

Department & Committee Reports

Supervisor: Attached

Town Clerk: Attached – Motion to approve made by Supervisor Gundrum, seconded by Councilwoman Deschaine – Motion Carried 5 – 0

ROLL CALL: COUNCILMAN STEVE BEAUDRY – Yes
 COUNCILWOMAN JODI DESCHAIINE – Yes
 COUNCILMAN PIERCE HOYT – Yes
 COUNCILMAN FRANK LEWANDUSKY – Yes
 SUPERVISOR INGRID GUNDRUM – Yes

Highway: All plow equipment ready, New truck is here, Ditching when possible, Plowing, Repairs for inside of Highway Garage on hold until spring

Assessors: Attached

Buildings & Code Enforcement: N/A

Dog Control: 3 dogs at large, 1 dog taken to shelter

Youth: Held indoor movie night in November – no one attended, December 17, 2021 Gingerbread House party with visit from Santa @ VFW 6-8PM, 34 children have signed up so far

Grafton Community Library: 450 books, 232 Ebooks, 203 Adults, 8 children, 3 teens, Incident with high winds – Tree from Town Property came down took out phone pole/wires and damaged cemetery fence

Grafton Lakes State Park: December 17, 2021 – Self led Luminary walk w/fire and refreshments, January 15, 2022 – Ice Fishing Contest, January 22, 2022 Cabin Fever Winter Festival – Focusing on outside activities & Polar plunge, Park is looking for Environmental Education Assistant

Seniors: Nice turn out for Yankee Doodle Band – Cookie Contest and visit from Santa – Thanks to Tom Withcuskey

Merrymakers: Approximately 50 people attended luncheon @ Guiseppe's – Thanks to Tom Withcuskey

Communications: Quote for Rescue Squad Bathroom

New Business: None

Old Business:

Bottle Money – No plans for it at this point

Cleaning service at Town Hall – Sharon Lecce has started

Rescue Squad Building Repairs – 1 quote so far

Unifirst/Uniforms – Have picked up everything and we have received final bill

Contract for Galaxy Entertainment Contract – Has it been signed? Follow up in January

Public Comment: None

Motions & Resolutions:

Resolution #99 of 2021 – Held until 12/27/2021 – Motion to table Resolution # 99 until 12/27/2021 made by Supervisor Gundrum, seconded by Councilman Lewandusky – Motion Carried 5 – 0

ROLL CALL: COUNCILMAN STEVE BEAUDRY – Yes
 COUNCILWOMAN JODI DESCHAIINE – Yes
 COUNCILMAN PIERCE HOYT – Yes
 COUNCILMAN FRANK LEWANDUSKY – Yes
 SUPERVISOR INGRID GUNDRUM – Yes

Resolution #100 – Key to Conference Room for Assessor’s use – Attached

Motion to Pay Bills as Audited: Vouchers 619 – 703 Total \$109,274.78 made by Supervisor Gundrum, seconded by Councilman Hoyt – Motion Carried 5 – 0

ROLL CALL: COUNCILMAN STEVE BEAUDRY – Yes
 COUNCILWOMAN JODI DESCHAIINE – Yes
 COUNCILMAN PIERCE HOYT – Yes
 COUNCILMAN FRANK LEWANDUSKY – Yes
 SUPERVISOR INGRID GUNDRUM – Yes

The next meeting/workshop will be 12/27/2021 at 6:30PM

Legislative Privilege: Late fee on Truck Payment – Have not heard from them

Motion to Adjourn in Memory of Cortland Seguin made by Supervisor Gundrum, seconded by Councilman Lewendusky – Motion Carried 5 - 0

Respectfully Submitted

Victoria E Burdick
Victoria Burdick

Town Clerk

Town Of Grafton
 PO Box G
 GRAFTON, NY 12082
 (518) 279-3565 Fax: (518) 279-3685

Operating Statement for the Period Ending 11/30/2021

Current	Monthly Amount	Amount	Budget	Year - To - Date	Variance	% Var
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Fund: GENERAL FUND A

