



GRAFTON TOWN BOARD MEETING

November 9, 2020

MEETING CALLED TO ORDER AT 7:00PM BY: Supervisor Gundrum at which time the Pledge of Allegiance was said

ROLL CALL: COUNCILMAN STEVE BEAUDRY – Present

COUNCILMAN JEFF WAGAR – Present

COUNCILMAN FRANK LEWANDUSKY – Present

COUNCILWOMAN JODI DESCHAIINE – Absent

SUPERVISOR INGRID GUNDRUM – Present

ALSO, IN ATTENDANCE WERE THE FOLLOWING: Erika Douglas, Donna Walker, George & Estelle Hovnanian, LeAnna Sweet, Joe Allain, Donna Baldwin, Adam Fink, Peter Brody (EMTSNY), Jimmy Goyer, Noelle Goyer, David Buckley, Kim Bacon, Doug LaRocque, & Rob Yager

APPROVAL/CORRECTION OF MINUTES FROM September 28, 2020 Workshop Meeting and October 12, 2020 Town Board Meeting w/corrections to vouchers as follows – 506 - 553 totaling \$23,750.93

MOTION MADE BY: Supervisor Gundrum, seconded by Councilman Beaudry

MOTION CARRIED: 4 – 0

REPORTS AND REMITTANCES FROM TOWN COMMITTEES:

HIGHWAY: New Ford F350 in and is at Zwacks, F550 in paint Shop should have by 11/20/2020, Done grading, Now blacktopping, ditching, and cutting brush

BUILDINGS/CODE ENFORCEMENT: 47 permits YTD

RESCUE SQUAD: Attached

ASSESSOR REPORT: None

TOWN CLERKS REPORT: Attached Motion to Approve Town Clerk Report made by Supervisor Gundrum, seconded by Councilman Wagar. Motion Carried 4 – 0. Town Clerk's office will be closed November 21, 2020. No new letters of interest for Ethics Board.

YOUTH REPORT: 176 children participated in Trunk or Treat, 12 cars were decorated and handing out candy, November 27th – Black Friday PJ Party 8-4 at former Grafton School w/ movies, games, snacks & Breakfast and Lunch will be included. December 6th – Gingerbread House Decorating. Waiting for snow to plan sleigh riding party.

DOG CONTROL OFFICER REPORT: 1 barking complaint, 1 meeting with investigator, 1 stray dog, 1 dog bite, 2 dogs running loose and dog welfare check

SUPERVISOR: Available upon request

STATE PARK: Food Bank food give away approx. 425 households/1500 people fed.

LIBRARY: 679 books checked out, 164 e-books, 226 patrons, Young adult group still meeting via Zoom, Adult group meeting in person, P/U craft projects for November & December, Working on grant for small kitchen area and media center

COMMUNICATIONS RECEIVED: Mohawk Hudson Human Society – Contract for 2021

OLD BUSINESS: Budget vote – Motion to Adopt the 2021 Preliminary budget as the 2021 Final Budget made by Supervisor Gundrum, seconded by Councilman Wagar

Roll Call:

Councilman Beaudry – Yes

Councilwoman Deschaine – Absent

Councilman Wagar – Yes

Councilman Lewandusky – Yes

Supervisor Gundrum – Yes

Motion carried 4 -0

PUBLIC COMMENTS: Youth program payment, email for Building/Code Enforcement Officer, Budget questions, Tree/Craft Festival at Greywhacke Meadows Saturday, November 14th from 10 – 4 with Limited vendors and a food truck

NEW BUSINESS: Mohawk Hudson contract renewal will be voted on December 14th at Regular Town Board Meeting, Presentation from EMTSNY – Staffing, consulting, accounting, and general assistance in transition to Hybrid Ambulance Service and Staffing

MOTIONS AND RESOLUTIONS: Attached

Resolution #67 of 2020 – Standard Workday Resolution

Resolution #68 of 2020 – Local Highway Inventory

MOTIONS TO PAY BILLS AS AUDITED: Vouchers 527 & 554 – 591 Total \$74,426.12 Made by Supervisor Gundrum, seconded by Councilman Beaudry Motion Carried 3 – 1

Roll Call:

Councilman Beaudry – Yes

Councilwoman Deschaine – Absent

Councilman Lewandusky – No

Councilman Wagar – Yes

Supervisor Gundrum – Yes

The next Meeting/Workshop will be held: Workshop 11/23/2020 @ 6:30PM And Regular Town Board Meeting December 14, 2020 @ 7:00PM

Motion to Adjourn at 7:45PM in Loving Memory of Mary Capano, Mary Gardner and Former Town Supervisor, Janet Smith made by Supervisor Gundrum, seconded by Councilman Beaudry

MOTION CARRIED: 4 – 0

RESPECTFULLY SUMMITTED

Victoria E Burdick
VICTORIA BURDICK

GRAFTON TOWN CLERK

Account#	Account Description	Fee Description	Qty	Local Share
	Marriage Lic.	MARRIAGE LICENSE FEE	1	17.50
			Sub-Total:	\$17.50
A1255	Building Codes Violation	Violation Research	3	225.00
	Conservation	Conservation	5	14.51
	Copies	Copies	7	34.00
			Sub-Total:	\$273.51
A2130	Trash Bag/Misc	Trash Bag/Misc	9	2,931.00
			Sub-Total:	\$2,931.00
A2544	Dog Licensing	Female, Spayed	16	96.00
		Male, Neutered	14	84.00
			Sub-Total:	\$180.00
A2555	Building Permits	Addition	1	50.00
		All Other Permits	1	50.00
	decks	Deck	3	200.00
	Demolition	Demolition	1	225.00
	Garage - Pole Barn	Garage/Pole Barn	1	75.00
			Sub-Total:	\$600.00
A3820	Bottle Returns	Bottle Returns	1	122.28
			Sub-Total:	\$122.28

Total Local Shares Remitted: \$4,124.29

Amount paid to: NYS Ag. & Markets for spay/neuter program 30.00

Amount paid to: NYS Environmental Conservation 300.49

Amount paid to: State Health Dept. For Marriage Licenses 22.50

Total State, County & Local Revenues: \$4,477.28

Total Non-Local Revenues: \$352.99

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Victoria Burdick, Town Clerk, Town of Grafton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Victoria E Burdick

Town Clerk

11/2/2020

Date

Grafton Rescue Squad

Captain Report

October 2020

CALL INFORMATION: 20 Calls/missed 2

CALL DETERMINANT: 4 Alpha, 6 Bravo, 6 Charlie, 3 Delta, 1 Fire

DISPATCH INFORMATION: seizure, MVA x 3, cardiac x2, sick person x 2, chest pain x 2, fall x 3, breathing problems, laceration, back pain x 2, heart problems, structure fire and medical alarm

Mutual Aid Given: Petersburg x 1

Mutual aid Received: Petersburg x 1 and Mohawk x 1

ALS PROVISION: Mohawk x 6, Cambridge x 1

DESTINATION: Samaritan x 9, Albany Med x 2, and SVMC x 1

MEMBER RESPONSE: Joe 15 calls /1 at scene, Jeremy 8 calls, Tom 2 calls, Donna 2 calls, KC-3 calls, Sharon 2 call, Jordan 1 call and 5 5151 response, Ryan 6 calls, Sharon 2 calls , Rob 2 calls

COMMUNITY SERVICE: none

MILES TRAVELLED in Transport: 220.8

MAN HOURS: 58.82

AVERAGE ON SCENE TIME: 15 min

AVERAGE TIME TO PATIENT: 13.7 min

CALL LOCATION: 10 calls in Grafton, 9 calls Berlin, 1 call Petersburg

5151 (First Response Vehicle) Response: 5 calls

RMA x 4, 2 cancelled, 2 missed

12 calls daytime hours

2 calls missed during hours of 6A-6p



TOWN OF GRAFTON

Established in 1807

P.O. BOX G, Grafton, New York 12082

(518) 279-3565 (518) 279- 3685 (Fax)

Email: graftontownclerk@albany.twcbc.com

www.townofgraftonny.org

Resolution # 67 of 2020

Standard Workday Resolution

Resolution Offered By: Supervisor Gundrum

Seconded By: Councilman Beaudry

Roll Call Vote:

Councilman Beaudry - Yes

Councilwoman Deschaine - Absent

Councilman Lewandusky - Yes

Councilman Wagar - Yes

Supervisor Gundrum - Yes

Yes 4 No 0 Abstain 0 Absent 1

Carried X Not Carried

Adopted November 9, 2020

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Received Date
 10/26/2020

Employer Location Code
 3 0 7 2 1

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

BE IT RESOLVED, that the Town of Grafton

30721

hereby established the following standard work days for these titles and will

report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Jarod Bouchard	1492	R12969049	Highway Superintendent	1/1/20-12/31/23	8	23.60	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Ingrid Gundrum	2036	R11820907	Supervisor	1/1/20-12/31/23	6		<input checked="" type="checkbox"/>	Monthly	<input type="checkbox"/>
Amanda Mason	7474	R10277457	Tax Collector	1/1/20-12/31/23	6	2.05	<input type="checkbox"/>	Monthly	<input type="checkbox"/>
Appointed Officials:									
Thomas Withcuskey	2392	R11132956	Building Inspector	1/1/20-12/31/20	6	14.39	<input type="checkbox"/>	Monthly	<input type="checkbox"/>
Maureen Seel	8852	R11159016	Bookkeeper	1/1/20-12/31/20	6	5.46	<input type="checkbox"/>	Monthly	<input type="checkbox"/>
Noelle Goyer	4743474	R11856115	Youth Director	3/1/20-12/31/20	6		<input checked="" type="checkbox"/>	Monthly	<input type="checkbox"/>

I, Victoria Burdick, Secretary/Clerk of the governing board of the Town of Grafton of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 9th day of Nov, 2020 on file as part of the minutes of such meeting, and that same is a true copy thereof, and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Grafton in this 9th day of Nov, 2020.

Affidavit of Posting: I, Victoria E Burdick (Signature of Secretary or Clerk)

11/12/2020 (Date) and continued for at least 30 days. That the Resolution was available to the public on the 9th day of Nov, 2020 being duly sworn, deposes and says that the posting of the Resolution began on

Employer's website at: Townofgrafftonny.org

Official sign board at: 2379 Rt 2, Grafton, NY

Main entrance Secretary or Clerk's office at: 2379 Rt 2, Grafton, NY

(Seal)

**Standard Work Day and Reporting
 Resolution for Elected and
 Appointed Officials Continuation Form**

RS 2417-B
 (Rev. 04/20)

Received Date

Employer Location Code
 3 0 7 2 1

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Victoria Burdick	6037	R11254640	Town Clerk	1/1/20-12/31/23	6	7.06	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Jodie Deschaine	6270	R10664407	Board Member	1/1/18-12/31/21	6		<input checked="" type="checkbox"/>	Monthly	<input type="checkbox"/>
Frank Lewandusky III	8453	R10694958	Board Member	1/1/20-12/31/23	6		<input checked="" type="checkbox"/>	Monthly	<input type="checkbox"/>
Jeffrey Wagar	5858	R11516037	Board Member	1/1/18-1/31/21	6	1.00	<input type="checkbox"/>	Monthly	<input type="checkbox"/>
Christopher Meyer	3438	R10403140	Justice	1/1/18/12/31/21	6	4.42	<input type="checkbox"/>	Monthly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Erika Douglas	2628	R12846624	Justice Clerk	1/1/20-12/31/20	6	4.91	<input type="checkbox"/>	Bi-weekly	<input type="checkbox"/>
Arthur Surprise	9221	R10125302	Planning Board	1/1/18-12/31/22	6	1.00	<input type="checkbox"/>	Semi-Annual	<input type="checkbox"/>
Martha Goss	9948	R10652869	Planning Board	1/1/19-12/31/23	6	1.00	<input type="checkbox"/>	Semi-Annual	<input type="checkbox"/>
Jean Herzog	7008	R10910449	Grievance Board Secretary	1/1/20-12/31/20	6	.50	<input type="checkbox"/>	Annual	<input type="checkbox"/>
Margaret Wilson	7697	R12012232	Grievance Board	1/1/20-12/31/24	6	.50	<input type="checkbox"/>	Annual	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>





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Resolution # 68 of 2020

Whereas the following roads have been excluded from the Local Highway Inventory for the Town of Grafton:

Richmond Road	Roxborough Road
Lakeview Road	Palitsch Road
Radio Tower Way	Burney Pond Road
Coonradt Road	Kelyer Ave
Behuniak Road	Blueberry Ridge
Burchcrest Road	

Full road descriptions attached.

Now Therefore, it is hereby

Resolved that the Town of Grafton accepts all responsibility of maintenance and repair of the above listed roads.

And Further Resolved that the Town of Grafton accepts all legal responsibility for the above listed roads.

Resolution Offered By: Supervisor Gundrum

Seconded By: Councilman Lewandusky

Roll Call Vote:

Councilman Beaudry - Yes

Councilwoman Deschaine - Absent

Councilman Lewandusky - Yes

Councilman Wagar - Yes

Supervisor Gundrum - Yes

Yes 4 No 0 Abstain 0 Absent 1

Carried X Not Carried

Adopted November 9, 2020

**NYSDOT Local Highway Inventory
New and Extended Road Template**

USE FOR NEW ROADS OR EXTENDED ROADS, ONLY
All other edits should be done on existing road listings.

