



GRAFTON TOWN BOARD MEETING

June 13, 2022 – 7:00PM

Grafton Town Hall – 2379 NY RT 2, Grafton NY 12082

Meeting Called to Order by Supervisor Gundrum 7:00PM with the Pledge of Allegiance

ROLL CALL: COUNCILMAN STEVE BEAUDRY – Present

COUNCILMAN PIERCE HOYT – Present

COUNCILMAN FRANK LEWANDUSKY – Present

COUNCILWOMAN JODI DESCHAINE – Present

SUPERVISOR INGRID GUNDRUM – Present

ALSO, IN ATTENDANCE WERE THE FOLLOWING: James Goyer Sr. Mark Gilchrist, LeAnna Sweet – Grafton Library, Joe Allain, Cathy Goyer & Linda Laveway – Recreation Committee, John Oliver – Ethics Committee, Tamara Beal – Grafton State Park, Kayla Stetson – Dog Control, Jarod Bouchard – Highway Superintendent, Tom Withcuskey – Buildings & Code Enforcement, Chris Tergliafera – Eastwick Press, Ann Calabro, Lee Hess, Susan & Mike Spinelli, Becky Greene, Dylan & Tori Panteline

REVIEW/APPROVAL OF MINUTES FROM: May 9, 2022 Regular Town Board Meeting, May 11, 2022 Emergency Meeting & May 23, 2022 Workshop Meeting

Motion to Approve the above Minutes made by Supervisor Gundrum, seconded by Councilman Hoyt – Motion Carried 5 - 0

REPORTS AND REMITTANCES FROM TOWN COMMITTEES:

SUPERVISOR: Attached

TOWN CLERK: Attached – Motion to accept Town Clerk Report made by Supervisor Gundrum, seconded by Councilwoman Deshaine – Motion Carried 5 - 0

Roll Call:

Councilman Beaudry: Yes

Councilwoman Deschaine: Yes

Councilman Lewendusky: Yes

Councilman Hoyt: Yes

Supervisor Gundrum: Yes

ASSESSOR: Attached

HIGHWAY: Paving done, three roads left to grade, ditching & cutting brush

BUILDINGS/CODE ENFORCEMENT: Twenty permits YTD & Unregistered vehicles cleaned up

RESCUE SQUAD: Attached

YOUTH DEPT: Attached

LIBRARY: 271 patrons, 556 books, 263 Ebooks, August 14th – Run For The Roses, July 16th – Balloon Animals @ Grafton Festival, Will be working with the Grafton Youth Program in August

STATE PARK: No swimming lessons due to lack of Lifeguards, No boat rentals currently, Concession Stand on limited hours, Multiple activities going on for June, Golden Passes available free of charge to individuals 62 years old or older – valid Monday – Friday, no weekends, or holidays.

RECREATION COMMITTEE: Town Picnic went very well, Thank You to Hannaford & Price Chopper for donations and Nancy La Rocque for grilling and help and Thank you to Greywacke Meadows for use of the facility – Requested to be able to add Nancy La Rocque to the Committee

Motion to approve appointing Nancy LaRocque to the Recreation Committee made by Supervisor Gundrum, seconded by Councilman Lewandusky – Motion Carried 5 - 0

Roll Call:

Councilman Beaudry – Yes

Councilman Deschaine – Yes

Councilman Lewandusky – Yes

Councilman Hoyt – Yes

Supervisor Gundrum - Yes

MERRYMAKERS: August 13th – Ric DiDonato performing @ Roxborough Holdings, Looking for group that may want to sell hot dogs & beverages, Thanks to Tom Withcuskey for use of Roxborough Holding for the event – 12 Members at June Meeting, there will be a Speaker at the July Meeting to do Star Exemption Presentation

DOG CONTROL: Three @ large, one nuisance barking & two missing. Verification of DCO's cell phone number

COMMUNICATIONS RECEIVED:

- DEC – Fane Quarry, Cropseyville – Expansion – Buildings & Code Officer working with DEC
- Three letter from residents – Hazardous Waste Day – We are looking into “piggy-backing” with another Town later in the season, Trash/Recycle going cashless? – Councilman Lewandusky & Councilwoman Deschaine are researching other towns and developing a plan & Thank you to the Highway Dept. for the job they are doing
- Estimate from General Code – Updating Code Book – Will discuss at Workshop Meeting

NEW BUSINESS:

- Cemetery Maintenance – Hiring a company to maintain cemeteries & town property, Town Employee doing it on their own time – Have to be independent contractor – Would we want to hire someone to mow & to cover Trash/Recycle - Tabled to Workshop Meeting
- Donation – Blacktop/millings from Roxborough Holdings to Highway Department

Motion to accept donation of Blacktop/millings from Tom Withcuskey Made by Supervisor Gundrum, seconded by Councilman Beaudry – Motion Carried 5 – 0

Roll Call:

Councilman Beaudry – Yes

Councilman Deschaine – Yes

Councilman Lewandusky – Yes

Councilman Hoyt – Yes

Supervisor Gundrum - Yes

- Billing Clarification – Does the Town Board want vouchers to still be broken down by department - Yes

OLD BUSINESS:

- Basketball Court – Quotes – Resolution #32 of 2022
- Youth Director’s recommendation for use of Bottle Return Money – 3 Fieldtrips (Liberty Ridge 8/4, Spare Time Bowling 8/12 & Ioka Valley Farm @ approx. cost of \$4500.00), with the remaining money going to repairs of Basketball court

Motion to approve the use of Bottle Return Money for three field trips and basketball court repairs made by Supervisor Gundrum, seconded by Councilman Beaudry – Motion Carried: 5 – 0

Roll Call:

Councilman Beaudry – Yes

Councilman Deschaine – Yes

Councilman Lewandusky – Yes

Councilman Hoyt – Yes

Supervisor Gundrum – Yes

- Update on Hazardous Waste Material Date & Cost: Discussed in Communications Received
- Overhead door for Highway Garage – Resolution #34 of 2022
- Gradall Quotes – Resolution #33

PUBLIC COMMENTS:

- Concerns/Questions Monthly Report
- Nuisance Dog Barking
- Compliments to Highway Dept.

