



## **GRAFTON TOWN BOARD MEETING**

**January 8, 2024 – 7:00PM**

**Grafton Town Hall – 2379 NY RT 2, Grafton NY 12082**

Meeting called to Order by Supervisor Gundrum 7:00PM with the Pledge of Allegiance

**ROLL CALL:** COUNCILMAN STEVE BEAUDRY – Present

COUNCILWOMAN JODIE DESCHAINE – Present

COUNCILMAN PIERCE HOYT – Present

COUNCILMAN THOMAS WITHCUSKEY – Present

SUPERVISOR INGRID GUNDRUM – Present

**ALSO, IN ATTENDANCE WERE THE FOLLOWING:** Doug & Nancy LaRocque, Becky Greene, Erika & Chuck Douglas, John Munn, Mike Smith, Lee Hess, Robert Loveday, Ann Calabro, Don Raymond, David Buckley, LeAnna & Keith Sweet, Connor Hoyt, Jarod Bouchard, Linda Russell, Linday Laveway, Kathy Swota, James Goyer Sr., Mark Gilchrist, Patricia Busch, Tom Sullivan, and Jeff & Diane Paine

**Supervisor's Announcements:** As state by the Town Clerk in previous meeting – All Officers have been Sworn In and have signed the Oath of Office. Appointments that were not done in Organizational Meeting the previous Office Holders will continue in their positions until appointments are made at the February Town Board Meeting. Furnace blowbacks cleaning and painting is done and was completely covered by insurance. Attended a Rural Issue Form – Discussions about Broadband issues and Emergency Volunteer shortage

**REVIEW/APPROVAL OF MINUTES FROM:** December 11, 2023 Regular TBM and December 28, 2023 Year-End Meeting

Motion to Approve the above Minutes made by Supervisor Gundrum, seconded by Councilwoman Deschaine

Motion Carried 4 – 1 abstained

**Roll Call:**

Councilman Beaudry – Yea

Councilwoman Deschaine – Yea

Councilman Hoyt – Yea

Councilman Withcuskey – Abstain

Supervisor Gundrum - Yea

**REPORTS AND REMITTANCES FROM TOWN COMMITTEES:**

**SUPERVISOR:** Provided to Town Board and available online

**TOWN CLERK:** Town Clerk Fees - \$284.38, Trash/Recycle - \$2395.00, Building Permits – \$862.50, Planning Board Fees - \$450.00 Total Revenue \$4027.50 Check to Agri-Markets - \$12.00 – NY State Environmental Conservation – \$23.62: Check to Supervisor - \$3991.88

Motion to approve Town Clerk Report made by Supervisor Gundrum, seconded by Councilman Beaudry – Motion Carried 5 – 0

Use of Town Seal to have decals printed and IT support – Town Clerk to reach out to other Towns to see who they use

**Roll Call:**

Councilman Beaudry – Yea

Councilwoman Deschaine – Yea

Councilman Hoyt – Yea

Councilman Withcuskey – Yea

Supervisor Gundrum - Yea

**ASSESSOR:** None

**HIGHWAY:** Roads cleaned up from recent storms, all Town Roads have been mowed and all trucks are at 100%

**BUILDINGS/CODE ENFORCEMENT:** 62 new permits in 2023, Responded to Fire Call in Petersburg for stove inspection

**PLANNING BOARD:** 2 site plan reviews and sub-division Fox Hollow Road

**RESCUE SQUAD:** 19 calls, 503 miles, 106.11 volunteer hours

**LIBRARY:** 256 patron visits, 1002 Books/Ebooks, Closed two days due to weather

**RECREATION COMMITTEE** – January 23, 2024 Meeting at Library 5:30pm Councilman Hoyt and Councilwoman Deschaine were invited to attend

**MERRYMAKERS:** No meetings until April, approximately 25 people attended Christmas Party w/Fiddlers for entertainment

**SENIOR CENTER:** December 13, 2023 was Christmas Lunch at Guiseppe's, December 14<sup>th</sup> - Basket Social with over 100 baskets, December 19<sup>th</sup> – Music entertainment, birthday celebrations, Did a 50/50 raffle with proceeds going to shut-ins with pets, drawing was December 28<sup>th</sup> and the winner, Linda Russell donated it right back to the cause – Item and donations were delivered by Jodie Deschaine. Monthly activities include – Strings and Things open for knitting, sewing and other handiwork, Last Thursday of the month is Bingo after lunch – January 11<sup>th</sup> Q&A with Assessor is cancelled. Senior Representative asked about a

defibrillator for the Sr Center and training on using it – Rescue Squad will get pricing information and is willing to do training with them

**COMMUNICATIONS RECEIVED:** Copier Service Bids – Usherwood and Northco, A Thank You letter from the Berlin CSD Choir for invitation to perform at Tree Lighting and the donation from the Town

**NEW BUSINESS:**

Copier Lease – Have two bids that will be presented at the February Town Board Meeting