COUNTY ROAD or LOCAL ROAD (check one) LOCAL ROAD (check one)

County Rensselaer

Municipality Name & Type (city, town, village) Grafton, Town

Geocode [4digits - see upper right on Road Listings] 0335

1 Richmond Road [max. 20 characters] _____ DOT ID # _____

Road or Street Name [max. 20 characters] _____

From [Start of section at western or southern end; max. 15 characters] DeadEnd _____

To [End of section at eastern or northern end, max. 15 characters] _____

Start mile point _____ End mile point _____

Section Length 11 _____

Number of Lanes 1 One Way N Divided Hwy (Y/N) _____

Pavement Type A Median Type _____

Pymnt Shldr Median Width in Feet 14 2 _____

Primary direction of the road. (circle one) North Bound or Bound East

2 Roxborough Road _____ DOT ID # _____

Road or Street Name [max. 20 characters] _____

From [Start of section at western or southern end; max. 15 characters] NY _____

To [End of section at eastern or northern end, max. 15 characters] RowenRd _____

Start mile point _____ End mile point _____

Section Length 04 _____

Number of Lanes 1 One Way N Divided Hwy (Y/N) _____

Pavement Type A Median Type _____

Pymnt Shldr Median Width in Feet 22 0 _____

Primary direction of the road. (circle one) North Bound or Bound East

3 _____ DOT ID # _____

Road or Street Name [max. 20 characters] _____

From [Start of section at western or southern end; max. 15 characters] _____

To [End of section at eastern or northern end, max. 15 characters] _____

Start mile point _____ End mile point _____

Section Length _____

Number of Lanes _____ One Way _____ Divided Hwy (Y/N) _____

Pavement Type _____ Median Type _____

Pymnt Shldr Median Width in Feet _____

Primary direction of the road. (circle one) _____

_____ DOT ID # _____

Road or Street Name [max. 20 characters] _____

From [Start of section at western or southern end; max. 15 characters] _____

To [End of section at eastern or northern end, max. 15 characters] _____

Start mile point _____ End mile point _____

Section Length _____

Number of Lanes _____ One Way _____ Divided Hwy (Y/N) _____

Pavement Type _____ Median Type _____

Pymnt Shldr Median Width in Feet _____

Primary direction of the road. (circle one) _____

North Bound or Bound East

Primary direction of the road. (circle one)

COUNTY ROAD or LOCAL ROAD (check one)

NYS DOT Local Highway Inventory New and Extended Road Template

USE FOR NEW ROADS OR EXTENDED ROADS, ONLY
All other edits should be done on existing road listings.

County

Municipality Name & Type (city, town, village)

Geocode [4digits - see upper right on Road Listings]

Rensselaer

Grafton, Town

0335

1 Lakeview Road _____ DOT ID # _____
Road or Street Name [max. 20 characters] _____
Road No. (county roads) _____ Insert no. from listing if extending an existing road, otherwise insert NEW.

Beach Road _____ To [End of section at eastern or northern end, max. 15 characters] _____
From [Start of section at western or southern end, max. 15 characters] _____

Start mile point _____ End mile point _____ Section Length 0.74 _____
Number of Lanes 1 One Way N Divided Hwy (Y/N) N Pavement Type U Median Type _____
Pymnt Shldr Median Width in Feet _____ Primary direction of the road. (circle one) North East Bound or Bound

2 Palitsch _____ DOT ID # _____
Road or Street Name [max. 20 characters] _____
Road No. (county roads) _____ Insert no. from listing if extending an existing road, otherwise insert NEW.

NY Route 2 _____ To [End of section at eastern or northern end, max. 15 characters] _____
From [Start of section at western or southern end, max. 15 characters] _____

Start mile point _____ End mile point _____ Section Length 0.12 _____
Number of Lanes 1 One Way N Divided Hwy (Y/N) N Pavement Type A Median Type _____
Pymnt Shldr Median Width in Feet _____ Primary direction of the road. (circle one) North East Bound or Bound

3 Radio Tower Way _____ DOT ID # _____
Road or Street Name [max. 20 characters] _____
Road No. (county roads) _____ Insert no. from listing if extending an existing road, otherwise insert NEW.

Snyder Road _____ To [End of section at eastern or northern end, max. 15 characters] _____
From [Start of section at western or southern end, max. 15 characters] _____

Start mile point _____ End mile point _____ Section Length 0.19 _____
Number of Lanes 1 One Way N Divided Hwy (Y/N) N Pavement Type U Median Type _____
Pymnt Shldr Median Width in Feet _____ Primary direction of the road. (circle one) North East Bound or Bound

COPY

<input type="checkbox"/> COUNTY ROAD or <input checked="" type="checkbox"/> LOCAL ROAD (check one)		NYS DOT Local Highway Inventory New and Extended Road Template		USE FOR NEW ROADS OR EXTENDED ROADS, ONLY All other edits should be done on existing road listings.	
County <u>Rensselaer</u>		Municipality Name & Type (city, town, village) <u>Grafton, Town</u>		Geocode [4digits - see upper right on Road Listings] <u>0335</u>	

1 Burrny Pond Road | Dead End | 122 | North | East
 Road or Street Name [max. 20 characters] | To [End of section at eastern or northern end, max. 15 characters] | Pavmt | Shldr | Median | Primary direction of the road. (circle one)
 From [Start of section at western or southern end; max. 15 characters] | 46 | 1 | N | N
 Start mile point | End mile point | Section Length | Number of Lanes | One Way (Y/N) | Divided Hwy (Y/N) | Hwy (Y/N)

2 Coonradt Road | Dead End | 122 | North | East
 Road or Street Name [max. 20 characters] | To [End of section at eastern or northern end, max. 15 characters] | Pavmt | Shldr | Median | Primary direction of the road. (circle one)
 From [Start of section at western or southern end; max. 15 characters] | 20 | 1 | N | N
 Start mile point | End mile point | Section Length | Number of Lanes | One Way (Y/N) | Divided Hwy (Y/N) | Hwy (Y/N)

3 Kelver Ave | North Shore Rd | A | 202 | North | East
 Road or Street Name [max. 20 characters] | To [End of section at eastern or northern end, max. 15 characters] | Pavmt | Shldr | Median | Primary direction of the road. (circle one)
 From [Start of section at western or southern end; max. 15 characters] | 93 | 2 | N | N
 Start mile point | End mile point | Section Length | Number of Lanes | One Way (Y/N) | Divided Hwy (Y/N) | Hwy (Y/N)

COPY

COUNTY ROAD or
 LOCAL ROAD (check one)

**NYS DOT Local Highway Inventory
New and Extended Road Template**

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County Rensselaer Municipality Name & Type (city, town, village) Grafton, Town Geocode [4digits -- see upper right on Road Listings] 0335

1 Behuniak Road DOT ID # _____
Road or Street Name [max. 20 characters] _____
Road No. (county roads) _____ Insert no. from listing if extending an existing road, otherwise insert NEW.

Blue Factory Rd To [End of section at eastern or northern end, max. 15 characters] Rd
From [Start of section at western or southern end; max. 15 characters] _____
Start mile point _____ End mile point _____ Section Length .93
Number of Lanes 1 One Way N Divided Hwy (Y/N) N
Pavement Type V Median Type _____ Width in Feet 12 2
Primary direction of the road. (circle one) North ~~East~~ ~~Bound~~ ~~or~~ ~~Bound~~

2 Blueberry Ridge DOT ID # _____
Road or Street Name [max. 20 characters] _____
Road No. (county roads) _____ Insert no. from listing if extending an existing road, otherwise insert NEW.

Old Road To [End of section at eastern or northern end, max. 15 characters] End
From [Start of section at western or southern end; max. 15 characters] _____
Start mile point _____ End mile point _____ Section Length .36
Number of Lanes 2 One Way N Divided Hwy (Y/N) N
Pavement Type V Median Type _____ Width in Feet 20 2
Primary direction of the road. (circle one) North ~~East~~ ~~Bound~~ ~~or~~ ~~Bound~~

3 Burchcrest Rd DOT ID # _____
Road or Street Name [max. 20 characters] _____
Road No. (county roads) _____ Insert no. from listing if extending an existing road, otherwise insert NEW.

Dunham Road To [End of section at eastern or northern end, max. 15 characters] End
From [Start of section at western or southern end; max. 15 characters] _____
Start mile point _____ End mile point _____ Section Length .22
Number of Lanes 2 One Way N Divided Hwy (Y/N) N
Pavement Type V Median Type _____ Width in Feet 20 2
Primary direction of the road. (circle one) North ~~East~~ ~~Bound~~ ~~or~~ ~~Bound~~

COPY