- Prior mowing agreement
- Fee schedule increase
- Dog Control Issues – Can tickets be issued, Updating Dog Control Laws
- Getting Agenda posted in timely manner
- Work together for the town, stop the arguing
- Support of Audit

MOTIONS AND RESOLUTIONS:

Resolution #27 of 2022 – Conference Room Key for Ethics Board - Attached

Resolution #28 of 2022 – Grafton Recreation Committee use of Everett Wagar Senior Center – Attached

Resolution #30 of 2022 – Audit of Supervisor’s Books – Attached

Resolution #31 of 2022 – Fee Schedule - Held

MOTIONS TO PAY BILLS AS AUDITED: Vouchers 247- 295 Total \$153,229.54 - Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine – Motion Carried 5 – 0

Roll Call:

Councilman Beaudry: Yes

Councilwoman Deschaine: Yes

Councilman Lewendusky: Yes

Councilman Hoyt: Yes

Supervisor Gundrum: Yes

The next Workshop will be held on 06/27/2022 @ 6:30PM – Grafton Town Hall

Regular Town Board Meeting 07/11/2022 @ 7:00PM – Grafton Town Hall

LEGISLATIVE PRIVILEGE – None

EXECUTIVE SESSION: Possible legal action by Town

Motion to go into Executive Session for review of Audit & Billing Issues made by Supervisor Gundrum at 8:16PM, seconded by Councilman Lewendusky – Motion Carried 5 – 0

- Dog Control Laws, No decisions were

Motion to return from Executive Session at 8:42PM made by Supervisor Gundrum, seconded by Councilman Lewendusky – Motion Carried 5 - 0

Motion to Adjourn in Loving Memory of Sue Beaudoin, Scott Conklin, Clark Edelman, Mary Farrell & Paul "Jud" Snyder made at 8:42PM by Supervisor Gundrum, seconded by Councilwoman Deschaine – Motion Carried 5-0

RESPECTFULLY SUMMITTED

Victoria E Burdick

VICTORIA BURDICK

GRAFTON TOWN CLERK

Approved:

Town Of Grafton

Balance Sheet as of 5/31/2022

Fund: GENERAL FUND A

Assets

CASH ACCOUNT

000200.01.000.00	200 - Cash GENERAL FUND A	\$10,000.00
000201.01.000.00	201 - Money Market / Cash in Time Deposits GENERAL FUND	\$873,234.21
000210.01.000.00	210 - Petty Cash GENERAL FUND A	\$850.00
000231.01.000.22	231 - Cash in Time Deposits, Special Reserves GENERAL FUND	\$7,500.00
	Subtotal CASH ACCOUNT:	\$891,584.21

Total Assets: \$891,584.21

Liabilities

TRUST & AGENCY ACCOUNT

000730.01.000.00	730 - Guaranty & Bid Deposits GENERAL FUND A	\$31,247.00
	Subtotal TRUST & AGENCY ACCOUNT:	\$31,247.00

OTHER LIABILITY ACCOUNTS

000688.01.000.00	Other Liabilities GENERAL FUND A	\$110,563.77
	Subtotal OTHER LIABILITY ACCOUNTS:	\$110,563.77

Total Liabilities: \$141,810.77

Equity

FUND BALANCE

000909.01.000.00	909 - Fund Balance GENERAL FUND A	\$767,965.77
000914.01.000.00	914 - Assigned Appropriated Fund Balance GENERAL FUND A	\$7,500.00
	Subtotal FUND BALANCE:	\$775,465.77

Total Equity: \$775,465.77

Month To Date Activity As	5/31/2022	YTD Activity As Of:	5/31/2022
Revenues (980) :	\$11,758.39	Revenues (980) :	\$245,968.97
Expenditures (522) :	\$32,317.12	Expenditures (522) :	\$271,661.30
Fund Balance (909/911) :	(\$20,558.73)	Fund Balance (909/911) :	(\$25,692.33)
		Total Liabilities and Equity:	\$891,584.21

Town Of Grafton

Balance Sheet as of 5/31/2022

Fund: HIGHWAY FUND DA

Assets

CASH ACCOUNT

000201.03.000.00	201 - Money Market / Cash in Time Deposits HIGHWAY FUND	\$823,056.09
000210.03.000.00	210 - Petty Cash HIGHWAY FUND DA	\$500.00
000231.03.000.20	231 - Cash in Time Deposits, Special Reserves HIGHWAY FUN	\$110,000.00
000231.03.000.21	231 - Cash in Time Deposits, Special Reserves HIGHWAY FUN	\$7,000.00

Subtotal CASH ACCOUNT: \$940,556.09

Total Assets: \$940,556.09

Equity

FUND BALANCE

000909.03.000.00	909 - Fund Balance HIGHWAY FUND DA	\$111,434.29
000914.03.000.00	914 - Assigned Appropriated Fund Balance HIGHWAY FUND D	\$117,000.00

Subtotal FUND BALANCE: \$228,434.29

Total Equity: \$228,434.29

Month To Date Activity As	5/31/2022	YTD Activity As Of:	5/31/2022
Revenues (980) :	\$862.19	Revenues (980) :	\$977,231.36
Expenditures (522) :	\$29,328.61	Expenditures (522) :	\$265,109.56
Fund Balance (909/911) :	(\$28,466.42)	Fund Balance (909/911) :	\$712,121.80
		Total Liabilities and Equity:	\$940,556.09

Town Of Grafton
 PO Box G
 GRAFTON, NY 12082
 (518) 279-3565 Fax: (518) 279-3685

Operating Statement for the Period Ending

5/31/2022

Year - To - Date

Fund: GENERAL FUND A

Expenses

APPROPRIATION ACCOUNT

	Current	Monthly Amount	Amount	Budget	Variance	% Var
10101.1	1010.1 - Town Board PS	\$980.76	\$4,903.80	\$12,000.00	7,096.20	59.1%
10104.1	1010.4 - Town Board CE	\$0.00	\$52.44	\$1,000.00	947.56	94.8%
11101.1	1110.1 - Justices PS	\$1,916.67	\$9,583.35	\$23,000.00	13,416.65	58.3%
11104.1	1110.4 - Justices CE	\$0.00	\$764.67	\$2,720.00	1,955.33	71.9%
12201.1	1220.1 - Supervisor PS	\$750.00	\$3,750.00	\$9,000.00	5,250.00	58.3%
12202.1	1220.2 - Supervisor EQ	\$0.00	\$0.00	\$1,200.00	1,200.00	100.0%
12204.1	1220.4 - Supervisor CE	\$0.00	\$203.94	\$1,500.00	1,296.06	86.4%
13201.1	1320.1 - Bookkeeping Services	\$1,266.25	\$6,831.25	\$15,695.00	8,863.75	56.5%
13204.1	1320.4 - Independent Auditing & Accounting	\$2,500.62	\$3,500.62	\$0.00	(3,500.62)	0.0%
13301.1	1330.1 - Tax Collector PS	\$350.00	\$1,750.00	\$4,200.00	2,450.00	58.3%
13304.1	1330.4 - Tax Collector CE	\$0.00	\$414.62	\$1,200.00	785.38	65.4%
13551.1	1355.1 - Assessor PS	\$2,369.87	\$11,849.35	\$29,900.00	18,050.65	60.4%
13554.1	1355.4 - Assessor CE	\$58.00	\$143.72	\$1,630.00	1,486.28	91.2%
14101.1	1410.1 - Town Clerk PS	\$1,265.38	\$6,326.90	\$16,200.00	9,873.10	60.9%
14102.1	1410.2 - Town Clerk EQ	\$0.00	\$0.00	\$200.00	200.00	100.0%
14104.1	1410.4 - Town Clerk CE	\$0.00	\$982.12	\$1,500.00	517.88	34.5%
14204.1	1420.4 - Attorney CE	\$1,000.00	\$4,000.00	\$12,000.00	8,000.00	66.7%
14301.1	1430.1 - Personnel PS	\$709.50	\$3,535.00	\$8,580.00	5,045.00	58.8%
16201.1	1620.1 - Buildings PS	\$67.50	\$562.50	\$3,000.00	2,437.50	81.3%
16204.1	1620.4 - Buildings CE	\$1,950.73	\$18,461.71	\$58,920.14	40,458.43	68.7%
19104.1	1910.4 - Unallocated Insurance	\$0.00	\$36,737.98	\$35,570.00	(1,167.98)	(3.3)%
19204.1	1920.4 - Municipal Association Dues	\$0.00	\$0.00	\$800.00	800.00	100.0%
35101.1	3510.1 - Dog Control PS	\$250.00	\$1,250.00	\$3,000.00	1,750.00	58.3%
35102.1	3510.2 - Dog Control EQ	\$0.00	\$0.00	\$175.00	175.00	100.0%
35104.1	3510.4 - Dog Control CE	\$0.00	\$650.00	\$800.00	150.00	18.8%
36201.1	3620.1 - Safety Inspection PS	\$1,373.33	\$6,866.65	\$16,480.00	9,613.35	58.3%

