

GRAFTON TOWN BOARD MEETING October 13, 2021

Meeting was called to order at 7:00PM by Supervisor Gundrum with the Pledge of Allegiance

ROLL CALL: COUNCILMAN STEVE BEAUDRY - Present

COUNCILMAN PIERCE HOYT - Present

COUNCILMAN FRANK LEWANDUSKY - Present

COUNCILWOMAN JODI DESCHAINE - Present

SUPERVISOR INGRID GUNDRUM - Present

ALSO, IN ATTENDANCE: Sharon Lecce – Grafton Rescue Squad, Jarod Bouchard – Highway Superintendent, James Goyer Sr. – Grafton Fire Dept, Chris Tergliafera – The Eastwick, Phil Danaher – Town Attorney, Ann Calabro, Becky Greene – Town Justice, Le Anna Sweet – Grafton Library, George & Estelle Hovnanian, Amy Durham – Deputy Town Clerk

Review & Approval of Minutes – Motion to accept Minutes from Special Meeting w/Ethics Committee 9/8/2021, Town Board Meeting 9/13/2021 & Workshop Meeting 9/27/2021 made by Supervisor Gundrum, seconded by Councilman Hoyt - Motion Carried 5 – 0

Reports/Remittances from Departments & Town Committees

Supervisor – Attached

Town Clerk – Attached – Motion to accept Town Clerk Report made by Supervisor Gundrum, seconded by Councilwoman Deschaine – Motion Carried 5 – 0

Highway Superintendent - Grading almost done, patching roads, culverts

Assessor – Attached

Buildings and Code Enforcement - None

Dog Control - None

Rescue Squad - Attached

Youth - Attached

Grafton Community Library – 490 Books, 221 Ebooks, 24 Other, 243 patrons, 2020 grant paperwork is done, In the middle of 2021 grant process, Grant for 2021/22 – Pavilion behind Library

Grafton State Park - Attached

Communications: Estimate for Retaining Wall & Contract for "Yesterday Once More"

Old Business:

- Cleaning Services for Town Hall Held until next meeting
- Unifirst Highway Department Uniforms Will discontinue service with Unifirst

Public Comment:

- Where is it posted what bottle returns are used for
- Disappointment over cancellation of Harvest Festival
- Town Residents paying for use of State Park Possibility of our own park
- Library has 2 State Park passes that residents can sign out
- Complimenting the Library on getting grants

Motions and Resolutions:

Resolution # 97 of 2021 - Attached

Motion to accept bid from Tim Giumarra for Retaining Wall and Slab for Recycle Area

Motion Made by Councilman Beaudry, seconded by Councilman Lewandusky

Roll Call:

Councilman Beaudry - Yes

Councilwoman Deschaine - Yes

Councilman Hoyt - Yes

Councilman Lewandusky - Yes

Supervisor Gundrum - Yes

Motion Carried 5 - 0

Motion to pay Bills as Audited - Vouchers 493 - 557 Totaling \$65,978.62

Motion Made by Supervisor Gundrum, seconded by Councilwoman Deschaine

Roll Call:

Councilman Beaudry - Yes

Councilwoman Deschaine - Yes

Councilman Hoyt - Yes

Councilman Lewandusky - Yes

Supervisor Gundrum - Yes

Motion Carried 5 - 0

Next Meeting/Workshop - Budget Workshop - October 20, 2021 @ 5:30pm & Workshop/Special Meeting - October 25, 2021 @ 6:30PM

Legislative Privilege – Thinking that 3.1% tax increase with taking \$20,000 from Unexpended Fund Balance is not accurate

Motion to Adjourn in Loving Memory of Harold Goyer & Robin Crowe made by Supervisor Gundrum, seconded by Councilman Lewandusky @ 7:38PM

Motion Carried 5 - 0

Respectfully Submitted

Victoria Burdick

Victoria & Burduh Draft: 10/20/2021

Approved:

Town Of Grafton PO Box G GRAFTON, NY 12082 (518) 279-3565 Fax: (518) 279-3685

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Operating Statemen	Operating Statement for the Period Ending 9/	9/30/2021		Year - To - Date	ate	
Current		Monthly Amount	Amount	Budget	Variance % Var	% Var
Fund: GENERAL FUND A						
Expenses		ر				
APPROPRIATION ACCOUNT						
10101.1 1010.	1010.1 - Town Board PS	\$980.76	\$8,692.22	\$12,000.00	3.307.78	27.6%
10104.1 1010	1010.4 - Town Board CE	\$0.00	\$330.22	\$1,000.00	669.78	67.0%
	1110.1 - Justices PS	\$1,666.66	\$14,154.73	\$20,000.00	5,845.27	29.2%
	1110.4 - Justices CE	\$41.67	\$608.51	\$2,500.00	1,891.49	75.7%
	1220.1 - Supervisor PS	\$750.00	\$6,750.00	\$9,000.00	2,250.00	25.0%
_	1220.2 - Supervisor EQ	\$0.00	\$0.00	\$1,200.00	1,200.00	100.0%
	1220.4 - Supervisor CE	\$411.39	\$891.75	\$1,500.00	608.25	40.6%
	1320.1 - Bookkeeping Services	\$1,266.25	\$11,079.69	\$15,195.00	4,115.31	27.1%
13204.1	1320.4 - Independent Auditing & Accounting	\$0.00	\$9,616.86	\$500.00	(9,116.86) ((1823.4)%
	1330 4 - Tay Collector CE	\$550.00	\$3,130.00	\$4,200.00	1,050.00	25.0%
13551.1 1355	1355.1 - Assessor PS	\$2.369.87	\$22,834,60	\$30.830.00	7 995 40	25.9%
13554.1 1355	1355.4 - Assessor CE	\$222.98	\$443.46	\$700.00	256.54	36.6%
	1410.1 - Town Clerk PS	\$1,009.62	\$9,528.89	\$13,000.00	3,471.11	26.7%
	1410.2 - Town Clerk EQ	\$649.98	\$649.98	\$0.00	(649.98)	0.0%
	1410.4 - Town Clerk CE	\$43.01	\$1,059.46	\$1,500.00	440.54	29.4%
	1420.4 - Attorney CE	\$833.33	\$6,666.64	\$10,000.00	3,333.36	33.3%
	1430.1 - Personnel PS	\$720.00	\$6,248.00	\$8,320.00	2,072.00	24.9%
	1620.1 - Buildings PS	\$97.50	\$1,455.00	\$3,000.00	1,545.00	51.5%
	1620.4 - Buildings CE	\$4,462.84	\$62,174.46	\$61,000.00	(1,174.46)	(1.9)%
	1660.4 - Central Storeroom	\$0.00	\$104.00	\$0.00	(104.00)	0.0%
	1910.4 - Unallocated Insurance	\$0.00	\$35,569.58	\$32,000.00	(3,569.58)	(11.2)%
	1920.4 - Municipal Association Dues	\$800.00	\$800.00	\$800.00	0.00	0.0%
	3410.4 - Fire Protection CE	\$0.00	\$102,040.00	\$102,040.00	0.00	0.0%
35101.1 3510	3510.1 - Dog Control PS	\$250.00	\$2,250.00	\$3,000.00	750.00	25.0%
35104.1 3510	3510.4 - Dog Control CE	\$0.00	\$650.00	\$800.00	150.00	18.8%

