



GRAFTON TOWN BOARD MEETING

October 13, 2021

Meeting was called to order at 7:00PM by Supervisor Gundrum with the Pledge of Allegiance

ROLL CALL: COUNCILMAN STEVE BEAUDRY – Present

COUNCILMAN PIERCE HOYT – Present

COUNCILMAN FRANK LEWANDUSKY – Present

COUNCILWOMAN JODI DESCHAINED – Present

SUPERVISOR INGRID GUNDRUM – Present

ALSO, IN ATTENDANCE: Sharon Lecce – Grafton Rescue Squad, Jarod Bouchard – Highway Superintendent, James Goyer Sr. – Grafton Fire Dept, Chris Tergliafera – The Eastwick, Phil Danaher – Town Attorney, Ann Calabro, Becky Greene – Town Justice, Le Anna Sweet – Grafton Library, George & Estelle Hovnanian, Amy Durham – Deputy Town Clerk

Review & Approval of Minutes – Motion to accept Minutes from Special Meeting w/Ethics Committee 9/8/2021, Town Board Meeting 9/13/2021 & Workshop Meeting 9/27/2021 made by Supervisor Gundrum, seconded by Councilman Hoyt - Motion Carried 5 – 0

Reports/Remittances from Departments & Town Committees

Supervisor – Attached

Town Clerk – Attached – Motion to accept Town Clerk Report made by Supervisor Gundrum, seconded by Councilwoman Deschaine – Motion Carried 5 – 0

Highway Superintendent – Grading almost done, patching roads, culverts

Assessor – Attached

Buildings and Code Enforcement – None

Dog Control – None

Rescue Squad – Attached

Youth – Attached

Grafton Community Library – 490 Books, 221 Ebooks, 24 Other, 243 patrons, 2020 grant paperwork is done, In the middle of 2021 grant process, Grant for 2021/22 – Pavilion behind Library

Grafton State Park – Attached

Communications: Estimate for Retaining Wall & Contract for “Yesterday Once More”

Old Business:

- Cleaning Services for Town Hall – Held until next meeting
- Unifirst – Highway Department Uniforms – Will discontinue service with Unifirst

Public Comment:

- Where is it posted what bottle returns are used for
- Disappointment over cancellation of Harvest Festival
- Town Residents paying for use of State Park – Possibility of our own park
- Library has 2 State Park passes that residents can sign out
- Complimenting the Library on getting grants

Motions and Resolutions:

Resolution # 97 of 2021 - Attached

Motion to accept bid from Tim Giumarra for Retaining Wall and Slab for Recycle Area

Motion Made by Councilman Beaudry, seconded by Councilman Lewandusky

Roll Call:

Councilman Beaudry – Yes

Councilwoman Deschaine – Yes

Councilman Hoyt – Yes

Councilman Lewandusky – Yes

Supervisor Gundrum – Yes

Motion Carried 5 - 0

Motion to pay Bills as Audited – Vouchers 493 - 557 Totaling \$65,978.62

Motion Made by Supervisor Gundrum, seconded by Councilwoman Deschaine

Roll Call:

Councilman Beaudry – Yes

Councilwoman Deschaine – Yes

Councilman Hoyt – Yes

Councilman Lewandusky – Yes

Supervisor Gundrum – Yes

Motion Carried 5 - 0

Next Meeting/Workshop - Budget Workshop - October 20, 2021 @ 5:30pm &
Workshop/Special Meeting – October 25, 2021 @ 6:30PM

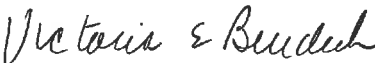
Legislative Privilege – Thinking that 3.1% tax increase with taking \$20,000 from
Unexpended Fund Balance is not accurate

Motion to Adjourn in Loving Memory of Harold Goyer & Robin Crowe made by
Supervisor Gundrum, seconded by Councilman Lewandusky @ 7:38PM

Motion Carried 5 – 0

Respectfully Submitted

Victoria Burdick


Draft: 10/20/2021

Approved:

Operating Statement for the Period Ending

9/30/2021

Year - To - Date

	Current		Monthly Amount		Year - To - Date	
	Current	9/30/2021	Monthly Amount	Amount	Budget	Variance
36201.1	3620.1 - Safety Inspection PS	\$1,373.33	\$12,359.97	\$16,480.00	4,120.03	25.0%
36204.1	3620.4 - Safety Inspection CE	\$0.00	\$211.79	\$800.00	588.21	73.5%
40201.1	4020.1 - Regis. of Vital Stats PS	\$38.46	\$365.37	\$500.00	134.63	26.9%
45404.1	4540.4 - Ambulance CE	\$0.00	\$8,436.94	\$59,226.00	50,789.06	85.8%
50101.1	5010.1 - Supt. of Highway PS	\$4,230.76	\$40,192.22	\$55,000.00	14,807.78	26.9%
50104.1	5010.4 - Supt. of Highway CE	\$0.00	\$243.51	\$0.00	(243.51)	0.0%
51824.1	5182.4 - Street Lighting CE	\$433.49	\$4,057.22	\$6,500.00	2,442.78	37.6%
65104.1	6510.4 - Veterans Services CE	\$0.00	\$700.00	\$700.00	0.00	0.0%
67724.1	6772.4 - Programs for Aging CE	\$0.00	\$800.00	\$4,500.00	3,700.00	82.2%
71104.1	7110.4 - Parks CE	\$0.00	\$1,771.39	\$500.00	(1,271.39)	(254.3)%
73101.1	7310.1 - Youth Programs PS	\$1,785.83	\$10,057.47	\$12,000.00	1,942.53	16.2%
73104.1	7310.4 - Youth Programs CE	\$2,081.72	\$3,985.85	\$3,000.00	(985.85)	(32.9)%
74104.1	7410.4 - Library CE	\$0.00	\$31,875.00	\$42,500.00	10,625.00	25.0%
75101.1	7510.1 - Historian PS	\$0.00	\$0.00	\$500.00	500.00	100.0%
80201.1	8020.1 - Planning PS	\$200.00	\$3,362.51	\$5,525.00	2,162.49	39.1%
80204.1	8020.4 - Planning CE	\$0.00	\$19.76	\$300.00	280.24	93.4%
81601.1	8160.1 - Refuse/Garbage PS	\$675.00	\$5,752.50	\$8,000.00	2,247.50	28.1%
81604.1	8160.4 - Refuse/Garbage CE	\$2,626.66	\$20,283.48	\$25,000.00	4,716.52	18.9%
90108.1	9010.8 - State Retirement	\$0.00	\$23,083.00	\$23,083.00	0.00	0.0%
90308.1	9030.8 - Social Security (Town Share)	\$1,359.00	\$12,104.14	\$16,566.00	4,461.86	26.9%
90408.1	9040.8 - Workers Comp	\$0.00	\$2,503.31	\$4,204.00	1,700.69	40.5%
90508.1	9050.8 - Unemployment Insurance	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
90558.1	9055.8 - Disability Insurance	\$0.00	\$0.00	\$1,500.00	1,500.00	100.0%
90608.1	9060.8 - Medical Insurance (Town Share)	\$553.58	\$10,000.70	\$15,000.00	4,999.30	33.3%
99509.1	9950.9 - Transfers to Cap/Reserve Projects	\$0.00	\$0.00	\$2,500.00	2,500.00	100.0%
	Subtotal for APPROPRIATION ACCOUNT:	\$32,283.69	\$500,223.96	\$640,169.00	139,945.04	21.9%
	Subtotal for Expenses	\$32,283.69	\$500,223.96	\$640,169.00	139,945.04	21.9%

Other Income

REVENUE ACCOUNT

1001.1	1001 - Real Property Tax	\$0.00	\$233,819.00	\$233,819.00	0.00	0.0%
1081.1	1081 - Other Payments in Lieu Of	\$0.00	\$700.00	\$600.00	(100.00)	(16.7)%
1089.1	1089 - Prior Year Taxes	\$0.00	\$1,307.47	\$0.00	(1,307.47)	0.0%
1090.1	1090 - Real Property Tax Interest & Penalty	\$0.00	\$3,304.03	\$0.00	(3,304.03)	0.0%
1120.1	1120 - Non-Property Tax Distribution by County	\$75,976.52	\$262,371.90	\$245,000.00	(17,371.90)	(7.1)%

Operating Statement for the Period Ending

9/30/2021

Year - To - Date

	Current		9/30/2021		Year - To - Date	
	Monthly Amount	Amount	Budget	Variance	% Var	
1170.1	1170 - Franchise Fees	\$7,121.89	\$20,071.87	\$17,000.00	(3,071.87)	(18.1)%
1255.1	1255 - Town Clerk Fees	\$199.29	\$1,085.38	\$800.00	(285.38)	(35.7)%
2115.1	2115 - Planning Board Fees	\$150.00	\$600.00	\$1,500.00	900.00	60.0%
2130.1	2130 - Refuse and Garbage Charges	\$3,552.00	\$28,068.00	\$31,000.00	2,932.00	9.5%
2401.1	2401 - Interest & Earnings	\$0.00	\$174.51	\$800.00	625.49	78.2%
2410.1	2410 - Rental of Real Property	\$0.00	\$17,111.88	\$30,000.00	12,888.12	43.0%
2544.1	2544 - Licenses	\$42.00	\$297.00	\$400.00	103.00	25.8%
2555.1	2555 - Licenses & Permits	\$800.00	\$6,212.00	\$7,000.00	788.00	11.3%
2610.1	2610 - Fines, Forfeits of Bail	\$6,032.00	\$6,212.00	\$7,000.00	788.00	11.3%
2650.1	2650 - Sale of Scrap	\$0.00	\$548.35	\$0.00	(548.35)	0.0%
2705.1	2705 - Gifts & Donations - Youth	\$0.00	\$548.88	\$0.00	(548.88)	0.0%
2770.1	2770 - Unclassified Revenues	\$65.00	\$65.00	\$0.00	(65.00)	0.0%
3001.1	3001 - State per Capita Aid	\$0.00	\$0.00	\$8,250.00	8,250.00	100.0%
3005.1	3005 - State Aid Mtg Tax	\$0.00	\$46,716.75	\$55,000.00	8,283.25	15.1%
3489.1	State Aid - Other	\$0.00	\$150,000.00	\$0.00	(150,000.00)	0.0%
3820.1	3820 - State Aid Youth Program	\$322.44	\$4,834.78	\$2,000.00	(2,834.78)	(141.7)%
	Subtotal for REVENUE ACCOUNT:	\$94,261.14	\$784,048.80	\$640,169.00	(143,879.80)	(22.5)%
	Subtotal for Other Income	\$94,261.14	\$784,048.80	\$640,169.00	(143,879.80)	(22.5)%
	Net Amounts	\$61,977.45	\$283,824.84	\$0.00	(\$283,824.84)	0.0%

Town Of Grafton
 PO Box G
 GRAFTON, NY 12082
 (518) 279-3565 Fax: (518) 279-3685

Operating Statement for the Period Ending 9/30/2021

Current Monthly Amount Amount Budget Year - To - Date Variance % Var

Fund: HIGHWAY FUND DA

Expenses

APPROPRIATION ACCOUNT	Monthly Amount	Amount	Budget	Year - To - Date	Variance	% Var
17101.3	1710.1 - Administration PS	\$128.00	\$1,304.00	\$1,600.00	296.00	18.5%
51101.3	5110.1 - General Repairs PS	\$0.00	\$0.00	\$114,000.00	114,000.00	100.0%
51104.3	5110.4 - General Repairs CE	\$243,143.66	\$310,796.45	\$55,000.00	(255,796.45)	(465.1)%
51122.3	5112.2 - Permanent Improvement EQ	\$0.00	\$0.00	\$110,000.00	110,000.00	100.0%
51302.3	5130.2 - Machinery EQ	\$0.00	\$67,266.28	\$90,000.00	22,733.72	25.3%
51304.3	5130.4 - Machinery CE	\$1,253.95	\$35,471.11	\$55,000.00	19,528.89	35.5%
51404.3	5140.4 - Brush & Weeds (Misc.) CE	\$163.92	\$906.37	\$2,100.00	1,193.63	56.8%
51421.3	5142.1 - Snow Removal PS	\$12,500.00	\$145,505.00	\$139,500.00	(6,005.00)	(4.3)%
51424.3	5142.4 - Snow Removal CE	\$0.00	\$39,912.11	\$62,500.00	\$22,587.89	36.1%
90108.3	9010.8 - State Retirement	\$0.00	\$8,532.00	\$8,532.00	0.00	0.0%
90308.3	9030.8 - Social Security (Town Share)	\$966.05	\$11,197.26	\$19,393.00	8,195.74	42.3%
90408.3	9040.8 - Workers Comp	\$0.00	\$12,800.00	\$12,800.00	0.00	0.0%
90508.3	9050.8 - Unemployment Insurance	\$0.00	\$0.00	\$2,000.00	2,000.00	100.0%
90558.3	9055.8 - Disability Insurance	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
90608.3	9060.8 - Medical Insurance (Town Share)	\$2,465.42	\$23,810.48	\$80,250.00	56,439.52	70.3%
99509.3	9950.9 - Transfers to Cap/Reserve Projects	\$0.00	\$0.00	\$25,000.00	25,000.00	100.0%
	Subtotal for APPROPRIATION ACCOUNT:	\$260,621.00	\$657,501.06	\$778,675.00	121,173.94	15.6%
	Subtotal for Expenses	\$260,621.00	\$657,501.06	\$778,675.00	121,173.94	15.6%

Other Income

REVENUE ACCOUNT	Monthly Amount	Amount	Budget	Year - To - Date	Variance	% Var
1001.3	1001 - Real Property Tax	\$0.00	\$642,998.00	\$642,998.00	0.00	0.0%
1120.3	1120 - Non-Property Tax Distribution by County	\$0.00	\$5,400.00	\$25,000.00	19,600.00	78.4%
2300.3	2300 - Transportation Svcs - Fuel Reimb	\$0.00	\$722.72	\$677.00	(45.72)	(6.8)%
2650.3	2650 - Sale of Scrap	\$0.00	\$718.24	\$0.00	(718.24)	0.0%
3501.3	3501 - State Aid/CHIPS	\$0.00	\$0.00	\$110,000.00	110,000.00	100.0%

Operating Statement for the Period Ending

9/30/2021

Year - To - Date

Current	9/30/2021	Year - To - Date			
Monthly Amount	Amount	Budget			
		Variance			
		% Var			
Subtotal for REVENUE ACCOUNT:	\$0.00	\$778,675.00	128,836.04	16.5%	
Subtotal for Other Income	\$0.00	\$778,675.00	128,836.04	16.5%	
Net Amounts	(\$260,621.00)	(\$7,662.10)	\$0.00	\$7,662.10	0.0%

Print

Date: Saturday, October 9, 2021 10:15 AM
From: supervisor Gundrum@albany.twcbc.com
To: graftontownclerk@albany.twcbc.com
Subject: Fwd: For town meeting on Monday

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Ingrid Gundrum
Supervisor
Town of Grafton
Cell (518) 522 - 7233
Office (518) 279 - 3565

--- Forwarded Message ---

Date: Friday, October 8, 2021 12:13 PM
From: Beal, Tamara M (PARKS) <Tamara.Beal2@parks.ny.gov>
To: supervisor Gundrum@albany.twcbc.com <supervisor Gundrum@albany.twcbc.com>
Subject: For town meeting on Monday

Hi Ingrid,

I hope you are doing well.

I am unable to make this coming Monday's meeting as I will be just getting back from my Bachelorette Party.

However, here are the notes from Melissa and I have attached a press release and flyer for Family Fun Day scheduled on Sat., Oct 30th.

Park Manager Update:

We are currently working on updating some drainage at our beach and replacing a few sidewalks and benches in center so they might see big equipment and work being done over the next few weeks

Our pavilions and tents are no longer available to rent after Columbus Day

And the park has been working on trail improvements – we are sending a weekly crew out in the fall to remove and cut hazardous trees, we are building turnpikes and working on areas with drainage concerns.

Fall Fun Day

Sat., Oct 30th: 3pm-8pm

Do you love Fall and Halloween? So do we! The festivities will include activities about bats, s'mores, crafts, pumpkin painting, costume contest, and more!

A family friendly movie will start at 6pm in the parking lot. We cannot release the title but check our Facebook page for a hint. Don't miss out on this special event!

Thanks,
Tam

Tamara Beal
Environmental Educator

Grafton Lakes State Park
254 Grafton Lakes State Park Way
PO Box 163
Grafton, NY 12082
Telephone: 518-279-1155 ext. 2
Work Cell: 518-419-7060
Fax: 518-244-5157
www.parks.ny.gov

Print

Date: Wednesday, October 13, 2021 1:30 PM
From: JAMES GOYER <jtrades@verizon.net>
To: graftontownclerk@albany.twcba.com <graftontownclerk@albany.twcba.com>, councilmanlewandusky@gmail.com <councilmanlewandusky@gmail.com>
Subject: Youth report

The Grafton youth program is having its annual Halloween trunk or treat at the vfw/fire hall on Sunday October 31 st from 1-3 pm . Looking ahead to November the youth program will have a gingerbread house decorating party on Saturday November 27 th from 1-3 pm .

[Sent from Yahoo Mail for iPhone](#)

GRAFTON RESCUE SQUAD CAPTAIN'S REPORT

SEPTEMBER 2021

TOTAL CALLS 18

TOTAL MILES 456

TOTAL HOURS 24.5

We had 7 alpha , 3 bravo, 5 charlie, 3 delta. We had 6 calls missed, 2 Cancelled. We used ALS 3 times. 2 Mohawk, and 1 Bennington.

We went to SVMC 3 times, Albany Medical Center 3 times, Samaritan 3 times, and 1 time to the VA.

11 calls were Grafton and 7 were Berlin.

9 calls were in the daytime and 9 calls were in the night time.

7 week day calls, 7 week night calls, 2 weekend day calls, and 2 weekend night calls.



Assessor's Report

September 2021

1. Processed sales and escrows from County
2. Reviewing properties in field
3. Meeting with taxpayers
4. Held office hours
5. New computer installed and all programs working
6. Helping taxpayers with school tax bills



TOWN OF GRAFTON

Established in 1807

P.O. BOX G, Grafton, New York 12082

(518) 279-3565 (518) 279- 3685 (Fax)

Email: graftontownclerk@albany.twcbc.com

www.townofgraftonny.org

Resolution #97 of 2021

Authorizing notice to be given to Unifirst Corporation that the agreement with the Town of Grafton for uniform services will not be extended

Motion Made by Supervisor Gundrum, seconded by Councilman Beaudry

Roll Call:

Councilman Beaudry - Yes

Councilwoman Deschaine - Yes

Councilman Lewandusky - Yes

Councilman Hoyt - Yes

Supervisor Gundrum - Yes

Yes 5 No 0 Absent 0 Abstained

Carried Not Carried

Adopted: October 13, 2021