



**GRAFTON TOWN BOARD
ORGANIZATIONAL MEETING
JANUARY 6, 2020**

The meeting was called to order at 6:30PM by Councilman Wagar at which time the Pledge of Allegiance was said.

ROLL CALL: Councilman Lewandusky - Present
Councilman Wagar - Present
Councilman Beaudry - Present
Supervisor Gundrum - Present
Councilwoman Deschaine - Present

Also, in attendance: Deb Weeden, Tom Withcuskey, Jarod Bouchard, Keith Sweet, Donna Wagar, Helen Hemendinger, Doug Larocque, Nancy Larocque, Linda Lavaway, Pam Vars, Donna Walker, Becky Snyder, Erika Douglas, Donna Baldwin, Frank Lewandusky Jr., Mike Weeden, Charlie Reardon

SUPERVISOR GUNDRUM announced the following:

SUPERVISOR'S COMMITTEE APPOINTMENTS

PUBLIC SAFETY COMMITTEE: Councilman Wagar - Councilwoman Deschaine
PARKS & CEMETERIES: Councilwoman Deschaine - Councilman Beaudry
HIGHWAY: Councilman Wagar - Councilman Beaudry
BUILDINGS & GROUNDS: Councilwoman Deschaine - Councilman Beaudry
STREET LIGHTING: Councilman Wagar, Councilwoman Deschaine
RECYCLING: Councilwoman Deschaine, Councilman Lewandusky
HUMAN RESOURCES COMMITTEE: Councilman Lewandusky, Councilman Wagar
YOUTH: Councilman Beaudry, Council Lewandusky
VETERANS: Councilman Wager, Councilwoman Deschaine
SENIORS: Councilwoman Deschaine, Councilman Lewandusky
MUNICIPAL GRANTS COMMITTEE: Councilman Lewandusky, Councilman Wagar

SUPERVISOR'S APPOINTMENTS

SUPERVISORS CONFIDENTIAL SECRETARY: Erika Brock Douglas
TOWN BOOKKEEPER: Maureen Seel
DEPUTY SUPERVISOR: Eric Buckley
TOWN HISTORIAN: Patricia Niebuhr

The following Town Board Resolutions were introduced and voted on as indicated:

RESOLUTION #1 OF 2020: Setting the time of the regular meetings of the Town Board for the second Monday of each month at 7:00 PM.

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0

Carried: X Not Carried:

RESOLUTION #2 OF 2020: That the Town Board of the Town of Grafton does (A) Confer the benefits of Section 18 of the Public officers Law of the State of New York upon the employees of the Town of Grafton and (B) will thereafter be held liable for the cost incurred under the Provisions of Section 18

Motion made by Supervisor Gundrum, seconded by Councilman Beaudry

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0

Carried: X Not Carried:

RESOLUTION #3 OF 2020: Naming The Record and the Eastwick Press (When available) as the Official Newspapers for the Town of Grafton for the period of 1/1/2020 – 12/31/2020

Motion made by Supervisor Gundrum, seconded by Councilman Wagar

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0

Carried: X Not Carried:

RESOLUTION #4 OF 2020: Naming Pioneer Commercial Bank as the depository for the town

Motion made by Supervisor Gundrum, seconded by Councilman Wagar

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0

Carried: X Not Carried:

RESOLUTION #5 OF 2020: Naming Amsure Insurance as Broker of Record for the town medical and disability insurance

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0

Carried: X Not Carried:

RESOLUTION #6 OF 2020: Accepting the Town of Grafton Procurement Policy as outlined in Section 46 of The Code of the Town of Grafton for the purchase of all goods and services

Motion made by Supervisor Gundrum, seconded by Councilman Beaudry

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0

Carried: X Not Carried:

RESOLUTION #7 OF 2020: Authorizing the Town Supervisor to open competitive bids involving Public Works and Purchase Contracts required to be advertised as stated in General Municipal Law 103(2)

Motion made by Supervisor Gundrum, seconded by Councilman Wagar

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0

Carried: X Not Carried:

RESOLUTION #8 OF 2020: Authorizing the Superintendent of Highways to purchase equipment, tools and implements as needed without prior approval of the Town Board in the amount not to exceed \$2500.00

Motion made by Supervisor Gundrum, seconded by Councilman Beaudry

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent:

Carried: X Not Carried:

RESOLUTION #9 OF 2020: Authorizing the Superintendent of Highways to enter into a Memorandum of Agreement with all Rensselaer County Towns and the County of Rensselaer for sharing and use of equipment, man hours and engineering services

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent:

Carried: X Not Carried:

RESOLUTION #10 OF 2020: Accepting the Town of Grafton Investment Policy as out lined in Section 27 of The Code of the Town of Grafton

Motion made by Supervisor Gundrum, seconded by Councilman Wager

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent:
Carried: X Not Carried:

RESOLUTION #11 OF 2020: Authorizing the Deputy Town Supervisor to sign town checks in emergency situations

Motion made by Supervisor Gundrum, seconded by Councilman Wager

ROLL CALL:

Councilman Lewandusky: No
Councilman Wagar: Yes
Councilman Beaudry: No
Supervisor Gundrum: Yes
Councilwoman Deschaine: No

Yes: 2 No: 3 Abstained: 0 Absent: 0
Carried: Not Carried: X

RESOLUTION #12 OF 2020: Authorizing the payment of all elected officials, appointed officials, part-time employees and full-time employees as established in the 2020 Town of Grafton Budget. With exception to persons paid from 2020 budget line for Youth Programs

Motion made by Supervisor Gundrum, seconded by Councilman Beaudry

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0
Carried: X Not Carried:

RESOLUTION #13 OF 2020: Authorizing the payment of utility and insurance bills prior to audit

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0
Carried: X Not Carried:

RESOLUTION #14 OF 2020: Authorizing one-time payments to the Grafton Library and VFW after the receipt of property taxes

Motion made by Supervisor Gundrum, seconded by Councilman Lewandusky

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0
Carried: X Not Carried:

RESOLUTION #15 OF 2020: Establishing the mileage reimbursement rate at 57.5 cents per mile

Motion made by Supervisor Gundrum, seconded by Councilman Wagar

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0
Carried: X Not Carried:

RESOLUTION #16 OF 2020: Establishing a \$35.00 charge on all returned checks to the town for insufficient funds.

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0
Carried: X Not Carried:

RESOLUTION #17 OF 2020: Approving New York States Record Retention and Disposition Schedule MU – 1 as the Record Retention and Disposition Schedule for the Town of Grafton

Motion made by Supervisor Gundrum, seconded by Councilman Wagar

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0
Carried: X Not Carried:

RESOLUTION #18 OF 2020: Adopting the 2019 Fee Schedule as the 2020 Fee Schedule with the adjustment to trash prices as follows (small bag from \$3 to \$4 and contractor bag from \$7 to \$8). With change to trash prices taking effect February 1, 2020.

Motion made by Supervisor Gundrum, seconded by Councilman Wagar

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0
Carried: X Not Carried:

RESOLUTION #19 OF 2020: Establishing Petty Cash Funds as Follows:

Town Clerk - \$150.00
Recycling Center - \$50.00
Town Justices - \$100.00
Youth Program - \$500.00
Highway Department - \$500.00

Motion made by Supervisor Gundrum, seconded by Councilman Wagar

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0
Carried: X Not Carried:

RESOLUTION #20 OF 2020: Appointing Girvin & Ferlazzo, PC as the Attorney to the Town of Grafton for the period covering 1/1/2020 – 12/31/2020

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0
Carried: X Not Carried:

RESOLUTION #21 OF 2020: Appointing Victoria Burdick as Dog Control Officer for the Town of Grafton for the period covering 1/1/2020 – 12/31/2020

Motion made by Supervisor Gundrum, seconded by Councilman Lewandusky:

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0
Carried: X Not Carried:

RESOLUTION #22 OF 2020: Appointing Helen Hemendinger as the Assessor's Clerk for the Town of Grafton for the period covering 1/1/2020 – 12/31/2020

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0
Carried: X Not Carried:

RESOLUTION #23 OF 2020: Appointing Tom Withcuskey as Planning Board Chairperson for the Town of Grafton for the period covering 1/1/2020 – 12/31/2020

Motion made by Supervisor Gundrum, seconded by Councilman Beaudry

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0

Carried: X Not Carried:

RESOLUTION #24 OF 2020: Appointing Beth Wagar as Planning Board Secretary for the Town of Grafton for the period covering 1/1/2020 – 12/31/2020

Motion made by Supervisor Gundrum, seconded by Councilman Lewandusky

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Abstained

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Councilwoman Deschaine: Yes

Yes: 4 No: 0 Abstained: 1 Absent: 0

Carried: X Not Carried:

RESOLUTION #25 OF 2020: Appointing Linda Lavaway as Planning Board Member for the Town of Grafton for the period covering 1/1/2020 – 12/31/2024

Motion made by Supervisor Gundrum, seconded by Councilman Wagar

ROLL CALL:

Councilman Lewandusky: Yes

Councilman Wagar: Yes

Councilman Beaudry: Yes

Supervisor Gundrum: Yes

Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0

Carried: X Not Carried:

RESOLUTION #26 OF 2020: Appointing Erika Douglas as Court Clerk for the Town of Grafton for the period covering 1/1/2020 – 12/31/2020

Motion made by Supervisor Gundrum, seconded by Councilman Wagar

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0
Carried: X Not Carried:

RESOLUTION #27 OF 2020: Appointing Margaret Wilson as B.O.A.R Member for the Town of Grafton for the period covering 1/1/2020 – 9/30/2020

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0
Carried: X Not Carried:

RESOLUTION #28 OF 2020: Appointing Linda Russell as B.O.A.R Member for the Town of Grafton for the period covering 1/1/2020 – 9/30/2020

Motion made by Supervisor Gundrum, seconded by Councilman Wagar

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No:0 Abstained: 0 Absent: 0
Carried: 5 Not Carried:

RESOLUTION #29 OF 2020: Appointing Tom Withcuskey as Building Inspector/Code Enforcement Officer for the Town of Grafton for the period covering 1/1/2020 – 12/31/2020

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No:0 Abstained: 0 Absent: 0
Carried: X Not Carried:

RESOLUTION #30 OF 2020: Appointing Betty Jean Kaufmann as the Senior Citizen Representative for the Town of Grafton for the period covering 1/1/2020 – 12/31/2020

Motion made by Supervisor Gundrum, seconded by Councilwoman Deschaine

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0
Carried: X Not Carried:

RESOLUTION #31 OF 2020: Appointing _____ as Youth Director for the Town of Grafton for the period covering 1/1/2020 – 12/31/2020

Motion made by Supervisor Gundrum, seconded by _____

ROLL CALL:

Councilman Lewandusky:
Councilman Wagar:
Councilman Beaudry: VOTE TABLED
Supervisor Gundrum:
Councilwoman Deschaine:

Yes: No: Abstained: Absent:
Carried: Not Carried:

RESOLUTION #32 OF 2020: Appointing Pam Vars as Deputy Town Clerk for the Town of Grafton for the period covering 1/1/2020 – 12/31/2020

Motion made by Supervisor Gundrum, seconded by Councilman Wagar

ROLL CALL:

Councilman Lewandusky: Yes
Councilman Wagar: Yes
Councilman Beaudry: Yes
Supervisor Gundrum: Yes
Councilwoman Deschaine: Yes

Yes: 5 No: 0 Abstained: 0 Absent: 0
Carried: X Not Carried:

MOTION TO ADJOURN: Made by Supervisor Gundrum, seconded by Councilman Beaudry

Motion Carried: 5-0

Respectfully Submitted,

Victoria E Burdick
Town Clerk