	\$0.00	\$8,250.00	8,250.00	100.0%
3005.1	3005 - State Aid Mig Tax	\$51,961.77	\$55,000.00	3,038.23	5.5%
3820.1	3820 - State Aid Youth Program	\$90.60	\$2,500.00	(361.91)	(14.5)%
4089.1	4089 - Federal Aid	\$0.00	\$12,698.64	12,698.64	100.0%
	Subtotal for REVENUE ACCOUNT:	\$138,499.65	\$557,318.64	172,850.02	31.0%
	Subtotal for Other Income	\$138,499.65	\$557,318.64	172,850.02	31.0%
	Net Amounts	\$101,563.54	\$0.00	(\$75,871.21)	0.0%

Town Of Grafton

PO Box G
GRAFTON, NY 12082
(518) 279-3565 Fax: (518) 279-3685

Operating Statement for the Period Ending

6/30/2022

Year - To - Date

Expenses	Current	Monthly Amount	Amount	Budget	Variance	% Var
Fund: HIGHWAY FUND DA						
APPROPRIATION ACCOUNT						
19891.3	1989.1 - Other General Gov't SupportPS	\$165.00	\$821.00	\$1,716.00	895.00	52.2%
51101.3	5110.1 - General Repairs PS	\$21,526.50	\$49,506.00	\$119,700.00	70,194.00	58.6%
51104.3	5110.4 - General Repairs CE	\$24,112.09	\$31,143.71	\$60,500.00	29,356.29	48.5%
51122.3	5112.2 - Permanent Improvement EQ	\$115,164.61	\$115,164.61	\$121,000.00	5,835.39	4.8%
51302.3	5130.2 - Machinery EQ	\$0.00	\$67,266.28	\$99,000.00	31,733.72	32.1%
51304.3	5130.4 - Machinery CE	\$756.04	\$16,172.92	\$60,500.00	44,327.08	73.3%
51404.3	5140.4 - Brush & Weeds (Misc.) CE	\$0.00	\$155.14	\$2,100.00	1,944.86	92.6%
51421.3	5142.1 - Snow Removal PS	\$4,200.00	\$67,698.00	\$146,475.00	78,777.00	53.8%
51424.3	5142.4 - Snow Removal CE	\$0.00	\$39,890.59	\$68,750.00	28,859.41	42.0%
90108.3	9010.8 - State Retirement	\$0.00	\$9,813.00	\$9,681.00	(132.00)	(1.4)%
90308.3	9030.8 - Social Security (Town Share)	\$1,980.72	\$9,028.96	\$20,494.00	11,465.04	55.9%
90408.3	9040.8 - Workers Comp	\$0.00	\$11,099.31	\$12,800.00	1,700.69	13.3%
90508.3	9050.8 - Unemployment Insurance	\$0.00	\$0.00	\$400.00	400.00	100.0%
90558.3	9055.8 - Disability Insurance	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
90608.3	9060.8 - Medical Insurance (Town Share)	\$3,439.36	\$18,694.36	\$52,250.00	33,555.64	64.2%
99509.3	9950.9 - Transfers to Cap/Reserve Projects	\$0.00	\$0.00	\$25,000.00	25,000.00	100.0%
Subtotal for APPROPRIATION ACCOUNT:		\$171,344.32	\$436,453.88	\$801,366.00	364,912.12	45.5%
Other Income		Subtotal for Expenses				
		\$171,344.32	\$436,453.88	\$801,366.00	364,912.12	45.5%
REVENUE ACCOUNT						
1001.3	1001 - Real Property Tax	\$0.00	\$665,689.00	\$665,689.00	0.00	0.0%
1120.3	1120 - Non-Property Tax Distribution by County	\$0.00	\$25,000.00	\$25,000.00	0.00	0.0%
2300.3	2300 - Transportation Svcs - Fuel Reimb	\$0.00	\$862.19	\$677.00	(185.19)	(27.4)%
2701.3	2701 - Refunds from Prior Years	\$0.00	\$109.81	\$0.00	(109.81)	0.0%

Operating Statement for the Period Ending		6/30/2022		Year - To - Date	
Current	Monthly Amount	Amount	Budget	Variance	% Var
3501.3	\$0.00	\$285,570.36	\$110,000.00	(175,570.36)	(159.6)%
3501 - State Aid/CHIPS	\$0.00	\$977,231.36	\$801,366.00	(175,865.36)	(21.9)%
Subtotal for REVENUE ACCOUNT:	\$0.00	\$977,231.36	\$801,366.00	(175,865.36)	(21.9)%
Subtotal for Other Income					
Net Amounts	(\$171,344.32)	\$540,777.48	\$0.00	(\$540,777.48)	0.0%

Resolution #35 of 2022

“Affirming Use of the Everett Wagar Center for the Grafton Town Festival”

WHEREAS, the Director and Members of the Senior Citizens at the Everett Wagar Senior Center have requested Town Board approval for their use of the Center on Saturday, July 16, 2022 for an Open House Event to showcase the Senior Center and the many programs and services provided there; and

WHEREAS, the Town of Grafton enthusiastically supports the Senior Citizens in our Community and seeks to enhance their enjoyment of our Community in every way; and

WHEREAS, this request coincides with the Annual Grafton Town Festival held in the Town Park on Saturday, July 16, 2022; and

WHEREAS, the Grafton Town Festival is a fine opportunity for all members of our Community to visit the Everett Wagar Senior Center to see for themselves the asset the Center is to Grafton and Eastern Rensselaer County;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Grafton hereby approves use of the Everett Wagar Senior Center on Saturday, July 16, 2022 as requested herein.

