



GRAFTON TOWN BOARD MEETING

August 10, 2020

MEETING CALLED TO ORDER BY: Councilman Wagar @ 7:00 PM at which time the Pledge of Allegiance was said

ROLL CALL: COUNCILMAN STEVE BEAUDRY – Present

COUNCILMAN JEFF WAGAR – Present

COUNCILMAN FRANK LEWANDUSKY – Present

COUNCILWOMAN JODI DESCHAINE – Absent

SUPERVISOR INGRID GUNDRUM – Present

ALSO, IN ATTENDANCE WERE THE FOLLOWING: Sue Golden, Andrea Chittenden, James Goyer, Beth Wagar, Leta Morgan, LeAnne Sweet, Erika Douglas, Joe Allain, Maureen Seel, John Oliver, Donna Baldwin, Jarod Bouchard, Cathy Goyer, Miranda Sehl, Thomas Withcuskey, Linda Lavaway, Frank Sbrega, Doug Feathers, Rob Yager, David Buckley

Motion to accept minutes from July 13, 2020 Town Board Meeting with correction to total of vouchers paid to 32,744.07 made by Supervisor Gundrum, seconded by Councilman Wager. Motion Carried 4 – 0

Motion to accept minutes from July 27, 2020 Workshop Meeting Made by Supervisor Gundrum, seconded by Councilman Wagar. Motion Carried 4 – 0

REPORTS AND REMITTANCES FROM TOWN COMMITTEES:

HIGHWAY: Need to get approx. 1000' culvert, Grading and ditching roads, New F350 should be here by October 1st and F550 by November 1st, getting prices on new road signs, Gardy property bill for clean up \$5400.00

BUILDINGS/CODE ENFORCEMENT: 31 building permits ytd, waiting on bill from County Waste for Gardy property clean up, other property clean-ups can be dealt with now that courts are opening back up

RESCUE SQUAD: 25 calls, 291 miles, 92.2 volunteer hours 18 – Grafton, 3 – Petersburg 3 – Berlin & 1 – Poestenkill

ASSESSOR REPORT: Attached

TOWN CLERKS REPORT: Attached

YOUTH REPORT: Summer program going well, into 3rd week, 44 kids w/ 12 from out of town

DOG CONTROL OFFICER REPORT: 1 Barking, 1 running loose and 2 lost

SUPERVISOR: Available upon request

LIBRARY: 297 books – 70 electronic sign-outs, reading program with Youth Program 1x weekly, New circulation area is almost complete, and Summer Concert on August 27, 2020 limited to 50 people performance by Deb Cavanaugh

COMMUNICATIONS RECEIVED: Letter of interest for Ethics Board and Rensco Bureau of Public Safety regarding approval of Multi-Jurisdictional Hazard Mitigation Plan

NEW BUSINESS: 2021 Budget – Maureen Seel, Town Bookkeeper went over budget process and Standard Work-Day Resolution

OLD BUSINESS: Tri-Town Ambulance Service – Update from meeting on Thursday August 6th, 2020 Basically all three towns looking for an agreement and are working on getting a contract in place. MOU has gone out to all 3 Towns' attorneys. Ambulance Grant Update – DASNY looking for actual bill, registration, and title

PUBLIC COMMENTS: Question and concerns about Facebook page, meeting held in Petersburg, how Buildings & Codes Dept. is run and getting the Code Enforcement Officer an email

MOTIONS AND RESOLUTIONS: Attached - Resolution # 61 Adopting revised NYS Standard to Workplace Violence & Sexual Harassment Policy:

Resolution #62 Adoption of Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan: Resolution #63 Adoption of Standard Workday for NYSLRS

Motion to pay all bills as audited – Vouchers 404 – 451 Total \$23,942.89 made by Supervisor Gundrum, seconded by Councilman Beaudry: Motion Carried 3 - 1

Roll Call: Councilman Beaudry – Yes
Councilman Wagar – Yes
Councilwoman Deschaine – Absent
Councilman Lewandusky – No
Supervisor Gundrum – Yes

Next Workshop Meeting will be held on August 24, 2020 @ 6:30pm


Motion to go into Executive Session to discuss employee matter made @ 8:44 PM by Supervisor Gundrum, seconded by Councilman Lewandusky