Expenses

APPROPRIATION ACCOUNT	Monthly Amount	Amount	Budget	Year - To - Date	Variance	% Var
10101.1	\$980.76	\$10,653.74	\$12,000.00	1,346.26	11.2%	
10104.1	\$7.60	\$805.04	\$1,000.00	194.96	19.5%	
11101.1	\$1,666.66	\$17,488.05	\$20,000.00	2,511.95	12.6%	
11104.1	\$19.96	\$846.01	\$2,500.00	1,653.99	66.2%	
12201.1	\$750.00	\$8,250.00	\$9,000.00	750.00	8.3%	
12202.1	\$0.00	\$0.00	\$1,200.00	1,200.00	100.0%	
12204.1	\$247.91	\$1,139.66	\$1,500.00	360.34	24.0%	
13201.1	\$1,266.25	\$13,612.19	\$15,195.00	1,582.81	10.4%	
13204.1	\$915.00	\$10,531.86	\$14,500.00	3,968.14	27.4%	
13301.1	\$350.00	\$3,850.00	\$4,200.00	350.00	8.3%	
13304.1	\$70.00	\$379.78	\$1,200.00	820.22	68.4%	
13551.1	\$2,369.87	\$27,574.34	\$30,830.00	3,255.66	10.6%	
13554.1	\$116.00	\$559.46	\$700.00	140.54	20.1%	
14101.1	\$1,009.62	\$11,548.13	\$13,000.00	1,451.87	11.2%	
14102.1	\$0.00	\$649.98	\$0.00	(649.98)	0.0%	
14104.1	\$140.28	\$1,215.05	\$1,500.00	284.95	19.0%	
14204.1	\$0.00	\$7,557.97	\$10,000.00	2,442.03	24.4%	
14301.1	\$640.00	\$7,436.00	\$8,320.00	884.00	10.6%	
16201.1	\$82.50	\$1,620.00	\$3,000.00	1,380.00	46.0%	
16204.1	\$3,706.89	\$74,520.45	\$91,000.00	16,479.55	18.1%	
16604.1	\$0.00	\$208.00	\$0.00	(208.00)	0.0%	
19104.1	\$0.00	\$35,569.58	\$32,000.00	(3,569.58)	(11.2)%	
19204.1	\$0.00	\$800.00	\$800.00	0.00	0.0%	
34104.1	\$0.00	\$102,040.00	\$102,040.00	0.00	0.0%	
35101.1	\$250.00	\$2,750.00	\$3,000.00	250.00	8.3%	
35104.1	\$1,300.00	\$1,950.00	\$800.00	(1,150.00)	(143.8)%	