Operating Statement for the Period Ending

5/31/2022

Year - To - Date

	Current		Monthly Amount		Year - To - Date	
			Amount	Budget	Variance	% Var
36204.1	3620.4 - Safety Inspection CE	\$31.22	\$226.16	\$800.00	573.84	71.7%
40201.1	4020.1 - Regis. of Vital Stats PS	\$38.46	\$192.30	\$500.00	307.70	61.5%
45404.1	4540.4 - Ambulance CE	\$352.84	\$14,096.37	\$22,778.50	8,682.13	38.1%
50101.1	5010.1 - Supt. of Highway PS	\$4,615.38	\$23,076.90	\$60,000.00	36,923.10	61.5%
50104.1	5010.4 - Supt. of Highway CE	\$31.22	\$156.16	\$0.00	(156.16)	0.0%
51324.1	5132.4 - Garage CE	\$188.31	\$17,782.30	\$0.00	(17,782.30)	0.0%
51824.1	5182.4 - Street Lighting CE	\$997.87	\$3,028.47	\$6,500.00	3,471.53	53.4%
65104.1	6510.4 - Veterans Services CE	\$700.00	\$700.00	\$700.00	0.00	0.0%
67724.1	6772.4 - Programs for Aging CE	\$449.36	\$3,305.01	\$3,485.00	179.99	5.2%
71104.1	7110.4 - Parks CE	\$32.13	\$185.03	\$1,000.00	814.97	81.5%
73101.1	7310.1 - Youth Programs PS	\$500.00	\$2,500.00	\$12,830.00	10,330.00	80.5%
73104.1	7310.4 - Youth Programs CE	\$0.00	\$73.72	\$3,500.00	3,426.28	97.9%
74104.1	7410.4 - Library CE	\$0.00	\$22,500.00	\$45,000.00	22,500.00	50.0%
75101.1	7510.1 - Historian PS	\$0.00	\$0.00	\$500.00	500.00	100.0%
75504.1	7550.4 - Celebrations CE	\$0.00	\$0.00	\$4,400.00	4,400.00	100.0%
80201.1	8020.1 - Planning PS	\$200.00	\$1,000.00	\$5,525.00	4,525.00	81.9%
80204.1	8020.4 - Planning CE	\$840.60	\$847.44	\$300.00	(547.44)	(182.5)%
81601.1	8160.1 - Refuse/Garbage PS	\$592.50	\$2,842.50	\$8,000.00	5,157.50	64.5%
81604.1	8160.4 - Refuse/Garbage CE	\$3,384.44	\$9,161.53	\$26,500.00	17,338.47	65.4%
90108.1	9010.8 - State Retirement	\$0.00	\$30,520.00	\$30,520.00	0.00	0.0%
90308.1	9030.8 - Social Security (Town Share)	\$1,319.34	\$6,642.00	\$17,506.00	10,864.00	62.1%
90408.1	9040.8 - Workers Comp	\$0.00	\$4,204.00	\$4,204.00	0.00	0.0%
90508.1	9050.8 - Unemployment Insurance	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
90558.1	9055.8 - Disability Insurance	\$0.00	\$40.00	\$1,500.00	1,460.00	97.3%
90608.1	9060.8 - Medical Insurance (Town Share)	\$1,234.84	\$5,460.79	\$15,000.00	9,539.21	63.6%
99509.1	9950.9 - Transfers to Cap/Reserve Projects	\$0.00	\$0.00	\$25,000.00	25,000.00	100.0%
	Subtotal for APPROPRIATION ACCOUNT:	\$32,317.12	\$271,661.30	\$557,318.64	285,657.34	51.3%
	Subtotal for Expenses	\$32,317.12	\$271,661.30	\$557,318.64	285,657.34	51.3%

Other Income

REVENUE ACCOUNT							
1001.1	1001 - Real Property Tax	\$0.00	\$92,581.00	\$92,581.00	0.00	0.0%	
1080.1	1080 - Federal Payments in Lieu of Taxes	\$0.00	\$0.00	\$700.00	700.00	100.0%	
1090.1	1090 - Real Property Tax Interest & Penalty	\$3,060.70	\$3,060.70	\$3,000.00	(60.70)	(2.0)%	

Operating Statement for the Period Ending

5/31/2022

Year - To - Date

	Current		Monthly Amount		Year - To - Date	
	Current	5/31/2022	Monthly Amount	Amount	Budget	Variance
1120.1	1120 - Non-Property Tax Distribution by County	\$0.00	\$103,386.17	\$275,000.00	171,613.83	62.4%
1170.1	1170 - Franchise Fees	\$0.00	\$6,807.85	\$20,000.00	13,192.15	66.0%
1255.1	1255 - Town Clerk Fees	\$33.70	\$719.96	\$1,200.00	480.04	40.0%
2115.1	2115 - Planning Board Fees	\$1,625.00	\$2,075.00	\$1,600.00	(475.00)	(29.7)%
2130.1	2130 - Refuse and Garbage Charges	\$3,675.38	\$12,595.38	\$36,000.00	23,404.62	65.0%
2401.1	2401 - Interest & Earnings	\$31.35	\$144.49	\$200.00	55.51	27.8%
2410.1	2410 - Rental of Real Property	\$2,908.26	\$14,285.36	\$34,414.00	20,128.64	58.5%
2544.1	2544 - Licenses	\$78.00	\$318.00	\$400.00	82.00	20.5%
2545.1	2545 - Licenses (Other)	\$0.00	\$0.00	\$125.00	125.00	100.0%
2555.1	2555 - Licenses & Permits	\$330.00	\$4,531.75	\$10,000.00	5,468.25	54.7%
2590.1	2590 - Permits - Septic	\$0.00	\$0.00	\$150.00	150.00	100.0%
2610.1	2610 - Fines, Forfeits of Bail	\$16.00	\$2,692.00	\$3,500.00	808.00	23.1%
3001.1	3001 - State per Capita Aid	\$0.00	\$0.00	\$8,250.00	8,250.00	100.0%
3005.1	3005 - State Aid Mtg Tax	\$0.00	\$0.00	\$55,000.00	55,000.00	100.0%
3820.1	3820 - State Aid Youth Program	\$0.00	\$2,771.31	\$2,500.00	(271.31)	(10.9)%
4089.1	4089 - Federal Aid	\$0.00	\$0.00	\$12,698.64	12,698.64	100.0%
	Subtotal for REVENUE ACCOUNT:	\$11,758.39	\$245,968.97	\$557,318.64	311,349.67	55.9%
	Subtotal for Other Income	\$11,758.39	\$245,968.97	\$557,318.64	311,349.67	55.9%
	Net Amounts	(\$20,558.73)	(\$25,692.33)	\$0.00	\$25,692.33	0.0%