Report Date: 10/2/2021 10:30:53 AM

	Operating Statement for the Period Ending	9/30/2021		Year - To - Date)ate	
	Current	Monthly Amount	Amount	Budget	Variance	% Var
36201.1	3620.1 - Safety Inspection PS	\$1,373.33	\$12,359.97	\$16,480.00	4,120.03	25.0%
36204.1	3620.4 - Safety Inspection CE	\$0.00	\$211.79	\$800.00	588.21	73.5%
40201.1	4020.1 - Regis. of Vital Stats PS	\$38.46	\$365.37	\$500.00	134.63	26.9%
45404.1	4540.4 - Ambulance CE	\$0.00	\$8,436.94	\$59,226.00	50,789.06	85.8%
50101.1	5010.1 - Supt. of Highway PS	\$4,230.76	\$40,192.22	\$55,000.00	14,807.78	26.9%
50104.1	5010.4 - Supt. of Highway CE	\$0.00	\$243.51	\$0.00	(243.51)	0.0%
51824.1	5182.4 - Street Lighting CE	\$433.49	\$4,057.22	\$6,500.00	2,442.78	37.6%
65104.1	6510.4 - Veterans Services CE	\$0.00	\$700.00	\$700.00	0.00	0.0%
67724.1	6772.4 - Programs for Aging CE	\$0.00	\$800.00	\$4,500.00	3,700.00	82.2%
71104.1	7110.4 - Parks CE	\$0.00	\$1,771.39	\$500.00	(1,271.39)	(254.3)%
73101.1	7310.1 - Youth Programs PS	\$1,785.83	\$10,057.47	\$12,000.00	1.942.53	16.2%
73104.1	7310.4 - Youth Programs CE	\$2,081.72	\$3,985.85	\$3,000.00	(985.85)	(32.9)%
74104.1	7410.4 - Library CE	\$0.00	\$31,875.00	\$42,500.00	10,625.00	25.0%
75101.1	7510.1 - Historian PS	\$0.00	\$0.00	\$500.00	500.00	100.0%
80201.1	8020.1 - Planning PS	\$200.00	\$3,362.51	\$5,525.00	2,162.49	39.1%
80204.1	8020.4 - Planning CE	\$0.00	\$19.76	\$300.00	280.24	93.4%
81601.1	8160.1 - Refuse/Garbage PS	\$675.00	\$5,752.50	\$8,000.00	2,247.50	28.1%
81604.1	8160.4 - Refuse/Garbage CE	\$2,626.66	\$20,283.48	\$25,000.00	4,716.52	18.9%
90108.1	9010.8 - State Retirement	\$0.00	\$23,083.00	\$23,083.00	0.00	0.0%
90308.1	9030.8 - Social Security (Town Share)	\$1,359.00	\$12,104.14	\$16,566.00	4,461.86	26.9%
90408.1	9040.8 - Workers Comp	\$0.00	\$2,503.31	\$4,204.00	1,700.69	40.5%
90508.1	9050.8 - Unemployment Insurance	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
90558.1	9055.8 - Disability Insurance	\$0.00	\$0.00	\$1,500.00	1,500.00	100.0%
90608.1	9060.8 - Medical Insurance (Town Share)	\$553.58	\$10,000.70	\$15,000.00	4,999.30	33.3%
99509.1	9950.9 - Transfers to Cap/Reserve Projects	\$0.00	\$0.00	\$2,500.00	2,500.00	100.0%
	Subtotal for APPROPRIATION ACCOUNT:	\$32,283.69	\$500,223.96	\$640,169.00	139,945.04	21.9%
	Subtotal for Expenses	\$32,283.69	\$500,223.96	\$640,169.00	139,945.04	21.9%
Other Income	me					
REVENUE ACCOUNT	ACCOUNT					
1001.1	1001 - Real Property Tax	\$0.00	\$233,819.00	\$233,819.00	0.00	0.0%
1081.1	1081 - Other Payments in Lieu Of	\$0,00	\$700.00	\$600.00	(100.00)	(16.7)%
1089.1	1089 - Prior Year Taxes	\$0.00	\$1,307.47	\$0.00	(1,307.47)	0.0%
1090.1	1090 - Real Property Tax Interest & Penalty	\$0.00	\$3,304.03	\$0.00	(3,304.03)	0.0%
1120.1	1120 - Non-Property Tax Distribution by County	unty \$75,976.52	\$262,371.90	\$245,000.00	(17,371.90)	(7.1)%
Dancet Data	Report Date: 10/2/2021 10:20:53 AM					