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

Roll Call:

Councilman Beaudry: Yes

Councilwoman Deschaine: Yes

Councilman Lewendusky: Yes

Councilman Hoyt: Yes

Supervisor Gundrum: Yes

Motion Carried 5 – 0

Adopted: July 11, 2022

From:

Date: Thursday, June 16, 2022 2:29 PM

From: Mattison, Cindy. <Cindy.Mattison@renesco.com>

To: supervisorgrundrum@albany.twcbc.com <supervisorgrundrum@albany.twcbc.com>

Cc: councilmanbeaudry@albany.twcbc.com <councilmanbeaudry@albany.twcbc.com>, councilwomandeschaine@albany.twcbc.com <councilwomandeschaine@albany.twcbc.com>, councilmanhoyt@albany.twcbc.com <councilmanhoyt@albany.twcbc.com>, councilmanlewandusky@albany.twcbc.com <councilmanlewandusky@albany.twcbc.com>

Subject: Grafton Festival and the Senior Center

Good afternoon -

The Grafton Seniors wish to have an Open House at the Everett Wagar Senior Center during the Grafton Festival on July 16, 2022. They would like to have tag sale items, bake sale items, an ice cream sundae sale, and an afghan raffle to help bring people to the center open house, and to replenish their account for special events, entertainment, and prizes at the center. The hope is to get some new membership at the center, as many of our members have passed away, or moved in with children or into a nursing facility. It is also a way for the seniors to connect with the community.

I will be at the senior center over-seeing the seniors from start to finish. Seniors will not be left alone in the building, and I will make sure everything is put back in place. This event will be outside of the contractual time of weekdays 9:00 am to 3:00 pm, and therefore I am seeking approval that the seniors are able to use the center on July 16th.

I have contacted the church to advise them, and they will add the senior center to the list of participants. I have cleared it with the county as an event outside the normal hours. Please let me know if you have any concerns, or if you have a reason the seniors cannot do this event.

Thank you in advance,

Cindy Mattison, Director of the Center
518-279-3413 (center) or 518-322-8685 (cell)

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Resolution # 36 of 2022

Audit of Supervisor's 2021 Books

WHEREAS, Resolution # 30 of June 13, 2022 established that the 2021 "Supervisor's Books" had not been presented for audit by the Town Board to date of June 1, 2022, while it is directed to be done by January 20 by New York State Town Law Section 123; and

WHEREAS, Supervisor Gundrum, on June 13, 2022, set the date for presentation of the 2021 "Supervisor's Books" as Monday, June 27, 2022 at 5:30 p.m.; and

WHEREAS, on Monday, June 27, 2022 at 5:30 p.m., Supervisor Gundrum presented the 2021 "Supervisor's Books" for audit by the Town Board pursuant to NYS Town Law Section 123; and

WHEREAS, Councilman Lewendusky and Councilwoman Deschaine reviewed the 2021 "Supervisor's Books" and their findings were satisfactory that Supervisor Gundrum's presentation of the books was in accordance with NYS Town Law Section 123 and that the "Supervisor's Books" support the information contained in previously provided and reviewed monthly and annual reports for 2021, and that the books themselves are complete and without issue;

NOW THEREFORE BE IT RESOLVED, that effective June 27, 2022, Supervisor Gundrum has met the requirements for the annual audit of the "Supervisor's Books" pursuant to NYS Town Law Section 123.

Motion made by Supervisor Gundrum, seconded by Councilman Lewendusky

Roll Call:

Councilman Beaudry: Yes

Councilwoman Deschaine: Yes

Councilman Lewendusky: Yes

Councilman Hoyt: Yes

Supervisor Gundrum: Yes

Motion Carried 5 – 0

Adopted: July 11, 2022



TOWN OF GRAFTON

Established in 1807

P.O. BOX G, Grafton, New York 12082

(518) 279-3565 (518) 279- 3685 (Fax)

Email: graftontownclerk@albany.twcbc.com

www.townofgraftonny.org

Resolution #37 of 2022

WHEREAS, the Town of Grafton is desirous of making budget transfers in budget line(s) as listed below, and such transfer(s) having been approved by the Town Bookkeeper,

NOW, THEREFORE BE IT RESOLVED, that the following budget transfer(s) and modifications be authorized to pay and/or fund Town expenses and services:

INCREASES:

Account Nos.	Description	Amount
A.2115	Planning Board Fees	\$833.00
A.8020.4	Planning Board CE	\$833.00

DECREASES:

Account Nos.	Description	Amount
A.730	Guaranty & Bid Deposits	\$ 833.88

RESOLUTION #37 OF 2022

Motion made by Supervisor Gundrum, seconded by Councilman Hoyt

Roll Call:

Councilman Beaudry: Yes

Councilwoman Deschaine: Yes

Councilman Lewendusky: Yes

Councilman Hoyt: Yes

Supervisor Gundrum: Yes

Motion Carried 5 – 0

Adopted: July 11, 2022

Resolution # 38 of 2022

“Authorizing the Town Clerk to Advertise for Part-Time Laborer Position”

WHEREAS, the Town Board of the Town of Grafton has determined that a need exists for a Part-Time Laborer to be hired to perform a variety of maintenance and repair work on Town Buildings and Town Grounds; and

WHEREAS, the Town Board has determined that a rate of \$ ____ per hour shall be established for said position; and

WHEREAS, in order to obtain a selection of applicants for Part-Time Laborer, the Town must advertise for the position;

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Grafton hereby authorizes the Town Clerk to place advertisements for the position of Part-Time Laborer in our official newspapers of record and also to post the advertisement in areas accessible to the public in Town.

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

Roll Call:

Councilman Beaudry: Yes

Councilwoman Deschaine: Yes

Councilman Lewendusky: Yes

Councilman Hoyt: Yes

Supervisor Gundrum: Yes

Motion Carried 5 – 0

Adopted: July 11, 2022