Town Of Grafton
 PO Box G
 GRAFTON, NY 12082
 (518) 279-3565 Fax: (518) 279-3685

Operating Statement for the Period Ending

5/31/2022

Year - To - Date

Fund: HIGHWAY FUND DA

Expenses

APPROPRIATION ACCOUNT	Current		Amount	Budget	Year - To - Date	Variance	% Var
	Monthly Amount	Amount					
19891.3	1989.1 - Other General Gov't SupportPS	\$132.00	\$656.00	\$1,716.00	1,060.00	61.8%	
51101.3	5110.1 - General Repairs PS	\$13,547.00	\$27,979.50	\$119,700.00	91,720.50	76.6%	
51104.3	5110.4 - General Repairs CE	\$2,134.10	\$7,031.62	\$60,500.00	53,468.38	88.4%	
51122.3	5112.2 - Permanent Improvement EQ	\$0.00	\$0.00	\$121,000.00	121,000.00	100.0%	
51302.3	5130.2 - Machinery EQ	\$0.00	\$67,266.28	\$99,000.00	31,733.72	32.1%	
51304.3	5130.4 - Machinery CE	\$2,843.51	\$15,416.88	\$60,500.00	45,083.12	74.5%	
51404.3	5140.4 - Brush & Weeds (Misc.) CE	\$0.00	\$155.14	\$2,100.00	1,944.86	92.6%	
51421.3	5142.1 - Snow Removal PS	\$2,400.00	\$63,498.00	\$146,475.00	82,977.00	56.6%	
51424.3	5142.4 - Snow Removal CE	\$3,602.59	\$39,890.59	\$68,750.00	28,859.41	42.0%	
90108.3	9010.8 - State Retirement	\$0.00	\$9,813.00	\$9,681.00	(132.00)	(1.4)%	
90308.3	9030.8 - Social Security (Town Share)	\$1,230.05	\$7,048.24	\$20,494.00	13,445.76	65.6%	
90408.3	9040.8 - Workers Comp	\$0.00	\$11,099.31	\$12,800.00	1,700.69	13.3%	
90508.3	9050.8 - Unemployment Insurance	\$0.00	\$0.00	\$400.00	400.00	100.0%	
90558.3	9055.8 - Disability Insurance	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%	
90608.3	9060.8 - Medical Insurance (Town Share)	\$3,439.36	\$15,255.00	\$52,250.00	36,995.00	70.8%	
99509.3	9950.9 - Transfers to Cap/Reserve Projects	\$0.00	\$0.00	\$25,000.00	25,000.00	100.0%	
	Subtotal for APPROPRIATION ACCOUNT:	\$29,328.61	\$265,109.56	\$801,366.00	536,256.44	66.9%	
	Subtotal for Expenses	\$29,328.61	\$265,109.56	\$801,366.00	536,256.44	66.9%	

Other Income

REVENUE ACCOUNT	Amount	Budget	Variance	% Var		
1001.3	1001 - Real Property Tax	\$0.00	\$665,689.00	\$665,689.00	0.00	0.0%
1120.3	1120 - Non-Property Tax Distribution by County	\$0.00	\$25,000.00	\$25,000.00	0.00	0.0%
2300.3	2300 - Transportation Svcs - Fuel Reimb	\$862.19	\$862.19	\$677.00	(185.19)	(27.4)%
2701.3	2701 - Refunds from Prior Years	\$0.00	\$109.81	\$0.00	(109.81)	0.0%

Operating Statement for the Period Ending

5/31/2022

Year - To - Date

Current		Monthly Amount	Amount	Budget	Variance	% Var
3501.3	3501 - State Aid/CHIPS	\$0.00	\$285,570.36	\$110,000.00	(175,570.36)	(159.6)%
	Subtotal for REVENUE ACCOUNT:	\$862.19	\$977,231.36	\$801,366.00	(175,865.36)	(21.9)%
	Subtotal for Other Income	\$862.19	\$977,231.36	\$801,366.00	(175,865.36)	(21.9)%
	Net Amounts	(\$28,466.42)	\$712,121.80	\$0.00	(\$712,121.80)	0.0%

Town Of Grafton

PO Box G
 GRAFTON, NY 12082
 (518) 279-3565 Fax: (518) 279-3685

Operating Statement for the Period Ending

5/31/2022

Year - To - Date

Current

Monthly Amount

Amount

Budget

Variance % Var

Fund: FIRE PROTECTION DISTRICT SF

Expenses

APPROPRIATION ACCOUNT

34104.6 3410.4 - Fire Protection CE

\$0.00 \$103,500.00 \$103,500.00 0.00 0.0%

Subtotal for APPROPRIATION ACCOUNT:

\$0.00 \$103,500.00 \$103,500.00 0.00 0.0%

Subtotal for Expenses

\$0.00 \$103,500.00 \$103,500.00 0.00 0.0%

Other Income

REVENUE ACCOUNT

1001.6 1001 - Real Property Tax

\$0.00 \$103,500.00 \$103,500.00 0.00 0.0%

Subtotal for REVENUE ACCOUNT:

\$0.00 \$103,500.00 \$103,500.00 0.00 0.0%

Subtotal for Other Income

\$0.00 \$103,500.00 \$103,500.00 0.00 0.0%

Net Amounts

\$0.00 \$0.00 \$0.00 \$0.00 0.0%

Town Of Grafton

Abstract Of Vouchers - "Paid" For the period: 5/10/2022 thru 6/13/2022

Paid Date	Inv. No.	Vendor	Amount	Voucher #	Description	GL Number / Name	Check #
GENERAL FUND A							
5/27/2022	June 22 - Aging	National Grid	\$449.36	247	Electric	067724.01.004.00 6772.4 - Programs for Aging CE GENERAL FUND A	100237
			Sub-Total				\$449.36
			Total				\$449.36
TRUST & AGENCY FUND TA							
5/19/2022	5/19/2022	Adam Beaudry	\$142.00	T & A	5-19-2022 Refund	000036.99.000.00 36 - Wage Garnishes TRUST & AGENCY FUND TA	48684
			Sub-Total				\$142.00
6/2/2022	Jun 2022	MVP Health Care, Inc.	\$4,592.75	T & A	Monthly Remittance	000020.99.000.00 20 - Group Insurance TRUST & AGENCY FUND TA	48696
			Sub-Total				\$4,592.75
6/2/2022	Y6425R1-6/2/20	NYS Child Support Proce	\$284.00	T & A	6-2-2022 Remittance	000036.99.000.00 36 - Wage Garnishes TRUST & AGENCY FUND TA	48697
6/2/2022	J49398F1-6/2/20	NYS Child Support Proce	\$152.00	T & A	6-2-2022 Remittance	000036.99.000.00 36 - Wage Garnishes TRUST & AGENCY FUND TA	48697
5/19/2022	CA76425R1-5/19	NYS Child Support Proce	\$284.00	T & A	5-19-2022 Remittance	000036.99.000.00 36 - Wage Garnishes TRUST & AGENCY FUND TA	48685
5/19/2022	BU49398F1-5/19	NYS Child Support Proce	\$152.00	T & A	5-19-2022 Remittance	000036.99.000.00 36 - Wage Garnishes TRUST & AGENCY FUND TA	48685
			Sub-Total				\$872.00
			Total				\$5,606.75