0.0%	(\$283,824.84)	\$0.00	\$283,824.84	s \$61,977.45	Net Amounts	
(22.5)%	(143,879.80) (22.5)%	\$640,169.00	\$784,048.80	\$94,261.14	Subtotal for Other Income	
(22.5)%	(143,879.80) (22.5)%	\$640,169.00	\$784,048.80	\$94,261.14	Subtotal for REVENUE ACCOUNT:	
(141.7)%	(2,834.78)	\$2,000.00	\$4,834.78	\$322.44	3820 - State Aid Youth Program	3820.1
0.0%	(150,000.00)	\$0.00	\$150,000.00	\$0.00	State Aid - Other	3489.1
15.1%	8,283.25	\$55,000.00	\$46,716.75	\$0.00	3005 - State Aid Mtg Tax	3005.1
100.0%	8,250.00	\$8,250.00	\$0.00	\$0.00	3001 - State per Capita Aid	3001.1
0.0%	(65.00)	\$0.00	\$65.00	\$65.00	2770 - Unclassified Revenues	2//0.1
0.0%	(548.88)	\$0.00	\$548.88	\$0.00	2705 - Gifts & Donations - Youth	2/05.1
0.0%	(548.35)	\$0.00	\$548.35	\$0.00	2650 - Sale of Scrap	2650.1
11.3%	788.00	\$7,000.00	\$6,212.00	\$6,032.00	2610 - Fines, Forfeits of Bail	2610.1
11.3%	788.00	\$7,000.00	\$6,212.00	\$800.00	2555 - Licenses & Permits	2555.1
25.8%	103.00	\$400.00	\$297.00	\$42.00	2544 - Licenses	2544.1
43.0%	12,888.12	\$30,000.00	\$17,111.88	\$0.00	2410 - Rental of Real Property	2410.1
78.2%	625.49	\$800.00	\$174.51	\$0.00	2401 - Interest & Earnings	2401.1
9.5%	2,932.00	\$31,000.00	\$28,068.00	\$3,552.00	2130 - Refuse and Garbage Charges	2130.1
60.0%	900.00	\$1,500.00	\$600.00	\$150.00	2115 - Planning Board Fees	2115.1
(35.7)%	(285.38)	\$800.00	\$1,085.38	\$199.29	1255 - Town Clerk Fees	1255.1
(18.1)%	(3,071.87)	\$17,000.00	\$20,071.87	\$7,121.89	1170 - Franchise Fees	1170.1
% Var	Variance % Var	Budget	Amount	Monthly Amount	Current	
	Date	Year - To - Date		9/30/2021	Operating Statement for the Period Ending	