Operating Statement for the Period Ending

11/30/2021

Year - To - Date

	Current		Monthly Amount		Amount		Budget		Variance		% Var
36201.1	3620.1 - Safety Inspection PS	\$1,373.33	\$15,106.63	\$16,480.00	1,373.37	8.3%					
36204.1	3620.4 - Safety Inspection CE	\$0.00	\$361.79	\$800.00	438.21	54.8%					
40201.1	4020.1 - Regis. of Vital Stats PS	\$38.46	\$442.29	\$500.00	57.71	11.5%					
45404.1	4540.4 - Ambulance CE	\$0.00	\$8,436.94	\$15,226.00	6,789.06	44.6%					
50101.1	5010.1 - Supt. of Highway PS	\$4,230.76	\$48,653.74	\$55,000.00	6,346.26	11.5%					
50104.1	5010.4 - Supt. of Highway CE	\$0.00	\$243.51	\$0.00	(243.51)	0.0%					
51824.1	5182.4 - Street Lighting CE	\$458.91	\$4,970.28	\$6,500.00	1,529.72	23.5%					
65104.1	6510.4 - Veterans Services CE	\$0.00	\$700.00	\$700.00	0.00	0.0%					
67724.1	6772.4 - Programs for Aging CE	\$0.00	\$800.00	\$4,500.00	3,700.00	82.2%					
71104.1	7110.4 - Parks CE	\$29.51	\$1,852.11	\$500.00	(1,352.11)	(270.4)%					
73101.1	7310.1 - Youth Programs PS	\$458.33	\$10,974.13	\$12,000.00	1,025.87	8.5%					
73104.1	7310.4 - Youth Programs CE	\$0.00	\$3,985.85	\$3,000.00	(985.85)	(32.9)%					
74104.1	7410.4 - Library CE	\$0.00	\$42,500.00	\$42,500.00	0.00	0.0%					
75101.1	7510.1 - Historian PS	\$0.00	\$0.00	\$500.00	500.00	100.0%					
80201.1	8020.1 - Planning PS	\$200.00	\$3,762.51	\$5,525.00	1,762.49	31.9%					
80204.1	8020.4 - Planning CE	\$8.36	\$28.12	\$300.00	271.88	90.6%					
81601.1	8160.1 - Refuse/Garbage PS	\$600.00	\$7,155.00	\$8,000.00	845.00	10.6%					
81604.1	8160.4 - Refuse/Garbage CE	\$1,969.10	\$24,417.91	\$25,000.00	582.09	2.3%					
90108.1	9010.8 - State Retirement	\$0.00	\$23,083.00	\$23,083.00	0.00	0.0%					
90308.1	9030.8 - Social Security (Town Share)	\$1,244.44	\$14,601.43	\$16,566.00	1,964.57	11.9%					
90408.1	9040.8 - Workers Comp	\$0.00	\$2,503.31	\$4,204.00	1,700.69	40.5%					
90508.1	9050.8 - Unemployment Insurance	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%					
90558.1	9055.8 - Disability Insurance	\$0.00	\$0.00	\$0.00	0.00	45.3%					
90608.1	9060.8 - Medical Insurance (Town Share)	(\$3,186.92)				50.9%					
99509.1	9950.9 - Transfers to Cap/Reserve Projects	\$0.00				100.0%					
	Subtotal for APPROPRIATION ACCOUNT:	\$23,313.58				11.5%					
	Subtotal for Expenses	\$23,313.58				11.5%					
Other Income											
REVENUE ACCOUNT											
1001.1	1001 - Real Property Tax	\$0.00				0.0%					
1081.1	1081 - Other Payments in Lieu Of	\$0.00				(16.7)%					
1089.1	1089 - Prior Year Taxes	\$0.00				0.0%					
1090.1	1090 - Real Property Tax Interest & Penalty	\$0.00				0.0%					
1120.1	1120 - Non-Property Tax Distribution by County	(\$19,600.00)				0.9%					

Amounts should be tabular per budget

Operating Statement for the Period Ending

11/30/2021

Year - To - Date

	Current	11/30/2021		Year - To - Date		
		Monthly Amount	Amount	Budget	Variance	% Var
1170.1	1170 - Franchise Fees	\$7,518.71	\$27,590.58	\$17,000.00	(10,590.58)	(62.3)%
1255.1	1255 - Town Clerk Fees	\$383.62	\$2,019.61	\$800.00	(1,219.61)	(152.5)%
2115.1	2115 - Planning Board Fees	\$0.00	\$900.00	\$1,500.00	600.00	40.0%
2130.1	2130 - Refuse and Garbage Charges	\$3,913.74	\$34,405.74	\$31,000.00	(3,405.74)	(11.0)%
2401.1	2401 - Interest & Earnings	\$816.67	\$1,013.53	\$800.00	(213.53)	(26.7)%
2410.1	2410 - Rental of Real Property	\$816.67	\$32,821.80	\$30,000.00	(2,821.80)	(9.4)%
2544.1	2544 - Licenses	\$87.00	\$384.00	\$400.00	16.00	4.0%
2555.1	2555 - Licenses & Permits	\$797.00	\$8,090.00	\$7,000.00	(1,090.00)	(15.6)%
2610.1	2610 - Fines, Forfeits of Bail	\$1,566.00	\$8,543.00	\$7,000.00	(1,543.00)	(22.0)%
2650.1	2650 - Sale of Scrap	\$0.00	\$548.35	\$0.00	(548.35)	0.0%
2705.1	2705 - Gifts & Donations - Youth	\$0.00	\$548.88	\$0.00	(548.88)	0.0%
2770.1	2770 - Unclassified Revenues	\$0.00	\$65.00	\$0.00	(65.00)	0.0%
3001.1	3001 - State per Capita Aid	\$0.00	\$0.00	\$8,250.00	8,250.00	100.0%
3005.1	3005 - State Aid Mtg Tax	\$38,866.21	\$85,582.96	\$55,000.00	(30,582.96)	(35.6)%
3489.1	State Aid - Other	\$0.00	\$150,000.00	\$0.00	(150,000.00)	0.0%
3820.1	3820 - State Aid Youth Program	\$820.00	\$5,654.78	\$2,000.00	(3,654.78)	(182.7)%
	Subtotal for REVENUE ACCOUNT:	\$35,985.62	\$840,070.63	\$640,169.00	(199,901.63)	(31.2)%
	Subtotal for Other Income	\$35,985.62	\$840,070.63	\$640,169.00	(199,901.63)	(31.2)%
	Net Amounts	\$12,672.04	\$273,749.53	\$0.00	(\$273,749.53)	0.0%