Paid Date	Inv. No.	Vendor	Amount	Voucher #	Description	GL Number / Name	Check #
-----------	----------	--------	--------	-----------	-------------	------------------	---------

Grand Total \$6,056.11

I hereby certify that the vouchers listed on this abstract for this period consisting of these attached pages were audited and allowed in the amounts shown. Authorization is hereby given and direction is made to pay each of the claimants the amount opposite his name.

Authorized Official	Date
---------------------	------

Authorized Official	Authorized Official
---------------------	---------------------

Authorized Official	Authorized Official
---------------------	---------------------

Authorized Official	Authorized Official
---------------------	---------------------

Account#	Account Description	Fee Description	Qty	Local Share
	Marriage Lic.	MARRIAGE LICENSE FEE	1	17.50
		Sub-Total:		\$17.50
A1255	Conservation	Conservation	1	1.38
	Copies	Copies	14	51.00
	Refund	Refund	1	50.00
		Sub-Total:		\$102.38
A2115	Planning Board	Res. Driveway Permit	1	50.00
		Sub-Total:		\$50.00
A2130	Trash Bag/Misc	Trash Bag/Misc	7	2,289.00
		Sub-Total:		\$2,289.00
A2544	Dog Licensing	Female, Spayed	3	18.00
		Male, Neutered	1	6.00
		Sub-Total:		\$24.00
A2555	Camping Permit	Camping Permit	1	25.00
	decks	Deck	5	250.00
	Garage - Pole Barn	Garage/Pole Barn	1	100.00
	Mobile Home - Double wide	Mobile - Double	2	700.00
	Pool	Pool	1	50.00
	Shed	Shed	1	50.00
		Sub-Total:		\$1,175.00
A3820	Bottle Returns	Bottle Returns	1	90.60
		Sub-Total:		\$90.60
Total Local Shares Remitted:				\$3,748.48
Amount paid to:	NYS Ag. & Markets for spay/neuter program			4.00
Amount paid to:	NYS Environmental Conservation			23.62
Amount paid to:	State Health Dept. For Marriage Licenses			22.50
Total State, County & Local Revenues:		\$3,798.60	Total Non-Local Revenues:	
			\$50.12	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Victoria Burdick, Town Clerk, Town of Grafton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

		<i>Victoria E Burdick</i>	<i>6/2/2022</i>
Supervisor	Date	Town Clerk	Date

CK # 3172 -

YOUTH REPORT JUNE 2022

For the month of June the youth program will be having an end of the school year bonfire with smores on Saturday June 18 th at the vfw hall from 7-9 pm . in August the youth program will be collaborating with the Grafton Library for an event featuring David Engel "Pirate School" to be held August 3 rd at the Grafton State park from 2-3 pm. Also in August the summer program will be from August 1-26 being held from 9-2 at the grafton school. Interviews for counselors will be held on 6/14 @ 6:30.

GRAFTON RESCUE SQUAD CAPTAIN'S REPORT

MAY 2022

TOTAL CALLS 17

TOTAL MILES 385

TOTAL HOURS ON AN AMBULANCE CALL 24

We had 4 Alpha , 2 Bravo, 2 Charlie, 8 Delta, No Echo, No RMA and 1 Fire. We had 3 calls missed, 1 cancelled, and 1 no pt found. We used ALS 4 times: 1 Bennington, 1 Pownal and 2 Mohawk.

We went 11 times to Samaritan.

14 calls were in the daytime and 3 calls were in the night time.

8 weekday calls, 1 weeknight call, 6 weekend day calls, and 2 weekend night calls.



Assessor's Report

May 2022

1. Processed sales and escrows from County
2. Reviewing properties in field
3. Meeting with taxpayers
4. Held office hours
5. Going over new construction permits
6. Held Book Hours
7. Only one person talked to Grievance Board, but no grievances were filed
8. File at County to print Final Roll Book for July 1st



TOWN OF GRAFTON

Established in 1807

P.O. BOX G, Grafton, New York 12082

(518) 279-3565 (518) 279- 3685 (Fax)

Email: graftontownclerk@albany.twcbc.com

www.townofgraftonny.org

Resolution #27 of 2022

WHEREAS, The Town of Grafton is in need of having a key to the Conference Room cut for use by the Town Ethics Board, and good cause appearing therefore,

NOW, THEREFORE BE IT RESOLVED, that the Town Clerk of the Town of Grafton is hereby authorized to have a key cut for the Conference Room for use by the Town Ethics Board.

