



**GRAFTON TOWN BOARD  
WORKSHOP/SPECIAL MEETING**

**March 22, 2021**

Meeting was called to order at 6:33pm by Supervisor Gundrum with the Pledge of Allegiance

ROLL CALL: COUNCILMAN STEVE BEAUDRY – Present

COUNCILWOMAN JODI DESCHAINED – Present

COUNCILMAN JEFF WAGAR – Present

COUNCILMAN FRANK LEWANDUSKY – Present

SUPERVISOR INGRID GUNDRUM – Present

**Also, in Attendance** – Amy Durham – Deputy Town Clerk, Tom Withcuskey – Buildings & Code Enforcement, Jarod Bouchard – Highway Superintendent, Phil Danaher – Town Attorney, & Becky Greene – Town Justice

Resolution #55 of 2021 – Approving Upgrades and Configurations to Internet Service at the Town Hall. – Attached

Resolution #56 of 2021 – Tri-Town Ambulance Service Vote – Attached

Motion to Adjourn Special Meeting made by Supervisor Gundrum @ 6:37pm, seconded by Councilman Lewandusky – Motion Carried 5 – 0.

Workshop meeting called to order @ 6:40pm by Supervisor Gundrum

General Information Discussed:

- Moving Town Meetings back to Town Hall – General consensus was to do so starting with the April 12, 2021 meeting
- Unifirst Contract – Ends November 18, 2021 – Highway Superintendent feels it would be better in the long run to give Highway Employees a yearly allowance for boots & clothes – Will discuss more closer to Budget time
- Engie Contract up in September
- Suggestions on content for the Website – Few suggestions were given (Supervisor & Clerk Reports)
- Internet/password access – possible solutions to ongoing issues

- Phone system – upgrades vs. new system, ways to save money, Kelmain is working on 2<sup>nd</sup> quote to help us utilize the system we have more effectively
- Resolution for Audits of the Books – Will be done at April's meeting
- Ambulance Grant – Have not received it, Supervisor will work with Attorney to see what the holdup may be
- Audit questions
- Use of laptop that is currently in conference room
- Supervisor's Report – correction to YTD total, and balance in Trust and Agency Account
- Senior Center & Contract – County wants to renew it for 3-years, County has control of building Mon-Fri 8am to 4pm. Town Has control evenings and weekends, county would like us to use Covid protocols, setting a policy for who and what the Sr. Center can be used for
- Insurance is in place for Youth Program Teen Nights, it is in effect until March 10, 2022

Motion to adjourn made by Supervisor Gundrum @ 7:39pm, seconded by Councilwoman Deschaine – Motion carried 5 – 0.

Respectfully Submitted

  
Victoria Burdick

Draft: 3/22/2021

Approved: 4/12/2021



# TOWN OF GRAFTON

Established in 1807

P.O. BOX G, Grafton, New York 12082

(518) 279-3565 (518) 279- 3685 (Fax)

Email: [graftontownclerk@albany.twcbc.com](mailto:graftontownclerk@albany.twcbc.com)

[www.townofgraftonnv.org](http://www.townofgraftonnv.org)

**Resolution #55 of 2021** – Approving the installation and configuration of replacement router for Town Hall, network wire to Town Court office and installation and configuration of separate network for Town Court by Kelmain as per quotes 530 & 531(attached). Total cost \$759.98

Motion made by Supervisor Gundrum  
Seconded by Councilman Lewandusky

Roll Call:

Councilman Lewandusky - Yes  
Councilman Wagar - Yes  
Councilwoman Deschaine - Yes  
Councilman Beaudry - Yes  
Supervisor Gundrum - Yes

Yes 5 No 0 Absent 0 Abstained 0  
Carried  Not Carried

Adopted: 03/22/2021

**KELMAIN**  
 1030 ST. LUCILLE DRIVE  
 SCHENECTADY, NY 12306  
 USA

# Quotation

Quote Number:  
530

Quote Date:  
Mar 1, 2021

Page:  
1

**Quoted to:**

Town of Grafton  
 P.O. Box G  
 Grafton, NY 12082  
 US

Customer ID	Good Thru	Payment Terms	Sales Rep
TOWNOFGRAFTON	3/31/21	Upon Acceptance	

Quantity	Item	Description	Unit Price	Extension
1.00	LW-XWR1200	DUAL-BAND WIRELESS AC1200 GIG Luxul Model #: XWR-1200	209.99	209.99
1.00		Installation and configuration of replacement router	95.00	95.00
			<b>Subtotal</b>	304.99
			<b>Sales Tax</b>	
			<b>Freight</b>	
			<b>Total</b>	304.99

# Quotation

**KELMAIN**  
1030 ST. LUCILLE DRIVE  
SCHENECTADY, NY 12306  
USA

Quote Number:  
531

Quote Date:  
Mar 1, 2021

Page:  
1

**Quoted to:**

Town of Grafton  
P.O. Box G  
Grafton, NY 12082  
US

Customer ID	Good Thru	Payment Terms	Sales Rep
TOWNOFGRAFTON	3/31/21	Upon Acceptance	

Quantity	Item	Description	Unit Price	Extension
1.00	LW-XWR1200	DUAL-BAND WIRELESS AC1200 GIG Luxul Model #: XWR-1200	209.99	209.99
1.00		Network wire to Town Court office	150.00	150.00
1.00		Installation and configuration of separate network for Town Court	95.00	95.00
			<b>Subtotal</b>	454.99
			<b>Sales Tax</b>	
			<b>Freight</b>	
			<b>Total</b>	454.99



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**Resolution #56 of 2021** – Whereas the Tri-Town Ambulance Contract was voted down by Grafton’s Rescue Squad Board of Directors, The Grafton Town Board will not move forward with negotiations for a Tri-Town Ambulance Service.

Motion made by Councilman Lewandusky  
Seconded by Councilman Beaudry

Roll Call:

Councilman Lewandusky - Yes  
Councilman Wagar - No  
Councilwoman Deschaine - Yes  
Councilman Beaudry - No  
Supervisor Gundrum - Yes

Yes 3 No 2 Absent 0 Abstained 0  
Carried  Not Carried

Adopted: 03/22/2021