Town Of Grafton
 PO Box G
 GRAFTON, NY 12082
 (518) 279-3565 Fax: (518) 279-3685

Operating Statement for the Period Ending 11/30/2021

Fund: HIGHWAY FUND DA

APPROPRIATION ACCOUNT	Current	Monthly Amount	Amount	Budget	Year - To - Date	
					Variance	% Var
17101.3	1710.1 - Administration PS	\$160.00	\$1,592.00	\$1,600.00	8.00	0.5%
51101.3	5110.1 - General Repairs PS	\$0.00	\$113,815.50	\$114,000.00	184.50	0.2%
51104.3	5110.4 - General Repairs CE	\$13,696.34	\$347,431.04	\$55,000.00	(292,431.04)	(531.7)%
51122.3	5112.2 - Permanent Improvement EQ	\$0.00	\$0.00	\$110,000.00	110,000.00	100.0%
51302.3	5130.2 - Machinery EQ	\$23,537.34	\$105,218.30	\$90,000.00	(15,218.30)	(16.9)%
51304.3	5130.4 - Machinery CE	\$8,711.91	\$45,186.52	\$55,000.00	9,813.48	17.8%
51404.3	5140.4 - Brush & Weeds (Misc.) CE	\$169.92	\$1,281.19	\$2,100.00	818.81	39.0%
51421.3	5142.1 - Snow Removal PS	\$13,604.00	\$54,013.50	\$139,500.00	85,486.50	61.3%
51424.3	5142.4 - Snow Removal CE	\$0.00	\$39,912.11	\$62,500.00	22,587.89	36.1%
90108.3	9010.8 - State Retirement	\$0.00	\$8,532.00	\$8,532.00	0.00	0.0%
90308.3	9030.8 - Social Security (Town Share)	\$1,052.93	\$12,927.07	\$19,393.00	6,465.93	33.3%
90408.3	9040.8 - Workers Comp	\$0.00	\$12,800.00	\$12,800.00	0.00	0.0%
90508.3	9050.8 - Unemployment Insurance	\$0.00	\$0.00	\$2,000.00	2,000.00	100.0%
90558.3	9055.8 - Disability Insurance	\$0.00	\$48.20	\$1,000.00	951.80	95.2%
90608.3	9060.8 - Medical Insurance (Town Share)	\$5,809.88	\$31,585.78	\$80,250.00	48,664.22	60.6%
99509.3	9950.9 - Transfers to Cap/Reserve Projects	\$0.00	\$0.00	\$25,000.00	25,000.00	100.0%
	Subtotal for APPROPRIATION ACCOUNT:	\$66,742.32	\$774,343.21	\$778,675.00	4,331.79	0.6%
	Subtotal for Expenses	\$66,742.32	\$774,343.21	\$778,675.00	4,331.79	0.6%

Other Income

REVENUE ACCOUNT	Amount	Budget	Variance	% Var	
1001.3	1001 - Real Property Tax	\$642,998.00	\$642,998.00	0.00	0.0%
1120.3	1120 - Non-Property Tax Distribution by County	\$25,000.00	\$25,000.00	0.00	0.0%
2300.3	2300 - Transportation Svcs - Fuel Reimb	\$722.72	\$677.00	(45.72)	(6.8)%
2650.3	2650 - Sale of Scrap	\$718.24	\$0.00	(718.24)	0.0%
2665.3	2665 - Sales of Equipment	\$31,755.00	\$0.00	(31,755.00)	0.0%

Operating Statement for the Period Ending

11/30/2021

Year - To - Date

	Current	Monthly Amount	Amount	Budget	Variance	% Var
3501.3	3501 - State Aid/CHIPS	\$0.00	\$0.00	\$110,000.00	110,000.00	100.0%
	Subtotal for REVENUE ACCOUNT:	\$51,355.00	\$701,193.96	\$778,675.00	77,481.04	10.0%
	Subtotal for Other Income	\$51,355.00	\$701,193.96	\$778,675.00	77,481.04	10.0%
	Net Amounts	(\$15,387.32)	(\$73,149.25)	\$0.00	\$73,149.25	0.0%

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Building Codes Violation	Violation Research	3	225.00
	Conservation	Conservation	9	34.25
	Copies	Copies	5	2.00
			Sub-Total:	\$261.25
A2115	Lot Line Adjustment	Lot Line Adjustment	2	300.00
			Sub-Total:	\$300.00
A2130	Trash Bag/Misc	Trash Bag/Misc	7	2,229.00
			Sub-Total:	\$2,229.00
A2544	Dog Licensing	Female, Spayed	9	54.00
		Male, Neutered	10	60.00
			Sub-Total:	\$114.00
A2555	Garage - Pole Barn	Garage/Pole Barn	2	100.00
	Shed	Shed	1	50.00
			Sub-Total:	\$150.00
A3820	Bottle Returns	Bottle Returns	1	191.16
			Sub-Total:	\$191.16

Total Local Shares Remitted: \$3,245.41

Amount paid to: NYS Ag. & Markets for spay/neuter program 19.00

Amount paid to: NYS Environmental Conservation 587.75

Total State, County & Local Revenues: \$3,852.16

Total Non-Local Revenues: \$606.75

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Victoria Burdick, Town Clerk, Town of Grafton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

		<u>Victoria E Burdick</u>	<u>12/4/2021</u>
Supervisor	Date	Town Clerk	Date



Assessor's Report

November 2021

1. Processed sales and escrows from County
2. Reviewing properties in field
3. Meeting with taxpayers
4. Held office hours
5. Working on splits and valuing properties
6. All exemption renewals have been mailed and people are returning them. The deadline is March 1, 2022.

GRAFTON RESCUE SQUAD CAPTAIN'S REPORT

NOVEMBER 2021

TOTAL CALLS 15

TOTAL MILES 336

TOTAL HOURS 23

We had 3 alpha , 1 bravo, 5 charlie, 6 delta. We had 2 calls missed, and 1 RMA. We used ALS 7 times. 4 Mohawk, 2 Bennington. and 1 Pownal.

We went to SVMC 2 times, the VA 1 time, and Samaritan 6 times. ,./,

All 15 calls were Grafton.

11 calls were in the daytime and 4 calls were in the night time.

10 week day calls, 1 week night call, 1 weekend day call, and 3 weekend night calls.



TOWN OF GRAFTON

Established in 1807

P.O. BOX G, Grafton, New York 12082

(518) 279-3565 (518) 279- 3685 (Fax)

Email: graftontownclerk@albany.twcbc.com

www.townofgraftonny.org

Resolution #100 of 2021

Authorizing the Town Clerk to have a key made for the Conference Room for use by the Assessor's Office

Motion Made by Supervisor Gundrum, seconded by Councilman Lewendusky

Roll Call:

Councilman Beaudry – Yes
Councilwoman Deschaine – Yes
Councilman Hoyt - Yes
Councilman Lewendusky – Yes
Supervisor Gundrum – Yes

Yes 5 No 0

Carried Not Carried

Adopted: 12/13/2021