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

Roll Call:

Councilman Beaudry - Yes

Councilwoman Deschaine - Yes

Councilman Lewandusky – Yes

Councilman Hoyt - Yes

Supervisor Gundrum – Yes

Motion Carried 5 – 0

Adopted: June 13, 2022



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Resolution #28 of 2022

WHEREAS, The Town of Grafton Recreation Committee has requested the use of the Town Senior Center in the Fall of 2022 so as to conduct a Harvest Festival Celebration so as to promote Community Spirit in the Town, and good cause appearing therefore,

NOW, THEREFORE BE IT RESOLVED, that the Town of Grafton Recreation Committee is hereby authorized to use the Town Senior Center in the Fall of 2022 so as to conduct a Harvest Festival Celebration so as to promote Community Spirit in the Town.

Motion made by Supervisor Gundrum, seconded by Councilman Hoyt

Roll Call:

Councilman Beaudry - Yes

Councilwoman Deschaine - Yes

Councilman Lewandusky – Yes

Councilman Hoyt - Yes

Supervisor Gundrum – Yes

Motion Carried 5 – 0

Adopted: June 13, 2022



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Resolution #29 of 2022

WHEREAS, pursuant to SLA requirements and ABC Law, Giuliano's Premier Party Rentals & Catering needs a Resolution in Support from the Town Board in order to receive more than four temporary One-Day Beer and Wine Permits in a calendar year for use in the Town of Grafton, and such limit will be exceeded in 2022, and

WHEREAS, Giuliano's Premier Party Rentals & Catering is a business that has a positive effect on the Town of Grafton, and is supported by the Town, now, therefor be it

RESOLVED, that the Town of Grafton hereby expresses its support of additional One-Day Beer and Wine Permits being issued to Giuliano's Premier Party Rentals & Catering, its successors and assigns, with no objection thereto, and further authorizes the Town Supervisor to sign any and all necessary documents applicable to support Giuliano's Premier Party Rentals & Catering, its successors and assigns, in this regard.

Motion made by Supervisor Gundrum, seconded by Councilman Beaudry

Roll Call:

Councilman Beaudry - Yes

Councilwoman Deschaine - Yes

Councilman Lewandusky – Yes

Councilman Hoyt - Yes

Supervisor Gundrum – Yes

Motion Carried 5 – 0

Adopted: June 13, 2022

RESOLUTION #30 OF 2022

WHEREAS, NYS Town Law Section 123; States, Annual accounting by town officers and employees. On or before the twentieth day of January each person, who as a town officer or employee received or disbursed any moneys in the previous fiscal year, shall account with the town board for such moneys and shall produce all supporting books, records, receipts, warrants, vouchers and cancelled checks or check images as authorized by section ninety-nine-b of the general municipal law. No member of the town board shall sit as such when any account in which he is interested is being audited.

WHEREAS, NYS Town Law Section 123; Also states, Each town officer and employee, except a town justice, at the time of submitting his books and records, shall file with the town board a statement in writing showing his receipts and disbursements for the fiscal year. Such statement shall be in detail and shall be entered in the minutes of the meeting by the town clerk.

NOW, IT IS HEREBY

RESOLVED That the board finds it in the Town's best interest to comply with Town Law Section 123 and as of June 1st, 2022 Town of Grafton Supervisor Ingrid Gundrum has not submitted her 2021 books and records to the Town Board for Audit.

RESOLVED That as of June 1st, 2022 the Supervisor has not filed with the Town Board a statement in writing showing her receipts and disbursements for the fiscal year of 2021. So the Town Clerk has been unable to enter such statement into the minutes of the meeting.

Motion Made by Councilman Lewandusky, seconded by Councilman Beaudry

Roll Call:

Councilman Beaudry - Yes
Councilwoman Deschaine - Yes
Councilman Lewandusky – Yes
Councilman Hoyt - Yes
Supervisor Gundrum – Yes

Motion Carried 5 – 0

Adopted: June 13, 2022

The Laws of New York Consolidated Laws of New York CHAPTER 62 Town ARTICLE 8 Finances
SECTION 123

Annual accounting by town officers and employees

Town (TWN) CHAPTER 62, ARTICLE 8

§ 123. Annual accounting by town officers and employees. On or before the twentieth day of January each person, who as a town officer or employee received or disbursed any moneys in the previous fiscal year, shall account with the town board for such moneys and shall produce all supporting books, records, receipts, warrants, vouchers and cancelled checks or check images as authorized by section ninety-nine-b of the general municipal law. No member of the town board shall sit as such when any account in which he is interested is being audited.

In addition, the town board shall examine the criminal and civil dockets of each town justice and shall cause to be entered in the minutes of its proceedings that such dockets have been duly examined and that the fines and fees therein shown to have been collected have been turned over to the proper officials as required by law.

Each town officer and employee, except a town justice, at the time of submitting his books and records, shall file with the town board a statement in writing showing his receipts and disbursements for the fiscal year. Such statement shall be in detail and shall be entered in the minutes of the meeting by the town clerk.

The provisions of this section requiring an annual accounting and the submission of books and records by all town officers and employees to the town board shall not apply to a town having a town comptroller, nor to a town which, prior to the twentieth day of January, shall have engaged the services of a certified public accountant or public accountant to make an annual audit to be completed within sixty days after the close of the town's fiscal year.

Notwithstanding anything herein contained, the town board, at any time, may require any town officer or employee to submit to the board or to such certified public accountant or public accountant for examination his books, dockets, records, receipts, warrants, vouchers and cancelled checks or check images as authorized by section ninety-nine-b of the general municipal law.

<https://www.nysenate.gov/legislation/laws/TWN/123>



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Resolution #32 of 2022

Approving contract with Valley Paving as per quote of \$19,000 for upgrades to the basketball court excluding striping under the Best Value Policy adopted by Rensselaer County

Motion made by Councilman Beaudry, seconded by Councilman Hoyt.