Town Of Grafton PO Box G GRAFTON, NY 12082 (518) 279-3565 Fax: (518) 279-3685

Operating St	Operating Statement for the Period Ending	9/30/2021		Year - To - Date	Date	
	Current	Monthly Amount	Amount	Budget	Variance	% Var
Fund: HIGHWAY FUND DA	UND DA					
Expenses						
APPROPRIATION ACCOUNT	Т					
17101.3	1710.1 - Administration PS	\$128.00	\$1,304.00	\$1,600.00	296 00	18.5%
51101.3	5110.1 - General Repairs PS	\$0.00	\$0.00	\$114,000.00	114,000,00	100.0%
51104.3	5110.4 - General Repairs CE	\$243,143.66	\$310,796.45	\$55,000.00	(255,796.45)	(465.1)%
51122.3	5112.2 - Permanent Improvement EQ	\$0.00	\$0.00	\$110,000.00	110,000.00	100.0%
51302.3	5130.2 - Machinery EQ	\$0.00	\$67,266.28	\$90,000.00	22.733.72	25.3%
51304.3	5130.4 - Machinery CE	\$1,253.95	\$35,471.11	\$55,000.00	19,528.89	35.5%
51404.3	5140.4 - Brush & Weeds (Misc.) CE	\$163.92	\$906.37	\$2,100.00	1,193.63	56.8%
51421.3	5142.1 - Snow Removal PS	\$12,500.00	\$145,505.00	\$139,500.00	(6,005.00)	(4.3)%
00100 2	5142.4 - Snow Removal CE	\$0.00	\$39,912.11	\$62,500.00	22,587.89	36.1%
90108.3	9010.8 - State Retirement	\$0.00	\$8,532.00	\$8,532.00	0.00	0.0%
90308.3	9030.8 - Social Security (Town Share)	\$966.05	\$11,197.26	\$19,393.00	8,195.74	42.3%
90408.3	9040.8 - Workers Comp	\$0.00	\$12,800.00	\$12,800.00	0.00	0.0%
90508.3	9050.8 - Unemployment Insurance	\$0.00	\$0.00	\$2,000.00	2,000.00	100.0%
9058.3	9055.8 - Disability Insurance	\$0.00	\$0.00	\$1,000.00	1,000.00	100.0%
90608.3	9060.8 - Medical Insurance (Town Share)	\$2,465.42	\$23,810.48	\$80,250.00	56,439.52	70.3%
99509.3	9950.9 - Transfers to Cap/Reserve Projects	\$0.00	\$0.00	\$25,000.00	25,000.00	100.0%
Subtotal	Subtotal for APPROPRIATION ACCOUNT:	\$260,621.00	\$657,501.06	\$778,675.00	121,173.94	15.6%
	Subtotal for Expenses	\$260,621.00	\$657,501.06	\$778,675.00	121,173.94	15.6%
Other Income						
REVENUE ACCOUNT						
1001.3	1001 - Real Property Tax	\$0.00	\$642,998.00	\$642,998.00	0.00	0.0%
1120.3	1120 - Non-Property Tax Distribution by County	у \$0.00	\$5,400.00	\$25,000.00	19,600.00	78.4%
2300.3	2300 - Transportation Svcs - Fuel Reimb	\$0.00	\$722.72	\$677.00	(45.72)	(6.8)%
2650.3	2650 - Sale of Scrap	\$0.00	\$718.24	\$0.00	(718.24)	0.0%
3001.3	3501 - State Aid/CHIPS	\$0.00	\$0.00	\$110,000.00	110,000.00	100.0%
Dansak Data 10/9/2001 10 20						

Report Date: 10/2/2021 10:30:41 AM

Page: 1 of 2 Pages

Net Amounts	Subtotal for Other Income	Subtotal for REVENUE ACCOUNT:	Current	Operating Statement for the Period Ending
unts (\$260,621.00)	\$0.00	\$0.00	Monthly Amount	9/30/2021
(\$7,662.10)	\$649,838.96	\$649,838.96	Amount	
\$0.00	\$778,675.00	\$778,675.00	Budget	Year - To - Date
\$7,662.10	128,836.04	128,836.04	Variance % Var	Date
0.0%	16.5%	16.5%	% Var	

Town Clerk Monthly Report September 01, 2021 - September 30, 2021

Account#	Account Description	Fee Description	Qty	Local Share
	Marriage Lic.	MARRIAGE LICENSE FEE	1	17.50
			Sub-Total:	\$17.50
A1255	Building Codes Violation	Violation Research	5	375.00
	Conservation	Conservation	10	56.11
	Copies	Copies	11	102.00
			Sub-Total:	\$533.11
A2115	Planning Board	Minor Subdivision	2	300.00
			Sub-Total:	\$300.00
A2130	Trash Bag/Misc	Trash Bag/Misc	7	2,424.00
			Sub-Total:	\$2,424.00
A2555	Building Permits	Addition	2	125.00
		All Other Permits	2	600.00
		Family Residential	1	281.00
	Garage - Pole Barn	Garage/Pole Barn	1	75.00
			Sub-Total:	\$1,081.00
		Total Loca	l Shares Remitted:	\$4,355.61
Amount paid to:	NYS Environmental Conservation		алыманынын жасан жас	947.89
Amount paid to:	State Health Dept. For Marriage Licenses	MATERIAL MAT		22.50
Total State, Coun	ty & Local Revenues: \$5,326.00	Total Non-	Local Revenues:	\$970.39

T-	41	C	:	
-10	me	SUD	ervisor:	

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Victoria Burdick, Town Clerk, Town of Grafton during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

		Victoria & Burdech	10/2/2021
Supervisor	Date	Town Clerk	Date

Print

Date:

Saturday, October 9, 2021 10:15 AM

From:

supervisorgundrum@albany.twcbc.com

To:

graftontownclerk@albany.twcbc.com

Subject:

Fwd: For town meeting on Monday

Ingrid Gundrum
Supervisor
Town of Grafton
Cell (518) 522 - 7233
Office (518) 279 - 3565

--- Forwarded Message ---

Date:

Friday, October 8, 2021 12:13 PM

From:

Beal, Tamara M (PARKS) < Tamara. Beal 2@parks.ny.gov>

To:

supervisorgundrum@albany.twcbc.com <supervisorgundrum@albany.twcbc.com>

Subject:

For town meeting on Monday

Hi Ingrid,

I hope you are doing well.

I am unable to make this coming Monday's meeting as I will be just getting back from my Bachelorette Party.

However, here are the notes from Melissa and I have attached a press release and flyer for Family Fun Day scheduled on Sat., Oct 30th.

Park Manager Update:

We are currently working on updating some drainage at our beach and replacing a few sidewalks and benches in center so they might see big equipment and work being done over the next few weeks

Our pavilions and tents are no longer available to rent after Columbus Day

And the park has been working on trail improvements – we are sending a weekly crew out in the fall to remove and cut hazardous trees, we are building turnpikes and working on areas with drainage concerns.

Fall Fun Day

Sat., Oct 30th: 3pm-8pm

Do you love Fall and Halloween? So do we! The festivities will include activities about bats, s'mores, crafts, pumpkin painting, costume contest, and more!

A family friendly movie will start at 6pm in the parking lot. We cannot release the title but check our Facebook page for a hint. Don't miss out on this special event!

Thanks,

Tamara Beal

Environmental Educator

Grafton Lakes State Park

254 Grafton Lakes State Park Way

PO Box 163

Grafton, NY 12082

Telephone: 518-279-1155 ext. 2

Work Cell: 518-419-7060

Fax: 518-244-5157 www.parks.ny.gov

Print

Date: Wednesday, October 13, 2021 1:30 PM

From: JAMES GOYER < jtrades@verizon.net>

To: graftontownclerk@albany.twcbc.com <graftontownclerk@albany.twcbc.com>, councilmanlewandusky@gmail.com

<councilmanlewandusky@gmail.com>

Subject: Youth report

The Grafton youth program is having its annual Halloween trunk or treat at the vfw/fire hall on Sunday October 31 st from 1-3 pm Looking ahead to November the youth program will have a gingerbread house decorating party on Saturday November 27 th from 1-3 pm.

Sent from Yahoo Mail for iPhone

GRAFTON RESCUE SQUAD CAPTAIN'S REPORT

SEPTEMBER 2021

TOTAL CALLS 18

TOTAL MILES 456

TOTAL HOURS 24.5

We had 7 alpha, 3 bravo, 5 charlie, 3 delta. We had 6 calls missed, 2 Cancelled. We used ALS 3 times. 2 Mohawk, and 1 Bennington.

We went to SVMC 3 times, Albany Medical Center 3 times, Samaritan 3 times, and 1 time to the VA.

11 calls were Grafton and 7 were Berlin.

9 calls were in the daytime and 9 calls were in the night time.

7 week day calls, 7 week night calls, 2 weekend day calls, and 2 weekend night calls.



Assessor's Report September 2021

- 1. Processed sales and escrows from County
- 2. Reviewing properties in field
- 3. Meeting with taxpayers
- 4. Held office hours
- 5. New computer installed and all programs working
- 6. Helping taxpayers with school tax bills



TOWN OF GRAFTON

Established in 1807
P.O. BOX G, Grafton, New York 12082
(518) 279-3565 (518) 279- 3685 (Fax)
Email: graftontownclerk@albany.twcbc.com
www.townofgraftonny.org

Resolution #97 of 2021

Authorizing notice to be given to Unifirst Corporation that the agreement with the Town of Grafton for uniform services will not be extended

Motion Made by Supervisor Gundrum, seconded by Councilman Beaudry

Roll Call:

Councilman Beaudry - Yes Councilwoman Deschaine - Yes Councilman Lewandusky - Yes Councilman Hoyt - Yes Supervisor Gundrum - Yes

Yes 5 No 0 Absent 0 Abstained Carried **X** Not Carried

Adopted: October 13, 2021