



GRAFTON TOWN BOARD MEETING

April 10, 2023 – 7:00PM

Grafton Town Hall – 2379 NY RT 2, Grafton NY 12082

Meeting called to Order by Supervisor Gundrum 7:00PM with the Pledge of Allegiance

ROLL CALL: COUNCILMAN STEVE BEAUDRY – Present

COUNCILMAN PIERCE HOYT – Present

COUNCILMAN FRANK LEWANDUSKY – Present

COUNCILWOMAN JODI DESCHAINE – Present

SUPERVISOR INGRID GUNDRUM – Present

ALSO, IN ATTENDANCE WERE THE FOLLOWING: Doug & Nancy LaRocque, Tamara Palmateer, Riley (Grafton State Park), Jarod Bouchard, Cathy Goyer, Linda Laveway, Donna Baldwin, Ann Calabro, Becky Greene, Ryan Milkiewicz, Jennifer Rogaski, Tom Sullivan, Tom Withcuskey, Tammy Beaudry, Mark Gilichrist, Erika & Chuck Douglas, & James Goyer Sr.

REVIEW/APPROVAL OF MINUTES FROM: March 13, 2023 TBM & March 18, 2023
Emergency Meeting

Motion to Approve the above Minutes made by Supervisor Gundrum, seconded by Councilman Hoyt

Motion Carried 5 - 0

REPORTS AND REMITTANCES FROM TOWN COMMITTEES:

SUPERVISOR: Attached

TOWN CLERK: Town Clerk Fees - \$201.00, Trash/Recycle - \$1805.00, Building Permits – \$200.00: Total Revenue \$2,217.00 Check to Agri-Markets - \$11.00 Check to Supervisor - \$2206.00

Motion to approve Town Clerk Report made by Supervisor Gundrum, seconded by Councilwoman Deschaine – Motion Carried 5 - 0

Roll Call:

Councilman Beaudry - Yea

Councilwoman Deschaine - Yea

Councilman Lewandusky – Yea

Councilman Hoyt - Yea

Supervisor Gundrum - Yea

ASSESSOR: Reviewing properties in field, Meetings w/taxpayers, Office Hours, Reviewing new construction permits, Attended Assessor's Classes, All new sales keyed, Processing exemptions, and all escrows have been processed

HIGHWAY: General Road maintenance

BUILDINGS/CODE ENFORCEMENT: 2 new permits, 30 outstanding & Burn ban in effect until May 15th

RESCUE SQUAD: Calls Dispatched 9 – Call Response 6, 199.7 miles

LIBRARY: 284 patrons, 530 books, 233 Ebooks – Started another Zumba Class

STATE PARK: Multiple Activities in April

RECREATION COMMITTEE – Resignations of Cathy Goyer, Linda Laveway and Betsy Colvin. Thanks to the previous Recreation Committee Members for their service.

MERRYMAKERS – First meeting on April 12, 2023 at 5:30PM w/meal before the meeting. All individuals 55+ welcome to attend. Planning a couple of trips for this year.

COMMUNICATIONS RECEIVED:

Grafton Community Library – Using the Grafton Seal “Beauty is All About Us” – Resolution Below

Grafton Historical Society – Preservation of Historical Records in Vault – Few Recommendations on air circulation – use of DampRid and replacing dehumidifier

Betsy Colvin - Recreation Committee Resignation

Lisa Overocker(Sr Center Director)- Sr. Center being open during Grafton Festival on July 22, 2023 – Motion Below

Jim O'Brien – Homeland Security and Emergency Services – Offers a four-hour training/presentation on disaster preparedness. – We currently have an Emergency Plan in place w/county

NEW BUSINESS:

Furnace Repair/upgrade – No Bids/quotes received

OLD BUSINESS:

Youth Director/Program – No applications to date – New ways to advertise? Funds available for program through the County

Town Clerk Sign Board has been picked up – need to get plexiglass and then have it installed.

PUBLIC COMMENTS:

Emergency Preparedness Program – What is Town Plan? We have a contract with Rensselaer County – VFW/Fire Hall and Town Hall are meeting places during a disaster

Concerns on how Public Comment Sessions are run – Should be a give & take between Town Board and Residents

Thanks to previous Recreation Committee Members

Easter Egg Hunt – Concerns on whether it should have been advertised as sponsored by the Town Board

Clarification on Resolutions #46 and Resolution #47

Planning Board Minutes being posted to website

Property use by residents

Working for the residents

MOTIONS AND RESOLUTIONS:

Motion to honor the request the Sr. Center Director's request to have the Everett Wagar Sr. Center open during the Grafton Festival on July 22, 2023 made by Supervisor Gundrum, seconded by Councilwoman Deschaine – Motion Caried 5 – 0

Motion to reserve Sunday, June 4, 2023 for the Town Picnic at Greywacke Meadows from approx. 2 – 4PM made by Councilman Lewandusky, seconded by Councilwoman Deschaine – Motion carried 5 – 0

Motion to establish a Recreation Committee – (Supervisor Appointment) – and appointing Councilwoma Deschaine and Councilman Hoyt to said committee – Made by Supervisor Gundrum, seconded by Councilwoman Deschaine – Motion Carried 5 – 0

Motion to appoint Jennifer Rogaski to the Recreation Committee made by Councilwoman Deschaine, seconded by Supervisor Gundrum – Motion Carried 5 – 0

Motion to appoint Heather Hasbrouck to the Recreation Committee made by Councilman Lewendusky, seconded by Councilwoman Deschaine – Motion Carried 5 – 0

Resolution #45 of 2023 – Annual Book Review – Motion to approve Resolution #45 of 2023 made by Councilman Lewandusky, seconded by Councilman Hoyt – Motion Carried 4 - 1

Roll Call:

Councilman Beaudry: Yea

Councilwoman Deschaine: Yea

Councilman Lewendusky: Yea

Councilman Hoyt: Yea

Supervisor Gundrum: Nay

Resolution #46 of 2023 – One Day Officiant Fee/Fee Schedule – Motion to approve Resolution #46 of 2023 made by Supervisor Gundrum, seconded by Councilman Lewendusky – Motion Carried 5 – 0

Roll Call:

Councilman Beaudry: Yea

Councilwoman Deschaine: Yea

Councilman Lewendusky: Yea

Councilman Hoyt: Yea

Supervisor Gundrum: Yea

Resolution #47 of 2023 – Proposed Law #1 of 2023 Tax Exemption For Volunteer Firefighters & Ambulance Workers – Scheduling Public Hearing – Motion to approve Resolution #47 of 2023 made by Supervisor Gundrum, seconded by Councilman Beaudry – Motion Carried 5 – 0

Roll Call:

Councilman Beaudry: Yea

Councilwoman Deschaine: Yea

Councilman Lewendusky: Yea

Councilman Hoyt: Yea

Supervisor Gundrum: Yea

Resolution #48 of 2023 – Sexual Harassment Policy – Motion to Table Resolution #48 of 2023 made by Councilman Beaudry, seconded by Councilman Lewendusky – Motion Carried 5 – 0

Resolution #49 of 2023 – Grafton Seal use by Library – Motion to approve Resolution #49 of 2023 made by Councilman Hoyt, seconded by Councilwoman Deschaine – Motion Carried 5 – 0

Roll Call:

Councilman Beaudry: Yea

Councilwoman Deschaine: Yea

Councilman Lewendusky: Yea

Councilman Hoyt: Yea

Supervisor Gundrum: Yea

Resolution #50 of 2023 – National Donate Life Month – Motion to approve Resolution #50 of 2023 made by Councilman Lewendusky, seconded by Councilman Hoyt – Motion Carried 5 – 0

Roll Call:

Councilman Beaudry: Yea

Councilwoman Deschaine: Yea

Councilman Lewendusky: Yea

Councilman Hoyt: Yea

Supervisor Gundrum: Yea

Resolution #51 of 2023 – Week of April 23rd – 29th as Library week – Motion to approve Resolution #51 of 2023 made by Supervisor Gundrum, seconded by Councilman Lewendusky – Motion Carried 5 – 0

Roll Call:

Councilman Beaudry: Yea

Councilwoman Deschaine: Yea

Councilman Lewendusky: Yea

Councilman Hoyt: Yea

Supervisor Gundrum: Yea

Resolution #52 of 2023 – Senior Center Roof – Motion to approve Resolution #52 of 2023 made by Councilman Hoyt, seconded by Supervisor Gundrum – Motion Carried 5 – 0

Roll Call:

Councilman Beaudry: Yea

Councilwoman Deschaine: Yea

Councilman Lewendusky: Yea

Councilman Hoyt: Yea

Supervisor Gundrum: Yea

#53 of 2023 – Appointing Clerk to the Assessor – Motion to approve Resolution # 53 of 2023 made by Councilman Lewendusky, seconded by Councilman Beaudry – Motion Carried 4 – 1

Roll Call:

Councilman Beaudry: Yea

Councilwoman Deschaine: Yea

Councilman Lewendusky: Yea

Councilman Hoyt: Yea

Supervisor Gundrum: Nay

#54 of 2023 – Tractor Purchase for Highway Dept – Motion to approve Resolution #54 of 2023 made by Councilman Hoyt, seconded by Supervisor Gundrum – Motion Carried 5 – 0

Roll Call:

Councilman Beaudry: Yea

Councilwoman Deschaine: Yea

Councilman Lewendusky: Yea

Councilman Hoyt: Yea

Supervisor Gundrum: Yea

#55 of 2023 – Mold Assessment at Town Hall – Motion to approve Resolution #55 of 2023 made by Councilman Lewendusky, seconded by Councilwoman Deschaine – Motion Carried 5 – 0

Roll Call:

Councilman Beaudry: Yea

Councilwoman Deschaine: Yea

Councilman Lewendusky: Yea

Councilman Hoyt: Yea

Supervisor Gundrum: Yea

MOTION TO PAY BILLS AS AUDITED: Vouchers 136 – 191 Excluding 174 – Total \$162,616.25 – Made by Supervisor Gundrum, seconded by Councilwoman Deschaine – Motion carried 5 – 0

Roll Call:

Councilman Beaudry: Yea

Councilwoman Deschaine: Yea

Councilman Lewendusky: Yea

Councilman Hoyt: Yea

Supervisor Gundrum: Yea

UPCOMING MEETINGS: May 8, 2023 @ 6:30PM – Public Hearing – Proposed LL #1 of 2023,
May 8, 2023 @ 7:00PM – Regular Town Board Meeting

LEGISLATIVE PRIVILEGE – Easter Egg Hunt went very well – Thanks to Roxborough Holdings for the use of the property/building – Classification of Recreation Committee procedures on planning events

Motion to Adjourn in Loving Memory of Andrew T Ward, Michael S Tanchak and David M Hunt made at 8:25PM by Supervisor Gundrum, seconded by Councilman Hoyt – Motion Carried 4 - 0

RESPECTFULLY SUBMITTED

VICTORIA BURDICK

GRAFTON TOWN CLERK

Approved:

Town Of Grafton

Balance Sheet as of 3/31/2023

Fund: GENERAL FUND A

Assets

CASH ACCOUNT

000200.01.000.00	200 - Cash GENERAL FUND A	\$10,000.00
000201.01.000.00	201 - Money Market / Cash in Time Deposits GENERAL FUND	\$1,044,848.41
000210.01.000.00	210 - Petty Cash GENERAL FUND A	\$850.00
000231.01.000.22	231 - Cash in Time Deposits, Special Reserves GENERAL FUND	\$7,500.00

Subtotal CASH ACCOUNT: \$1,063,198.41

Total Assets: \$1,063,198.41

Liabilities

TRUST & AGENCY ACCOUNT

000730.01.000.00	730 - Guaranty & Bid Deposits GENERAL FUND A	\$31,247.00
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Subtotal TRUST & AGENCY ACCOUNT: \$31,247.00

OTHER LIABILITY ACCOUNTS

000688.01.000.00	Other Liabilities GENERAL FUND A	\$41,808.78
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Subtotal OTHER LIABILITY ACCOUNTS: \$41,808.78

Total Liabilities: \$73,055.78

Equity

FUND BALANCE

000909.01.000.00	909 - Fund Balance GENERAL FUND A	\$869,726.77
000914.01.000.00	914 - Assigned Appropriated Fund Balance GENERAL FUND A	\$7,500.00

Subtotal FUND BALANCE: \$877,226.77

Total Equity: \$877,226.77

Month To Date Activity As	3/31/2023	YTD Activity As Of:	3/31/2023
Revenues (980) :	\$160,132.61	Revenues (980) :	\$277,131.95
Expenditures (522) :	\$30,418.65	Expenditures (522) :	\$164,216.09
Fund Balance (909/911) :	\$129,713.96	Fund Balance (909/911) :	\$112,915.86

Total Liabilities and Equity: \$1,063,198.41

Town Of Grafton

Balance Sheet as of 3/31/2023

Fund: HIGHWAY FUND DA

Assets

CASH ACCOUNT

000201.03.000.00	201 - Money Market / Cash in Time Deposits HIGHWAY FUND	\$984,332.84
000210.03.000.00	210 - Petty Cash HIGHWAY FUND DA	\$500.00
000231.03.000.20	231 - Cash in Time Deposits, Special Reserves HIGHWAY FUN	\$110,000.00
000231.03.000.21	231 - Cash in Time Deposits, Special Reserves HIGHWAY FUN	\$7,000.00
Subtotal CASH ACCOUNT:		\$1,101,832.84

Total Assets: \$1,101,832.84

Equity

FUND BALANCE

000909.03.000.00	909 - Fund Balance HIGHWAY FUND DA	\$458,931.27
000914.03.000.00	914 - Assigned Appropriated Fund Balance HIGHWAY FUND D	\$117,000.00
Subtotal FUND BALANCE:		\$575,931.27

Total Equity: \$575,931.27

Month To Date Activity As	3/31/2023	
Revenues (980) :	\$200.00	
Expenditures (522) :	\$43,408.83	
Fund Balance (909/911) :	(\$43,208.83)	

YTD Activity As Of:	3/31/2023	
Revenues (980) :	\$665,443.00	
Expenditures (522) :	\$139,541.43	
Fund Balance (909/911) :	\$525,901.57	

Total Liabilities and Equity: \$1,101,832.84

Town Of Grafton

Balance Sheet as of 3/31/2023

Fund: TRUST & AGENCY FUND TA

Assets

CASH ACCOUNT

000200.99.000.00	200 - Cash TRUST & AGENCY FUND TA	\$1,109.40
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	Subtotal CASH ACCOUNT:	\$1,109.40
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	Total Assets:	\$1,109.40
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Liabilities

TRUST & AGENCY ACCOUNT

000018.99.000.00	18 - State Retirement TRUST & AGENCY FUND TA	\$698.01
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000020.99.000.00	20 - Group Insurance TRUST & AGENCY FUND TA	\$411.39
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	Subtotal TRUST & AGENCY ACCOUNT:	\$1,109.40
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	Total Liabilities:	\$1,109.40
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Month To Date Activity As	3/31/2023	
Revenues (980) :	\$0.00	
Expenditures (522) :	\$0.00	
Fund Balance (909/911) :	\$0.00	

YTD Activity As Of:	3/31/2023	
Revenues (980) :	\$0.00	
Expenditures (522) :	\$0.00	
Fund Balance (909/911) :	\$0.00	

	Total Liabilities and Equity:	\$1,109.40
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Operating Statement for the Period Ending 3/31/2023

Fund: GENERAL FUND A	Current	Monthly Amount	Amount	Budget	Year - To - Date	Variance	% Var
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Expenses

APPROPRIATION ACCOUNT

10101.1	1010.1 - Town Board PS	\$980.76	\$2,942.28	\$12,000.00	9,057.72	75.5%
10104.1	1010.4 - Town Board CE	\$18.24	\$25.84	\$500.00	474.16	94.8%
11101.1	1110.1 - Justices PS	\$1,958.34	\$5,875.02	\$23,500.00	17,624.98	75.0%
11104.1	1110.4 - Justices CE	\$145.00	\$520.68	\$3,300.00	2,779.32	84.2%
12201.1	1220.1 - Supervisor PS	\$750.00	\$2,250.00	\$9,000.00	6,750.00	75.0%
12204.1	1220.4 - Supervisor CE	\$0.00	\$183.61	\$1,800.00	1,616.39	89.8%
13201.1	1320.1 - Bookkeeping Services	\$1,333.33	\$4,499.99	\$16,000.00	11,500.01	71.9%
13204.1	1320.4 - Independent Auditing & Accounting	\$0.00	\$0.00	\$500.00	500.00	100.0%
13301.1	1330.1 - Tax Collector PS	\$416.67	\$1,250.01	\$5,000.00	3,749.99	75.0%
13304.1	1330.4 - Tax Collector CE	\$869.00	\$894.08	\$1,525.00	630.92	41.4%
13551.1	1355.1 - Assessor PS	\$1,461.54	\$6,201.28	\$29,900.00	23,698.72	79.3%
13554.1	1355.4 - Assessor CE	\$0.00	\$179.99	\$1,630.00	1,450.01	89.0%
14101.1	1410.1 - Town Clerk PS	\$1,305.13	\$3,915.39	\$16,700.00	12,784.61	76.6%
14104.1	1410.4 - Town Clerk CE	\$313.49	\$1,608.66	\$2,000.00	391.34	19.6%
14204.1	1420.4 - Attorney CE	\$0.00	\$8,935.00	\$12,000.00	3,065.00	25.5%
16201.1	1620.1 - Buildings PS	\$85.00	\$234.00	\$3,000.00	2,766.00	92.2%
16204.1	1620.4 - Buildings CE	\$1,733.02	\$6,359.05	\$30,000.00	23,640.95	78.8%
19104.1	1910.4 - Unallocated Insurance	\$0.00	\$40,247.35	\$40,000.00	(247.35)	(0.6)%
19204.1	1920.4 - Municipal Association Dues	\$0.00	\$0.00	\$800.00	800.00	100.0%
35101.1	3510.1 - Dog Control PS	\$230.76	\$692.28	\$3,000.00	2,307.72	76.9%
35104.1	3510.4 - Dog Control CE	\$0.00	\$1,190.34	\$2,000.00	809.66	40.5%
36201.1	3620.1 - Safety Inspection PS	\$1,373.33	\$4,119.99	\$16,480.00	12,360.01	75.0%
36204.1	3620.4 - Safety Inspection CE	\$0.00	\$101.42	\$800.00	698.58	87.3%
40201.1	4020.1 - Regis. of Vital Stats PS	\$38.46	\$115.38	\$500.00	384.62	76.9%
45404.1	4540.4 - Ambulance CE	\$4,824.60	\$14,894.39	\$26,000.00	11,105.61	42.7%
50101.1	5010.1 - Supt. of Highway PS	\$4,769.24	\$14,307.72	\$62,000.00	47,692.28	76.9%

Operating Statement for the Period Ending

3/31/2023

Year - To - Date

	Current		3/31/2023		Year - To - Date	
	Monthly Amount	Amount	Budget	Variance	% Var	
50104.1	5010.4 - Supl. of Highway CE	\$0.00	\$66.41	\$500.00	433.59	86.7%
51324.1	5132.4 - Garage CE	\$687.19	\$333.88	\$12,000.00	11,666.12	97.2%
51824.1	5182.4 - Street Lighting CE	\$501.67	\$1,581.93	\$6,000.00	4,418.07	73.6%
65104.1	6510.4 - Veterans Services CE	\$0.00	\$0.00	\$700.00	700.00	100.0%
67724.1	6772.4 - Programs for Aging CE	\$2,846.76	\$4,789.76	\$12,000.00	7,210.24	60.1%
71104.1	7110.4 - Parks CE	\$126.30	\$211.22	\$1,700.00	1,488.78	87.6%
73101.1	7310.1 - Youth Programs PS	\$0.00	\$0.00	\$15,552.00	15,552.00	100.0%
73104.1	7310.4 - Youth Programs CE	\$0.00	\$251.18	\$10,000.00	9,748.82	97.5%
74104.1	7410.4 - Library CE	\$0.00	\$0.00	\$51,500.00	51,500.00	100.0%
75101.1	7510.1 - Historian PS	\$0.00	\$0.00	\$500.00	500.00	100.0%
75104.1	7510.4 - Historian CE	\$500.00	\$500.00	\$0.00	(500.00)	0.0%
75504.1	7550.4 - Celebrations CE	\$0.00	\$0.00	\$4,650.00	4,650.00	100.0%
80201.1	8020.1 - Planning PS	\$208.33	\$624.99	\$5,625.00	5,000.01	88.9%
80204.1	8020.4 - Planning CE	\$0.00	\$0.00	\$300.00	300.00	100.0%
81601.1	8160.1 - Refuse/Garbage PS	\$435.00	\$1,485.00	\$8,000.00	6,515.00	81.4%
81604.1	8160.4 - Refuse/Garbage CE	\$0.00	\$3,868.83	\$26,500.00	22,631.17	85.4%
90108.1	9010.8 - State Retirement	\$0.00	\$18,901.00	\$18,868.00	(33.00)	(0.2)%
90308.1	9030.8 - Social Security (Town Share)	\$1,173.97	\$3,711.30	\$17,079.00	13,367.70	78.3%
90408.1	9040.8 - Workers Comp	\$0.00	\$2,503.31	\$4,204.00	1,700.69	40.5%
90508.1	9050.8 - Unemployment Insurance	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
90558.1	9055.8 - Disability Insurance	\$0.00	\$0.00	\$1,500.00	1,500.00	100.0%
90608.1	9060.8 - Medical Insurance (Town Share)	\$1,333.52	\$3,843.53	\$10,500.00	6,656.47	63.4%
99509.1	9950.9 - Transfers to Cap/Reserve Projects	\$0.00	\$0.00	\$25,000.00	25,000.00	100.0%
Subtotal for APPROPRIATION ACCOUNT:		\$30,418.65	\$164,216.09	\$553,613.00	389,396.91	70.3%
Subtotal for Expenses		\$30,418.65	\$164,216.09	\$553,613.00	389,396.91	70.3%

Other Income

REVENUE ACCOUNT

1001.1	1001 - Real Property Tax	\$0.00	\$89,119.00	\$89,119.00	0.00	0.0%
1080.1	1080 - PILOTs	\$0.00	\$0.00	\$700.00	700.00	100.0%
1090.1	1090 - Real Property Tax Interest & Penalty	\$0.00	\$0.00	\$3,000.00	3,000.00	100.0%
1120.1	1120 - Non-Property Tax Distribution by County	\$146,595.59	\$146,595.59	\$285,000.00	138,404.41	48.6%
1170.1	1170 - Franchise Fees	\$6,803.13	\$6,803.13	\$25,000.00	18,196.87	72.8%
1255.1	1255 - Town Clerk Fees	\$236.00	\$372.10	\$1,800.00	1,427.90	79.3%

Operating Statement for the Period Ending

3/31/2023

Year - To - Date

Current	Monthly Amount	Amount	Budget	Variance	% Var	
2115.1	\$0.00	\$10,542.00	\$1,600.00	(8,942.00)	(558.9)%	
2130.1	\$1,741.00	\$6,388.25	\$31,000.00	24,611.75	79.4%	
2401.1	\$0.00	\$566.72	\$300.00	(266.72)	(88.9)%	
2410.1	\$2,908.26	\$8,724.78	\$35,094.00	26,369.22	75.1%	
2544.1	\$15.00	\$201.00	\$600.00	399.00	66.5%	
2545.1	\$0.00	\$0.00	\$150.00	150.00	100.0%	
2555.1	\$100.00	\$1,493.00	\$10,000.00	8,507.00	85.1%	
2610.1	\$1,233.00	\$2,675.50	\$6,000.00	3,324.50	55.4%	
2701.1	\$0.63	\$0.63	\$0.00	(0.63)	0.0%	
2750.1	\$0.00	\$0.00	\$8,250.00	8,250.00	100.0%	
2770.1	\$500.00	\$639.60	\$1,000.00	360.40	36.0%	
3005.1	\$0.00	\$0.00	\$55,000.00	55,000.00	100.0%	
3820.1	\$0.00	\$3,010.65	\$0.00	(3,010.65)	0.0%	
Subtotal for REVENUE ACCOUNT:		\$160,132.61	\$277,131.95	\$553,613.00	276,481.05	49.9%
Subtotal for Other Income		\$160,132.61	\$277,131.95	\$553,613.00	276,481.05	49.9%
Net Amounts		\$129,713.96	\$112,915.86	\$0.00	(\$112,915.86)	0.0%

Town Of Grafton
 PO Box G
 GRAFTON, NY 12082
 (518) 279-3565 Fax: (518) 279-3685

Operating Statement for the Period Ending 3/31/2023

Fund: HIGHWAY FUND DA	Current	Monthly Amount	Amount	Budget	Year - To - Date	Variance	% Var
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Expenses

APPROPRIATION ACCOUNT	Description	Monthly Amount	Amount	Budget	Year - To - Date	Variance	% Var
51101.3	5110.1 - General Repairs PS	\$0.00	\$0.00	\$123,300.00	123,300.00		100.0%
51104.3	5110.4 - General Repairs CE	\$264.81	\$4,939.52	\$66,025.00	61,085.48	\$4,939.52	92.5%
51122.3	5112.2 - Permanent Improvement EQ	\$0.00	\$0.00	\$145,000.00	145,000.00		100.0%
51302.3	5130.2 - Machinery EQ	\$0.00	\$0.00	\$104,000.00	104,000.00		100.0%
51304.3	5130.4 - Machinery CE	\$8,759.77	\$18,510.09	\$65,000.00	46,489.91	\$18,510.09	71.5%
51404.3	5140.4 - Brush & Weeds (Misc.) CE	\$0.00	\$159.98	\$0.00	(159.98)	\$159.98	0.0%
51421.3	5142.1 - Snow Removal PS	\$14,066.32	\$52,796.87	\$150,850.00	98,053.13	\$52,796.87	65.0%
51424.3	5142.4 - Snow Removal CE	\$15,472.07	\$24,677.48	\$72,200.00	47,522.52	\$24,677.48	65.8%
90108.3	9010.8 - State Retirement	\$0.00	\$10,873.00	\$10,873.00	10,873.00		100.0%
90308.3	9030.8 - Social Security (Town Share)	\$1,076.08	\$4,038.96	\$20,972.00	16,933.04	\$4,038.96	80.7%
90408.3	9040.8 - Workers Comp	\$0.00	\$12,800.00	\$12,800.00	12,800.00		100.0%
90508.3	9050.8 - Unemployment Insurance	\$0.00	\$0.00	\$400.00	400.00		100.0%
90558.3	9055.8 - Disability Insurance	\$0.00	\$0.00	\$1,000.00	1,000.00		100.0%
90608.3	9060.8 - Medical Insurance (Town Share)	\$3,769.78	\$10,745.53	\$41,000.00	30,254.47	\$3,769.78	73.8%
99509.3	9950.9 - Transfers to Cap/Reserve Projects	\$0.00	\$0.00	\$25,000.00	25,000.00		100.0%
Subtotal for APPROPRIATION ACCOUNT:		\$43,408.83	\$139,541.43	\$838,420.00	698,878.57	\$139,541.43	83.4%

Subtotal for Expenses	\$43,408.83	\$139,541.43	\$838,420.00	698,878.57	\$43,408.83	83.4%
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Other Income

REVENUE ACCOUNT	Description	Monthly Amount	Amount	Budget	Year - To - Date	Variance	% Var
1001.3	1001 - Real Property Tax	\$0.00	\$665,243.00	\$665,243.00	665,243.00		100.0%
1120.3	1120 - Non-Property Tax Distribution by County	\$0.00	\$0.00	\$25,000.00	25,000.00		100.0%
2300.3	2300 - Transportation Svcs - Fuel Reimb	\$0.00	\$0.00	\$677.00	677.00		100.0%
2665.3	2665 - Sales of Equipment	\$0.00	\$0.00	\$2,500.00	2,500.00		100.0%
2770.3	2770 - Unclassified Revenues	\$200.00	\$200.00	\$0.00	(200.00)	\$200.00	0.0%

Operating Statement for the Period Ending

3/31/2023

Current

Year - To - Date

	Monthly Amount	Amount	Budget	Variance	% Var
3501.3					
3501 - State Aid/CHIPS	\$0.00	\$0.00	\$145,000.00	145,000.00	100.0%
Subtotal for REVENUE ACCOUNT:	\$200.00	\$665,443.00	\$838,420.00	172,977.00	20.6%
Subtotal for Other Income	\$200.00	\$665,443.00	\$838,420.00	172,977.00	20.6%
Net Amounts	(\$43,208.83)	\$525,901.57	\$0.00	(\$525,901.57)	0.0%



TOWN OF GRAFTON

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Resolution #45 of 2023

WHEREAS, the Town of Grafton Town Board has reviewed all Town Clerk, Tax Collector and Justice Court Accounts as required by New York State Town Law Section 123

NOW, THEREFORE, BE IT, RESOLVED, that the Town of Grafton Town Board hereby approves Town Clerk, Tax Collector and Justice Court accounts as presented.

Motion made by Frank Lewandusky, seconded by Pierce Hoyt Motion carried 4 to 1.

Roll Call:

Councilman Beaudry - YEA

Councilwoman Deschaine - YEA

Councilman Lewandusky - YEA

Councilman Hoyt - YEA

Supervisor Gundrum - NAY

Adopted: April 10, 2023



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Resolution #46 of 2023

A RESOLUTION APPROVING SCHEDULE OF FEES MODIFICATION – TOWN CLERK

WHEREAS, pursuant to New York State Town Law, the Town of Grafton is empowered to set reasonable fees for Town services, and

WHEREAS, the Town Board of the Town of Grafton has carefully reviewed the attached updated Schedule of Fees recommended by the Town Clerk, and such fees appear fair and reasonable, and good cause appearing therefore,

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Grafton hereby approves the attached Schedule of Fees.

Motion made by Ingrid Gundrum, seconded by Frank Lewandusky

Motion carried 5-0

Roll Call:

Councilman Beaudry - Yea
Councilwoman Deschaine - Yea
Councilman Lewandusky – Yea
Councilman Hoyt - Yea
Supervisor Gundrum - Yea

Adopted April 10, 2023



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Resolution #47 of 2023

A RESOLUTION TO APPROVE AS TO FORM PROPOSED LOCAL LAW NO. OF 2023 ESTABLISHING REAL PROPERTY EXEMPTIONS FOR VOLUNTEER FIREFIGHTERS AND AMBULANCE WORKERS, AND SCHEDULING A PUBLIC HEARING THEREON

WHEREAS, the Town of Grafton is desirous of establishing real property tax exemptions for Volunteer Firefighters and Ambulance Workers; and

WHEREAS, the Town Board has reviewed proposed Local Law No. of the year 2023, attached hereto; and

WHEREAS, such Local Law appears appropriate as to form and it appearing appropriate for a Public Hearing to be scheduled so as to consider public comments on such proposed Local Law.

NOW, THEREFORE, BE IT RESOLVED, that proposed Local Law No. of the year 2023 is hereby approved as to form; and

BE IT FURTHER RESOLVED, that a Public Hearing will be held at 6:30 pm on **MAY 8**, 2023, at the Town Hall of the Town of Grafton located at 2379 New York State Route 2, Grafton, New York, 12082 so as to the allow the Town Board to hear Public Comment on proposed Local Law No. of 2023; and

BE IT FURTHER RESOLVED that the Town Clerk is hereby authorized and directed to issue appropriate Public Notice of the Public Hearing scheduled herein.

Motion Made by Ingrid Gundrum, seconded by Steve Beaudry
Motion Carried 5-0

Roll Call:

Councilman Beaudry - Yea
Councilwoman Deschaine - Yea
Councilman Lewandusky - Yea
Councilman Hoyt - Yea
Supervisor Gundrum - Yea

Adopted April 10, 2023



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Resolution # 48 of 2023

Whereas, adoption of a Sexual Harassment Policy by the Town of Grafton would be in the best interests of the Town and its Employees,

Now, Therefore, Be It Resolved, that the Town Board of the Town of Grafton hereby approves the attached Town of Grafton Sexual Harassment Policy and Complaint Form.

Motion to Table this Resolution made by Steve Beaudry, seconded by Frank Lewandusky. All in Favor to table – 5 Yea

Roll Call:

Councilman Beaudry -
Councilwoman Deschaine -
Councilman Lewandusky -
Councilman Hoyt -
Supervisor Gundrum -

Adopted: April 10, 2023



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Resolution # 49 of 2023

WHEREAS, The Grafton Library, in partnership with the Grafton Historical Society, is creating a "Wonders of Grafton" pamphlet and is requesting permission to put the Grafton Town Seal (Beauty is All About Us) on the Pamphlet;

NOW, THEREFORE, BE IT, RESOLVED, that the Town of Grafton Town Board hereby approves the use of the Grafton Town Seal (Beauty is All About Us) on the Wonders of Grafton Pamphlet.

Motion made by Pierce Hoyt, seconded by Jodi Deschaine

Motion Carried 5-0

Roll Call:

Councilman Beaudry - Yea
Councilwoman Deschaine - Yea
Councilman Lewandusky - Yea
Councilman Hoyt - Yea
Supervisor Gundrum - Yea

Adopted April 10, 2023



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RESOLUTION RECOGNIZING APRIL 2023 AS NATIONAL DONATE LIFE MONTH

Resolution #50 of 2023

WHEREAS, The last 500 years have seen a revolution in human health. In addition to the development of medicines and increased knowledge, procedures such as transplanting tissues from one body to another allowed the saving of countless lives and greater longevity for people with access these technologies; and

WHEREAS, National Donate Life Month was established by Donate Life America and its partnering organizations in 2003 and is celebrated every April; and

WHEREAS, National Donate Life Month is an entire month of local, regional and national activities that raise awareness about donation and encourage Americans to register as organ, eye and tissue donors and to celebrate those that have saved lives through the gift of donation; and

WHEREAS, Also the month honors the deceased and living donors and celebrates the lifesaving and healing fit of transplantation; and

WHEREAS, This year, the theme is "Make a Splash"; and

WHEREAS, Donate Life America was inspired by the natural world of a pond coming to life in the spring. Frogs and toads are signs of healing and renewal and water lilies represent hope. The lily pads we see on the surface of a pond are part of a much larger plant rooted below the water. The water lily plant reminds us of the support and collaboration needed for hope to bloom; and

WHEREAS, We each carry the potential to help make life a beautiful ride for ourselves and then for others by registering as a donor or considering a living donation. Similar to a bicycle, organ, eye and tissue donations offer many ways to give hope, support and strength – keeping life in motion;

NOW, THEREFORE, BE IT, RESOLVED, that the Town Board, does hereby pause in its deliberations to designate April 2023 as National Donate Life Month in Grafton NY and encourage participation in this lifesaving journey.

Motion made by Councilman Lewandusky, seconded by Councilman Hoyt – Motion Carried 5 - 0

Roll Call:

Councilman Beaudry - Yea
Councilwoman Deschaine - Yea
Councilman Lewandusky – Yea
Councilman Hoyt - Yea
Supervisor Gundrum - Yea

Adopted: April 10, 2023



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RESOLUTION RECOGNIZING APRIL 23-29, 2023 AS LIBRARY WEEK IN Grafton NY Resolution #50 of 2023

WHEREAS, It is the sense of this Town Board to pay tribute to those community based organizations which unselfishly devote their time and resources, having a profound impact on the residents of their community while improving the quality of life in Grafton NY; and

WHEREAS, Attendant to such duty and fully in accord with its long standing traditions, it is the intent of this Town Board to convey its compliments and felicitations to the Grafton Town Library and proclaim April 23-29, 2023 as Library Week; and

WHEREAS, National Library Week is a time to highlight the importance of our library, librarians, and library workers; and

WHEREAS, This years theme is "There's More to the Story". Libraries are full of stories in a variety of formats from picture books to large print, audiobooks to ebooks and more; and

WHEREAS, First celebrated in 1958, National Library Week marks its 65th Anniversary in 2023, as a national observance sponsored by the American Library Association (ALA) and libraries across the country each April; and

WHEREAS, Libraries are a treasured part of American heritage, and provide valuable resources on a wide variety of popular topics, inspiring people to read, helping to improve incomes and health, and encouraging the development of strong, happy lives; and

WHEREAS, Libraries offer many things and are not only places to borrow books but often also serve as a resource center for students, small business owners, English-language learners and many others who depend on the resources our libraries have to offer; and

WHEREAS, They also serve as community centers where people can collaborate and learn to use new technologies to further their skills and passions; and

WHEREAS, Our nation's libraries may take just pride in its purposeful growth, as it looks forward to continuing to serve the educational, cultural and intellectual needs of its communities;

NOW, THEREFORE, BE IT, RESOLVED, that the Town Board, does hereby proclaim April 23-29, 2023 to be Library Week in Grafton NY, and ask our citizens to show support and visit the Grafton Town Library; and,

BE IT FURTHER RESOLVED, That the Town Clerk is hereby directed to transmit a copy of this resolution, suitably engrossed, to the Grafton Town Library.

Motion made by Supervisor Gundrum, seconded by Councilman Lewandusky –
Motion Carried 5 - 0

Roll Call:

Councilman Beaudry - Yea
Councilwoman Deschaine - Yea
Councilman Lewandusky – Yea
Councilman Hoyt - Yea
Supervisor Gundrum - Yea

Adopted: April 10, 2023



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RESOLUTION #52 of 2023 Senior Center Roof Repair

WHEREAS, the Town of Grafton is desirous to take the necessary actions so the Everett Wagar Senior Center, that is owned by the Town of Grafton, is properly maintain, and

WHEREAS, the left roof valley facing Route 2 is leaking; and

NOW, THEREFORE, BE IT, RESOLVED, that the Town of Grafton hereby awards the quote to repair the leaking roof valley at the Everett Wagar Senior Center to Eastern Mountain Renovations, LLC for a total cost of \$3000.00, with Eastern Mountain Renovations, LLC being the lowest quote.

Motion made by Councilman Hoyt, seconded by Supervisor Gundrum – Motion carried 5 – 0.

Roll Call:

Councilman Beaudry – Yea
Councilwoman Deschaine – Yea
Councilman Lewendusky – Yea
Councilman Hoyt – Yea
Supervisor Gundrum – Yea

Adopted: April 10, 2023



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Resolution #53 of 2023

WHEREAS, the Town of Grafton Town Board has been advised that there is a vacancy in the position of Clerk to the Town Assessor, and upon the recommendation of the Town Assessor;

NOW, THEREFORE, BE IT, RESOLVED, that the Town of Grafton hereby appoints Linda Laveway to the position of Town of Grafton Clerk to the Town Assessor at the compensation rate set forth in the adopted 2023 town Budget.

Motion made by Frank Lewandusky, seconded by Steve Beaudry

Motion Carried 4-1

Roll Call:

Councilman Beaudry – Yea
Councilwoman Deschaine - Yea
Councilman Lewandusky – Yea
Councilman Hoyt - Yea
Supervisor Gundrum - Nay

Adopted April 10, 2023



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Resolution #54 of 2023 Tractor Purchase

WHEREAS, the Town of Grafton is desirous of taking the necessary actions so the Town of Grafton Highway Department has the tools and machinery needed to work as safely and efficiently as possible; and

WHEREAS, purchasing a Kubota Tractor would provide the Town of Grafton Highway Department the ability to work much more efficiently while providing a high quality of work; and

WHEREAS, official bid notice was authorized by the Town Board and approximately five Tractor Bids were received, and the lowest bid was from Westchester Tractor, Inc., as set forth on the attached bid, which is made a part hereof and incorporated herein by reference, and such Kubota Tractor would work efficiently and effectively with the existing Town equipment;

NOW, THEREFORE, BE IT, RESOLVED, that the Town of Grafton hereby approves the purchase of a Kubota Tractor from Westchester Tractor, Inc., at the price and under the terms as set forth on the attached bid.

Motion made by Councilman Hoyt, seconded by Supervisor Gundrum: Motion Carried 5 - 0

Roll Call:

Councilman Beaudry - Yea
Councilwoman Deschaine - Yea
Councilman Lewandusky - Yea
Councilman Hoyt - Yea
Supervisor Gundrum - Yea

Adopted: April 10, 2023



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Resolution #55 of 2023 Mold Assessment

Approving the attached Proposal for Mold Assessment Services with Ambient Environmental, for the amounts stated in such Proposal, pursuant to the Town Procurement Policy.

Motion Made by Frank Lewandusky, seconded by Jodi Deschaine
Motion Carried 5-0

Roll Call:

Councilman Beaudry - Yea
Councilwoman Deschaine - Yea
Councilman Lewandusky – Yea
Councilman Hoyt - Yea
Supervisor Gundrum - Yea

Adopted April 10, 2023