Motion carried 4 – 0

Motion to return from Executive Session @ 9:34 PM made by Supervisor Gundrum, seconded by Councilman Beaudry – Motion carried 4 – 0

Motion to Adjourn made @ 9:35 by Supervisor Gundrum, seconded by Councilman Beaudry – Motion carried 4 – 0

RESPECTFULLY SUBMITTED


VICTORIA BURDICK

GRAFTON TOWN CLERK



Assessor' Report

July 2020

1. Processed sales and escrows from County
2. Filed Final Roll Book on July 1, 2020
3. Legal notices published
4. Reviewing properties
5. Meet with taxpayers over Benker School Rd – will field review
6. Met with Mr. Buckley twice over building permits
7. Reviewing last 3 years of building permits

COPY

Account#	Account Description	Fee Description	Qty	Local Share
	Marriage Lic.	MARRIAGE LICENSE FEE	1	17.50
			Sub-Total:	\$17.50
A1255	Conservation	Conservation	2	4.14
	Copies	Copies	24	238.00
			Sub-Total:	\$242.14
A2115	Planning Board	Site Plan Review	1	150.00
			Sub-Total:	\$150.00
A2130	Trash Bag/Misc	Trash Bag/Misc	8	3,386.00
			Sub-Total:	\$3,386.00
A2544	Dog Licensing	Female, Spayed	1	6.00
		Male, Neutered	4	24.00
		Male, Unneutered	1	9.00
			Sub-Total:	\$39.00
A2555	Building Permits	All Other Permits	1	50.00
	decks	Deck	1	50.00
	Demolition	Demolition	1	100.00
			Sub-Total:	\$200.00
Total Local Shares Remitted:				\$4,034.64

Amount paid to:	NYS Ag. & Markets for spay/neuter program	8.00
Amount paid to:	NYS Environmental Conservation	70.86
Amount paid to:	State Health Dept. For Marriage Licenses	22.50

Total State, County & Local Revenues: \$4,136.00

Total Non-Local Revenues: \$101.36

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Victoria Burdick, Town Clerk, Town of Grafton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Victoria E Burdick

Town Clerk

Date



TOWN OF GRAFTON

Established in 1807

P.O. BOX G, Grafton, New York 12082

(518) 279-3565 (518) 279- 3685 (Fax)

Email: graftontownclerk@albany.twcbc.com

www.townofgraftonny.org

Resolution # 61 of 2020

Adopting Revised NYS Standard to Workplace Violence & Sexual Harassment Policy

Resolution Offered By: Supervisor Gundrum

Seconded By: Councilman Beaudry

Roll Call Vote:

Councilman Beaudry Yes

Councilwoman Deschaine Absent

Councilman Lewandusky No

Councilman Wagar Yes

Supervisor Gundrum Yes

Yes 3 No 1 Abstain 0 Absent 1

Carried X Not Carried

Adopted August 10, 2020



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RESOLUTION # 62 of 2020:

WHEREAS, The Town of Grafton, with the assistance from AECOM and Rensselaer County Bureau of Public Safety, has gathered information and prepared the Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan; and

WHEREAS, the Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and


WHEREAS, the Town of Grafton is a local unit of government that has been afforded the opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Town of Grafton has reviewed the Plan and affirms that the Plan will be updated no less than every five years;


NOW THEREFORE, BE IT RESOLVED by the Town Board of the Town of Grafton that the Town of Grafton adopts the Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan as approved by FEMA and New York State in July 2020 as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

Councilman Beaudry yes
Councilwoman Deschaine absent
Councilman Lewandusky no
Councilman Wagar yes
Supervisor Gundrum yes

ADOPTED this 10th day of August 2020 at the meeting of the Grafton Town Board.



Town Supervisor



Town Clerk



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Resolution # 63 of 2020

Standard Workday Resolution

Resolution Offered By: Supervisor Gundrum

Seconded By: Councilman Beaudry

Roll Call Vote:

Councilman Beaudry Yes

Councilwoman Deschaine Yes

Councilman Lewandusky Yes

Councilman Wagar Yes

Supervisor Gundrum Yes

Yes 4 No 0 Abstain 0 Absent 1

Carried X Not Carried

Adopted August 10, 2020