Roll Call:

Councilman Beaudry – Yes

Councilwoman Deschaine – Yes

Councilman Hoyt – Yes

Councilman Lewandusky – Yes

Supervisor Gundrum – Yes

Motion Carried 5 – 0

Adopted: June 13, 2022



P.O. Box 262
VALLEY FALLS, NY 12185
TEL. (518) 753-7283 - FAX (518) 753-7284

PROPOSAL

PROPOSAL SUBMITTED TO:
Town of Grafton
2379 NY 2
Grafton, NY 12082

DATE: June 9, 2022

Scope of Work -Pave basketball court- Tack coat - 1/2" shim 1 1/2" top approx. 100'x62'

- 1) Town to prep basketball court for paving
 - 2) Install 1/2" shim course of type 6 hot mix
 - 3) Install 1 1/2" top course type 6 hot mix
- Price:\$18,000**

- 1) Apply layer of hot liquid asphalt tack coat
- Price:\$1,000**

Payment Terms:

All material is guaranteed to be as specified. Contractor is not responsible for any unstable subbase. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

AUTHORIZED SIGNATURE: Joel Oneil _____

NOTE: WE IF NOT ACCEPTED WITHIN 30 DAYS MAY WITHDRAW THIS PROPOSAL. ACCEPTANCE OF PROPOSAL - THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

DATE OF ACCEPTANCE: _____

AUTHORIZED SIGNATURE: _____

RECEIVED
TOWN CLERK'S OFFICE
6/11/2022 / 9:00 Am



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Resolution #33 of 2022

Approving the purchase of a 1999 Gradall G3WD from Yacano Enterprises, LLC at the price of \$16,000.

Motion made by Councilman Lewandusky, seconded by Councilwoman Deschaine

Roll Call:

Councilman Beaudry – Yes
Councilwoman Deschaine – Yes
Councilman Hoyt – Yes
Councilman Lewandusky – Yes
Supervisor Gundrum – Yes

Motion Carried 5 – 0

Adopted: June 13, 2022

YACANO ENTERPRISES LLC

5114 State Hwy 12
P.O. Box 1049
Norwich, N.Y. 13815

May 16, 2022

Town of Grafton
P.O. Box G
2379 Rte 2
Grafton NY 12082

Dear Sirs/Madam,

We hereby propose to furnish one of the following apparatus
With equipment as called from herein, all of which are in accordance with the
Purchaser's specifications and to deliver same in 7 working
Days after execution the said contract and payment by certified check
And subject to all causes beyond our control

Unit #226 One (1) Used 1999 Gradall G3WD Serial #0136373 Hrs: 4149
Mileage: 23878

With One (1) Used 60" Ditch Bucket

With One (1) Used Fixed Thumb Grapple

For a Total Price of Sixteen Thousand Dollars- (16,000.00)

Subject to prior sale
Delivery not included

Thank you for the opportunity to submit this quote.

Sincerely

Joseph Yacano

RECEIVED

TOWN CLERK'S OFFICE

5/17/2022 / 9:45 AM

(16)

Phone: 607-336-1400

Fax: 607-336-1401

Email: yacanos@frontiernet.net



Diamond Overhead Doors
327 Stuffle Street
Cropseyville, NY 12052

Quote Date: 5/11/22

Quote name: Grafton Highway

All Quotes good till cost change

PH. (518) 527-9714

Fax (518) 527-9714

Quote

Door Size	Style or type	Color	Information
3-14'2"x14'	Amarr Overhead door Model 2700	white	15" tracks, torsion springs, 1 row of glass Full weather-stripping
1-16'2"x14'	Same as above		Torsion springs

Diamond Overhead doors will furnish and install the above door(s) and on prepared jambs and spring pads. We will take down and remove any old doors and openers. We will install the new doors and accessories that come with the new door(s) listed above. Reattach your old opener to the new door (if one)

Opener(s) Optional

Type	Make	Voltage	Accessories
4	Lift-Master Model H-50-11 Auxiliary chain hoist	115	Photo eyes, wall button,

Cost of doors and openers \$26,000 Note: prices of doors and motors are subject to go up or down if there is an change of cost will be added to cost when billing

All low voltage and high voltage wiring of new commercial door openers will be done by others. There is a new UL law that photo eyes will be needed with all commercial door opener installs as of 8-31-10 and is wired by others. We will reconnect old door opener wiring that is compatible with our brand opener on replacement openers. New photo eyes on replacement door openers will have normal run of the wiring (exposed) included in the price. If conduit is needed then there will be an additional cost to the amount above. If the equipment that we have for normal installations of doors and openers will not complete the work and extra equipment is needed to complete the work will be an extra charge. If rented equipment exceeds over the expected time allowed due to issues that were not created by us, will be an extra charge above and beyond the quoted cost quoted.

Diamond Overhead Doors is committed to install the highest quality doors and door openers to our customers. We will do are very best to complete the work in a timely fashion. Ordered doors and opener's have a 2 to 3 week wait from day of order. Other door styles take longer to arrive depending on style type desired. We will do our best to arrange the delivery date pending reply from our supplier. All quoted prices of doors and openers are good from the quoted date. After that there may be an extra charge. If there are any questions or concerns about this quote, Please give us a call.

Thank You,

Ken Hoffman
 Diamond Overhead doors

RECEIVED

TOWN CLERK'S OFFICE

5/17/2022 / 9:45 AM (18)



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Resolution #34 of 2022

Approving contract with Diamond Overhead Doors as per quote of \$26,000 for overhead doors and installation for the Highway Garage.

Motion made by Councilman Beaudry, seconded by Councilman Hoyt.

Roll Call:

Councilman Beaudry – Yes

Councilwoman Deschaine – Yes

Councilman Hoyt – Yes

Councilman Lewandusky – Yes

Supervisor Gundrum – Yes

Motion Carried 5 – 0

Adopted: June 13, 2022