



## **GRAFTON TOWN BOARD MEETING**

**July 10, 2023 – 7:00PM**

**Grafton Town Hall – 2379 NY RT 2, Grafton NY 12082**

Meeting called to Order by Supervisor Gundrum 7:00PM with the Pledge of Allegiance

**ROLL CALL:** COUNCILMAN STEVE BEAUDRY – Present

COUNCILMAN PIERCE HOYT – Present

COUNCILMAN FRANK LEWANDUSKY – Absent

COUNCILWOMAN JODI DESCHAINE – Present

SUPERVISOR INGRID GUNDRUM – Present

**ALSO, IN ATTENDANCE WERE THE FOLLOWING:** Nancy LaRocque, Tamara Palmateer, Jarod Bouchard, Donna Baldwin, Ann Calabro, Becky Greene, Erika & Chuck Douglas, James Goyer Sr., Phil Danaher, John Munn, John Oliver, Randy Stevens, LeAnna Sweet, Misty Robinson, Donna Wagar, Marissa Wagar, Jennifer Rogaski. Ryan Milkiewicz, Madonna Roy & Mary Gentner

**REVIEW/APPROVAL OF MINUTES FROM:** June 12, 2023 Town Board Meeting - Motion to Approve the above Minutes made by Supervisor Gundrum, seconded by Councilwoman Deschaine – Motion Carried 4 – 0

### **Roll Call:**

Councilman Beaudry - Yea

Councilwoman Deschaine - Yea

Councilman Lewandusky – Absent

Councilman Hoyt - Yea

Supervisor Gundrum - Yea

### **REPORTS AND REMITTANCES FROM TOWN COMMITTEES:**

**SUPERVISOR:** Presented to Town Board & Available online

**TOWN CLERK:** Town Clerk Fees - \$256.22, Trash/Recycle - \$2715.00, Building Permits - \$675.00, Planning Board Fees - \$150.00 Total Revenue \$3846.00 Payments to Agri-Markets & DEC - \$49.78 Check to Supervisor - \$3796.22

Motion to approve Town Clerk Report made by Supervisor Gundrum, seconded by Councilman Beaudry – Motion Carried 4 – 0

**DOG CONTROL:** 2 stray dogs – Both returned to owners

**HIGHWAY:** General Road maintenance, mowing & ditching – No major storm damage

**BUILDINGS/CODE ENFORCEMENT:** 31 new permits, Will install air conditioner at the Senior Center this week.

**PLANNING BOARD:** 2 lot subdivision & Site Plan review – Bolt Storage RT 2

**RESCUE SQUAD:** Calls Dispatched 13 – Call Response 11, 185.9 miles – Man Hours 32.83

**LIBRARY:** 579 patrons, 743 books, 308 Ebooks

**STATE PARK:** Multiple Activities in July – Check State Park Website for events and updates

**RECREATION COMMITTEE** – Thanks for the Town’s support – Will be holding a meeting to plan next event

**COMMUNICATIONS RECEIVED:**

Grafton State Park – Notification of the Run for the Roses on August 13, 2023 and temporary interruption to traffic on RT 2

Grafton Community Library – Inviting Supervisor to start the Run for the Roses 5K on August 13, 2023

NYS DHR – New Sexual Harassment Model & required training – To be reviewed by Town Board and Local Law prepared to be considered at August Meeting

**NEW BUSINESS:**

Fleet Management – Highway Department – Looking to replace 4 trucks – currently wait time is one – two years

**OLD BUSINESS:**

Back-up for Town Computer Systems – No decision made

Town Hall Mold Abatement Project – Site visit on 7/6/2023 Recommended replacing dehumidifier ASAP – will contact me with initial report and send us the full report when all results are in.

Conference Room Window – Quality Glass did site visit – Quote of \$290.00 measured window and will contact Town Clerk to set up appointment to replace glass

**PUBLIC COMMENTS:**

Ethics Board – Requesting that Financial Disclosures be submitted for 2023 and New Employees to do training

Update on getting basketball court set up for Pickleball – Highway Superintendent will get pricing on striping court – need to get pricing for equipment

Roof Quotes for Senior Center – Still working on RFP – Air Conditioner – Is being installed in upcoming week

Possibility of hiring Maintenance Person

Why are we not moving forward with system backup of computer systems

FOIL and Appeal responses

Receipts being furnished for transactions

Air Conditions that were purchased for Youth department – what are they being used for?

**MOTIONS AND RESOLUTIONS:**

**Resolution #60 of 2023** – RFP for Public Works - Highway Department

Motion to approve Resolution #60 of 2023 made by Supervisor Gundrum, seconded by Councilman Beaudry – Motion carried 4 – 0

**ROLL CALL:**

Councilman Beaudry – Yea

Councilwoman Deschaine – Yea

Councilman Hoyt – Yea

Councilman Lewendusky – Absent

Supervisor Gundrum – Yea

Motion to hold a Special Meeting on July 24, 2023 at 6:30PM – To open, review & award bids received in relation to Resolution #60 of 2023 at 6:30PM on July 24, 2023 and publish notice therefore made by Supervisor Gundrum, seconded by Councilman Hoyt – Motion Carried 4 – 0

**ROLL CALL:**

Councilman Beaudry – Yea

Councilwoman Deschaine – Yea

Councilman Hoyt – Yea

Councilman Lewendusky – Absent

Supervisor Gundrum – Yea

**MOTION TO PAY BILLS AS AUDITED:**

Motion to pay bills as audited – Voucher #288 – 322 totaling \$25,094.08 made by Supervisor Gundrum, seconded by Councilman Beaudry – Motion Carried 4 – 0

**ROLL CALL:**

Councilman Beaudry – Yea

Councilwoman Deschaine – Yea

Councilman Hoyt – Yea

Councilman Lewendusky – Absent

Supervisor Gundrum – Yea

**UPCOMING MEETINGS:** Special Meeting - July 24, 2023 @ 6:30PM, Regular Town Board Meeting – August 14, 2023 at 7:00PM

Motion to Adjourn at 7:40PM made by Supervisor Gundrum, seconded by Councilwoman Deschaine – Motion Carried 4 - 0

RESPECTFULLY SUMMITTED

  
VICTORIA BURDICK

GRAFTON TOWN CLERK

Approved: July 10, 2023