Senior Center Lease – Up in April – County proposing 3-year contract with 2% increase per year, Attorney will negotiate the Lease Renewal

Ethics Board vacancy – Position has been advertised

Building Repairs – Lock and Door issues – Supervisor will contact Mangione, ADA doors at Town Hall and Post Office – Are only required “as practical for the Town”, Ventilation in vault – Town Clerk will seek quotes, Porch at Post Office – Town Clerk will seek quotes, Painting & flooring at Town Hall – get a list together of repairs to be done, Leak over Court Office – Find & repair the leak, Grafton Hill Bottled Water/Culligan – Town Clerk to research pricing and present it to Town Board to be voted on at February Meeting, Policy for use of Town Hall & Senior Center – general consensus is to be presented to the Town Board and will be decided on “Case by Case” basis, Cleaning person and Laborer – Advertise for cleaning person, no action on Laborer until there is a decision made on what we are looking for

**OLD BUSINESS:** Mold issue in Court Office – Find leak in attic then repair damage to sheetrock in office

**PUBLIC COMMENTS:**

Historical Society use of Town Board – They are authorized to use it as they always have

Board of Ethics Board resignation, Appointments, Assessor’s Clerk cost and concerns about the Supervisor not having a secretary

Thanks for the Senior Center and hope it will remain open and possibility to have meals everyday

Separating/explaining differences between Merrymakers, Senior Group and Senior Center – Is Merrymakers a private group

How money is spent and why are building repairs not included in Budget

Use of Eastwick – Conflict of Interest?

Town Clerk Office Closings, addressing issues brought up in Town Board Meeting, cooperation within the Town Board

**MOTIONS AND RESOLUTIONS:**

Motion to Empower the Town Clerk to seek bids for ventilation in the Town vault made by Supervisor Gundrum, seconded by Councilman Beaudry – Motion Carried 5 - 0

**Roll Call:**

Councilman Beaudry – Yea

Councilwoman Deschaine – Yea

Councilman Hoyt – Yea

Councilman Withcuskey – Yea

Supervisor Gundrum – Yea

Motion to for the Town Clerk to make inquiries for bottled water made by Supervisor Gundrum, seconded Councilwoman Deschaine – Motion carried 5 – 0

**Roll Call:**

Councilman Beaudry – Yea

Councilwoman Deschaine – Yea

Councilman Hoyt – Yea

Councilman Withcuskey – Yea

Supervisor Gundrum – Yea

Motion to empower the Town Clerk to advertise for Professional Cleaning Services made by Supervisor Gundru, seconded by Councilman Hoyt – Motion Carried 5 – 0

**Roll Call:**

Councilman Beaudry – Yea

Councilwoman Deschaine – Yea

Councilman Hoyt – Yea

Councilman Withcuskey – Yea

Supervisor Gundrum – Yea

Motion to approve the Town Clerk to use the Grafton Seal to have decals printed made by Supervisor Gundrum, Councilwoman Deschaine – Motion 5 – 0

**Roll Call:**

Councilman Beaudry – Yea

Councilwoman Deschaine – Yea

Councilman Hoyt – Yea

Councilman Withcuskey – Yea

Supervisor Gundrum – Yea

Motion to give speed control lights (that was used by former Grafton Elementary School) to Berlin Central School District made by Supervisor Gundrum, seconded by Councilman Beaudry – Motion Carried 5 – 0

**Roll Call:**

Councilman Beaudry – Yea  
Councilwoman Deschaine – Yea  
Councilman Hoyt – Yea  
Councilman Withcuskey – Yea  
Supervisor Gundrum - Yea

**MOTION TO PAY BILLS AS AUDITED:** Vouchers 192 - 234 – Total \$45,093.61 – Made by Supervisor Gundrum, seconded by Councilman Beaudry – Motion carried 4 – 0

Roll Call:

Councilman Beaudry: Yea  
Councilwoman Deschaine: Absent  
Councilman Lewendusky: Yea  
Councilman Hoyt: Yea  
Supervisor Gundrum: Yea

Motion to pay bills as audited Vouchers #1 – 19 - Total: \$20,146.31 made by Supervisor Gundrum, seconded by Councilman Withcuskey – Motion carried 5 - 0

Roll Call:

Councilman Beaudry: Yea  
Councilwoman Deschaine: Absent  
Councilman Lewendusky: Yea  
Councilman Hoyt: Yea  
Supervisor Gundrum: Yea

**UPCOMING MEETINGS:** Regular Town Board Meeting – Monday, February 12, 2024 at 7:00pm

Motion to Adjourn made by Supervisor Gundrum, seconded by Councilwoman Deschaine at 8:34pm – Motion Carried 5 - 0

RESPECTFULLY SUMMITTED

*Victoria E Burdick*

VICTORIA BURDICK

GRAFTON TOWN CLERK

Approved: